

स्मृति-पत्र / Memorandum Of Association

संस्था का नाम / Society's Name :

Vama Saarthi, Uttar Pradesh Police Family Welfare Association

संस्था का पता / Society's Address :

E-1/2, Vigyanpuri Mahanagar Lucknow, Lucknow, 226006

संस्था का कार्य क्षेत्र / Society's Work Area :

All Uttar Pradesh

संपर्क संख्या / Contact Number :

9454401994

संस्था के उद्देश्य / Objectives of Society :


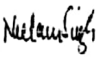





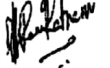




(यें उद्देश्य

विज्ञान, शिक्षा के लिये, बहुउद्देशीय,
से सम्बंधित है)

OBJECTIVES- The aim and objects for which the Vama Saarthi, Uttar Pradesh Family Welfare Association (UPPFA) is established are as under:-

- Health care of families and children.
- Vocational Skill development through short / long term courses / workshops.
- To organize seminars / talks on health, security and safety of women and girls or on any issue of women and child empowerment.
- To promote programmes for rehabilitation of UP POLICE widows, handicapped, and mentally retarded children of UP POLICE personnel and officers.
- To organize co-operative action to help differently abled children in the UP POLICE families.
- Organizing events and awareness drives under banner of Vama Saarthi UPPFA.
- To work in co-operation with other organizations and various department of UP Government. Having similar objectives (being at all times financially independent of such organizations) and to obtain financial assistance through such departments.
- To run family support and counseling programmes for marital disputes/ domestic violence/ substance abuse.
- To organize counseling programmes for women and children of UP Police personnel and UP Police Officials on Human Relation Management and similar issues.
- Educational support to children through "Student Study Centre" and Career Counseling.
- To organize social, cultural and sports activities etc.
- To promote HIV/ AIDS prevention programme.
- To organize Alcohol & Drug de-addiction programme.

प्रबन्धनकारिणी समिति के पदाधिकारियों एवं सदस्यों के नाम, पता, पद एवं व्यवसाय जिनको संस्था के नियमानुसार कार्यभार सौंपा गया है
/ Details of office bearer and members of Management Committee :

क्रम सं.	नाम	पिता/पति का नाम	पता	पद	व्यवसाय	मोबाइल नं.	फोटो	हस्ताक्षर
1.	Neelam Singh	Mr. O.P.Singh	Bungalow No-86, New Moti Bagh Sarojini Nagar South West Delhi-110023	President	Advocate	9818046043		
2.	Meenakshi Tiwari	Mr. Pramod Kumar Tiwari	A-4/4, Viraj Khand Gomtinagar Lucknow.	Executive Member	Housewife	8174889060		
3.	Seema Modi	Mr. Mahendra Modi	5/5, Police Enclave Vibhuti Khand, Gomtinagar Lucknow-226010	Executive Member	Theater, Cultural	9453153225		
4.	Dukkipati Mercy Suseela Rani	Mr. Dullika Ratnam	5/28, Senior Police Officers Enclave Vibhuti Khand Gomtinagar Lucknow-226010	Executive Member	Housewife	9455555532		
5.	Neeta Pandey	Mr. Sujeet Pandey	House No.6 Mahatma Gandhi Marg Rajbhawan Lucknow-226001	Executive Member	Housewife	7619041041		
6.	Anupma Singh	Dr. Rakesh Singh	Gram Bhadwar, Ratnupur, Jaunpur Kerakat Uttar Pradesh-222181	Executive Member	Housewife	6393428252		

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प्रारूप-8
नियम 7(2) देखिये



**सोसाइटी-रजिस्ट्रीकरण
का
प्रमाण-पत्र**

(अधिनियम संख्या 21, 1860 के अधीन)

