



A  
3/3/18

21  
22/2/18 4633

04-1-27(10)18

प्रवर्तन निदेशालय

भारत सरकार

छठा तल, लोक नायक भवन,  
खान मार्केट, नई दिल्ली-110 003

**ENFORCEMENT DIRECTORATE**

Government of India

6th Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi-110 003  
Tel. : 24693577 Fax : 24631847

F.No. A-4/6 /2018

Dated: 21.02.2018

OFFICE MEMORANDUM

Sub:- Filling up the post of Assistant Enforcement Officer in the Enforcement Directorate in Pay Matrix Level-7 (Rs.44900-142400) on deputation basis-reg.

It is proposed to fill up the posts of Assistant Enforcement Officer in Pay Matrix Level-7 on deputation basis in this Directorate of Enforcement at Delhi, Mumbai, Chennai, Kolkatta, Jaipur, Surat, Bhubaneswar, Chandigarh, Lucknow, Jalandhar, Srinagar, Bangalore, Cochin, Hyderabad, Guwahati, Ahmedabad, Goa, Madurai, Calicut, Raipur, Indore, Nagpur, Dehradun, Jammu, Shimla, Allahabad, Ranchi, and Vishakhapatnam.

2. In terms of the Recruitment Rules, the following categories of officers are eligible:-