पंजीकरण संख्या **LUC/05975/2018-2019**

एतद्वारा प्रमाणित किया जाता है कि **Vama Saarthi, Uttar Pradesh Police Family Welfare Association, E-1/2, Vigyanpuri Mahanagar Lucknow, लखनऊ, 226006** को आज उत्तर प्रदेश में अपनी प्रवृत्ति के संबंध में यथासंशोधित सोसाइटी रजिस्ट्रेशन अधिनियम 1860 के अधीन सम्यक रूप से रजिस्ट्रीकृत किया गया है।

यह प्रमाण पत्र दिनांक **05/11/2023** तक विधिमान्य होगा।

आज दिनांक **06/11/2018** को मेरे हस्ताक्षर से दिया गया।

**Digitally Signed By
(SANTOSH KUMAR MAURYA)**

सोसाइटी के रजिस्ट्रार,
उत्तर प्रदेश।



7. Puja Sekera

Mr. Navniet 5/25, Police Enclave, Vibhuti Khand,
Sekera Gomtinagar Lucknow-226010Social Activist,
Secretary Women
Empowerment

9455272944

सभी लिखे हुए साधारण सभा के सदस्यों का विवरण की सूची / List of all Entered Genral Body members' details

क्रम सं.	नाम	पिता/पति का नाम	पता	व्यवसाय
1.	Neelam Singh	Mr. O.P.Singh	Bunglow No.86, New Moti Bagh Sarojini Nagar South West Delhi-110023	Advocate
2.	Puja Sekera	Mr. Navniet Sekera	5/25, Police Enclave, Vibhuti Khand, Gomtinagar Lucknow-226010	Social Activist, Women Empowerment
3.	Meenakshi Tiwari	Mr. Pramod Kumar Tiwari	A-4/4 Viraj Khand Gomtinagar Lucknow	Housewife
4.	Seema Modi	Mr. Mahendra Modi	5/5, Police Enclave Vibhuti Khand Gomtinagar Lucknow-226010	Theater, Social Cultural
5.	Dukkipati Suseela Rani	Mercy Mr. Duliluka Ratnam	5/28, Senior Police Officers Endave Vibhuti Khand Gomtinagar Lucknow-226010	Housewife
6.	Neeta Pandey	Mr. Sujeet Pandey	House No.6 Mahatma Gandhi Marg Rajbhawan Lucknow.	Housewife
7.	Anupma Singh	Dr. Rakesh Singh	Gram Bhadwar, Ratnupur Jaunpur Kerakat, Uttar Pradesh-222181	Housewife

हम निम्न हस्ताक्षरकर्तागण घोषित करते हैं कि हमने इस स्मृति-पत्र तथा नियमावली के अनुसार सोसाइटीज रजिस्ट्रेशन एक्ट 1860 के अन्तर्गत एक समिति का गठन किया है।

दिनांक / Date :-

हस्ताक्षर / Signature :

1) Neelam Singh

2) Puja Sekera

3) M. R.

4) J. R.

5) D. R.

6) R. R.

7) A. Singh

नियमावली / Rules Of Association

संस्था का नाम / Society's Name : **Vama Saarthi, Uttar Pradesh Police Family Welfare Association**
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संस्था का कार्य क्षेत्र / Society's Work Area **All Uttar Pradesh**
संपर्क संख्या / Contact Number : **9454401994**

संस्था के सदस्यता एवं वर्ग / Organization's membership and class :

सदस्यता का प्रकार / Membership Type	शुल्क / Fee	सदस्य बनाने की प्रक्रिया / Procedure of making Members
सामान्य सदस्य / General Member	0	जो व्यक्ति संस्था के उद्देश्यों में आस्था रखते हैं तथा संस्था के विकास हेतु निर्धारित वार्षिक सदस्यता शुल्क नियमानुसार निस्वार्थ भाव से देते हैं वे संस्था के सामान्य सदस्य होंगे

सदस्यता की समाप्ति / Termination of Membership :

1. मृत्यु हो जाने पर ।
2. पागल या दिवालिया हो जाने पर ।
3. संस्था के विपरीत हानिकारक कार्य करने पर ।
4. अविश्वास प्रस्ताव या त्याग पत्र पारित करने पर ।
5. नियमित रूप से सदस्यता शुल्क न देने पर ।
6. लगातार तीन बैठकों में अनुपस्थित होने पर ।
7. नैतिक अपराधों में न्यायालय द्वारा दण्डित होने पर ।

संस्था के अंग / Society's Parts :

1. साधारण सभा / General Body
2. प्रबंधकारिणी समिति / Management Committee

साधारण सभा / General Body :

गठन / Formation :

बैठके / Meetings :

सूचना अवधि / Notice period :

गणपूर्ति / Quorum :

विशेष वार्षिक अधिवेशन की तिथि / Special Annual General Meeting Date :

साधारण सभा के अधिकार एवं कर्तव्य / Rights and Duties of the General Body :

साधारण सभा का गठन सामान्य सदस्य / General Member को मिलाकर किया जायेगा।

साधारण सभा की सामान्य बैठक साल में एक बार व विशेष बैठक आवश्यकतानुसार किसी भी समय बुलाई जा सकती है। असाधारण बैठक की सूचना लिखित या किसी भी माध्यम से 1 से 24 घंटे पूर्व दी जायेगी। सूचना के हेतु अज्ञेता जारी किया जायेगा, जिसमें बैठक बुलाने के कारण का उल्लेख होगा।

साधारण सभा की सामान्य बैठक की सूचना कम से कम 15 दिन पूर्व व विशेष बैठक की सूचना 02 दिन पूर्व सदस्यों को दी जाएगी।

साधारण सभा की गणपूर्ति हेतु कुल सदस्यों में से 1/3 सदस्यों की उपस्थिति गणपूर्ति मान्य होगी।

In case extra ordinary meeting, at least 2 days in advance by a written circular.

MEMBERSHIP a- ELIGIBILITY 1. Wives of all Gazetted Officer of UP POLICE. 2. Wives of the former, retired or deceased UP POLICE Gazetted officers may become honorary Member, with the approval of the Governing Body.

Membership of Vama Saarthi Uttar Pradesh Police Family Welfare Association will be awarded without discrimination of religion caste, colour or creed and shall be approved by the governing body of Vama Saarthi Uttar Pradesh Police Family Welfare Association. Refusal, if any, shall be communicated to the applicant.

b- ADMISSION FEE AND SUBSCRIPTION No membership fee will be charged and no monthly subion will be levied. c- TERMINATION OF MEMBERSHIP Vama Saarthi Uttar Pradesh Police Family Welfare Association Governing body shall have the power to terminate membership on the following grounds- 1. If the members is found working against the interest / aims and objectives of Vama Saarthi Uttar Pradesh Police Family Welfare Association. 2. If member disregards laid out rules and regulation or disobeys the decision of the Governing Body. 3. On a member submitting her resignation 4. If members found indulging in anti-social activities 5. If

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Medan Singh
Pun Sehera

M. C. Singh

Manikantam

Rande

Asingh

adjudged by any court of law to be criminal offender Reasons of termination of membership shall be communicated to the member concerned. d- RE-ADMISSION OF MEMBERS- All appeals on action pertaining to membership should be referred to Vama Saarthi Uttar Pradesh Police Family Welfare Association General Body within 15 days of receiving the membership termination communication. The decision of the General body shall be final. The reason for rejection of appeal, if so, shall be communicated to the member concerned. In case a member is expelled by Vama Saarthi Uttar Pradesh Police Family Welfare Association, she can be re-admitted, as a special case, only after fulfilling criterion laid out by the General body. e- RIGHTS AND PRIVILEGES OF THE MEMBERSHIP All member of Vama Saarthi Uttar Pradesh Police Family Welfare Association shall be entitled as per invitation to participate in meetings, culture, educational functions and other gathering called arranged by Vama Saarthi Uttar Pradesh Police Family Welfare Association. Members shall have the right to vote at the Annual General Body meeting. They shall be entitled to such benefits as may accrue to them as per rules of the society. 2. GENERAL BODY a- POWERS, DUTIES AND FUNCTIONS OF GENERAL BODY 1. To receive from the Governing Body, annual report on the preceding year's working of the Vama Saarthi Uttar Pradesh Police Family Welfare Association. 2. To consider any other agenda brought forward with permission of the President. 3. To consider and make changes in the Memorandum of Association. b- QUORUM AND NOTICE OF THE MEETING AND PERIODICITY OF MEETINGS 1. The General Body shall meet at least once in every year and extra ordinary General body meeting may be held if the president considers it necessary to hold or at least 1/3rd of the members request the President to hold such a meeting to decide any urgent or important issues. 2. The General Body meeting shall be Presided over by the President and assisted by the Secretary. 3. In case of annual General body meeting, the time and place of meeting shall be announced at least 15 days in advance and in case extra ordinary meeting, at least 2 days in advance by a written circular. 4. The quorum at all such meetings shall be at least 1/3rd of the members. No proxy shall be allowed. Every member shall have one vote. 5. All questions in the General Body meeting shall be decided by a majority of votes of the members present and voting. When the votes are equal, chairperson of the General Body shall have a casting vote.

प्रबंधकारिणी समिति / Management Committee :

गठन / Formation :

साधारण सभा द्वारा निर्वाचित पदाधिकारियों / सदस्यों को मिलाकर प्रबंधकारिणी समिति का गठन होगा जिसमें Executive Member-5, President-1, Secretary-1 होंगे इस प्रकार कुल संख्या मिलाकर 7 होगी।

सूचना अवधि / Notice period :

प्रबंधकारिणी समिति की सामान्य बैठक की सूचना कम से कम 15 दिन पूर्व व विशेष बैठक की सूचना 12 घंटे पूर्व सदस्यों को लिखित रूप से दी जाएगी।

बैठके / Meetings :

प्रबंधकारिणी समिति की सामान्य बैठक साल में चार बार व विशेष बैठक आवश्यकतानुसार किसी भी समय बुलाई जा सकती है। असाधारण बैठक की सूचना लिखित या किसी भी माध्यम से 1 से 24 घंटे पूर्व दी जायेगी। सूचना के हेतु अजेंडा जारी किया जायेगा, जिसमें बैठक बुलाने के कारण का उल्लेख होगा। प्रबंधकारिणी समिति की गणपूर्ति हेतु कुल सदस्यों में से 1/3 सदस्यों की उपस्थिति गणपूर्ति मान्य होगी।

गणपूर्ति / Quorum :

प्रबंधकारिणी समिति के पदाधिकारियों के अधिकार एवं कर्तव्य / Rights and Responsibilities of office bearer of Manegerial Body :

POWERS, DUTIES AND FUNCTIONS OF THE GOVERNING BODY The Governing body shall be responsible for the management and administration of all affairs of Vama Saarthi Uttar Pradesh Police Family Welfare Association. The governing body will execute all decisions taken in the General Body Meeting. 1. Create and appoint such working Committees of Executive members and members as are desirable to carry out the work of the Association. 2. Appoint such additional office bearers as may be required. 3. Review the annual report of the preceding years working of the Association. 4. Consider and sanction funds for the welfare projects in accordance with the objectives to the association. 5. Approve major activities and programme of the Association during the following year. 6. Conduct fund raising drives with in the permissible frame of existing rules and regulations. 7. Consider any other activity brought forward and with the permission of the Chairperson. 8. Consider any activity relevant to Vama Saarthi Uttar Pradesh Police Family Welfare Association and ensure timely and prompt action with proper

रिक्त स्थानों की पूर्ति / Fill blank seats :

कार्यकाल / Tenure :

प्रबंधकारिणी समिति के सामान्य निकाय द्वारा निर्वाचन प्रक्रिया/
Election Procedure of Management Committee by
General Body :

accountability. 9. The Governing body meeting shall be held at least once in every three months and from time to time as may be required. 10. The issues or agenda discussed or decided at the meeting shall be recorded in the proceedings book which shall be signed by the Chairperson and Secretary. 11. Prepare plans, projects and programmes for activities to be undertaken by Vama Saarthi Uttar Pradesh Police Family Welfare Association. All the decision of the Governing body shall be taken by a majority vote. In case of a tie, the President will have the right of casting vote.

प्रबंधकारिणी समिति के अंतर्गत किसी भी प्रकार की आकस्मिक स्थान के रिक्त होने पर उसकी पूर्ति साधारण सभा के 2/3 सदस्यों के बहुमत से शेष कार्यकाल के लिए की जाएगी।

प्रबंधकारिणी समिति का कार्यकाल 05 साल का होगा।

Governing Body will be formed on EX-Officio basis. Only Secretary of society will be appointed on election / nomination by president. The President with consent of Secretary may increase number of Executive Members in General Body meeting if there is consensus on inclusion of any extra member President may allow. SN0 Post Name 1 President Spouse of DG Police UP 2 Secretary Elected / Nominated by President of Vama Saarthi Uttar Pradesh Police Family Welfare Association from Members of General Body 3 Executive Members Spouse of DG Telecom 4 Executive Members Spouse of DG Technical Services 5 Executive Members Spouse of ADG Technical Services 6 Executive Members Spouse of IG Range Lucknow 7 Executive Members Spouse of Commandant 35th Bn. PAC

प्रबंधकारिणी समिति के पदाधिकारियों के अधिकार एवं कर्तव्य / Rights and Responsibilities of office bearer of Managerial Body :

President

1. i. The President shall be the presiding authority for all activities of Vama Saarthi Uttar Pradesh Police Family Welfare Association. She will ensure that welfare activities are conducted by Vama Saarthi Uttar Pradesh Police Family Welfare Association at all the locations. ii. Take up contemporary issues pertaining to Force personnel's families. iii. Liaise with government agencies/ officials for taking up Vama Saarthi Uttar Pradesh Police Family Welfare Association issues. iv. Represent Vama Saarthi Uttar Pradesh Police Family Welfare Association in different forums and be its spokesperson. v. Nominate members to the Governing body. vi. All expenditure above Rs. 1000/- will be incurred only on the approval of the President. vii. Any donation/ contribution received by the Association will be subject to approval of the President and Government body. viii. The president will control Vama Saarthi Uttar Pradesh Police Family Welfare Association funds sanctioning power to authorize immediate incurring of expenditure. ix. The President will have powers to amend/ modify the Vama Saarthi Uttar Pradesh Police Family Welfare Association SOP. x. The President will closely monitor the Secretary in finalizing the minutes of every meeting.

Secretary

2. i. The Secretary will directly assist the President in the functioning of Vama Saarthi Uttar Pradesh Police Family Welfare Association. ii. She will execute decisions taken by the President and ensure compliance at all levels. iii. She will minute all meetings and maintain records. iv. She will ensure financial documents being put up to the President met tax requirements and are logically prepared. v. Bank account of Vama Saarthi Uttar Pradesh Police Family Welfare Association will be jointly operated Secretary. vi. Secretary will assist the President in dissemination decisions taken for Vama Saarthi Uttar Pradesh Police Family Welfare Association activities across all UP POLICE units. vii. Will ensure support and logistics backup in execution of Vama Saarthi Uttar Pradesh Police Family Welfare Association activities. viii. Will co-ordinate with concerned officers at different UP POLICE locations on behalf of Vama Saarthi Uttar Pradesh Police Family Welfare Association. viii. Secretary will keep account of Income Expense and keep them d at all times. ix. Liaise with the Chartered Accountant to get the balance sheet made, income tax return filed, ensure proper billing, timely payments, keep bank account d, ensure TDS and other deductions are complied with. x. All financial documents put up to the President Vama Saarthi Uttar Pradesh Police Family Welfare Association, to be sent through the Secretary. xi. Maintain records of activities being undertaken on behalf of Vama Saarthi Uttar Pradesh Police Family Welfare Association in the force. xli. Update the President of activities implemented immediately after the event with written reports

from Units and backed by photographs/ CDs etc. xiii. Ensure timely inclusion of Vama Saarthi Uttar Pradesh Police Family Welfare Association activity report in the UP POLICE Patrika. xiv. Will be responsible for organizing activities in all units of Police locations on behalf of Vama Saarthi Uttar Pradesh Police Family Welfare Association. xv. Will co-ordinate with concerned resource persons necessary for organizing activities on behalf of Vama Saarthi Uttar Pradesh Police Family Welfare Association.

Executive Member

3. The member of the Governing Body shall be called as Executive Member. She is bound to inform the society, in writing if she is not able to attend any particular meeting or the meetings of the Governing Body.

संस्था का कोष / Society's Account Access Details:

पदाधिकारी/Post
1. PRESIDENT
2. SECRETARY

आय के स्रोत / Source of Income

1. Government Donation
2. Government Loan
3. Maintenance amount
4. Other Sources
5. Remittance
6. Self Money Generation

संस्था के नियमों एवं विनियमों में संशोधन की प्रक्रिया / Society's Rules and Regulations Revision Process :

साधारण सभा के 2/3 सदस्यों के बहुमत से परिवर्तन या परिवर्धन किया जायेगा / Changes or additions will be done with the majority vote of 2/3 of General body's members.

संस्था का कोष/ Society's Account Details:

संस्था का कोष किसी राष्ट्रीय बैंक अथवा शिखर बैंक, पोस्ट ऑफिस, या प्राइवेट बैंक में संस्था के नाम से खाता खोल कर जमा किया जाएगा, जिसका संचालन SECRETARY एवम PRESIDENT के संयुक्त हस्ताक्षर द्वारा किया जाएगा।

संस्था के द्वारा अथवा उसके विरुद्ध अदालती से संचालन का उत्तरदायित्व / Responsibility for court operations of the society by or against :

Legal proceedings will be governed as per provisions laid down under section 6 of the Societies registration act, 1860 as applicable in the state of UP.

संस्था के आय व्यय का लेखा परिक्षण(ऑडिट) / Budget Audit :

संस्था के आय व्यय का लेखा परिक्षण प्रतिवर्ष सुयोग्य ऑडिटर द्वारा कराया जायेगा / The Budget of the society will be audited by a qualified auditor.

संस्था के अभिलेख / Society's records :

1. सदस्यता रजिस्टर / Membership Register.
2. कार्यवाही रजिस्टर / Proceedings Register.
 - a) साधारण सभा / General Body.
 - b) कार्यकारी निकाय / Executive Body.
3. स्टॉक रजिस्टर / Stock Register.
4. लेजर बुक / Ledger Book.
5. कैश बुक / Cash Book.
6. सदस्यता शुल्क रसीद बुक / Membership fee receipt book.
7. दान रसीद बुक / Donate receipt book.

विघटन / Dissociation :

संस्था का विघटन तथा समाप्ति की कार्यवाही सोसाइटीज रेजिस्ट्रेशन एक्ट की धारा 13 व 14 के अंतर्गत की जाएगी / Society dissociation and termination will be according to Societies Registration Act, under Section 13 and 14.

दिनांक / Date :-

हस्ताक्षर / Signature :

1. Meelam Sufi

2. Pija Sekera

3. H. K.

4. Ined.

5. D. Paul Patnam

6. Pardee

7. Asingh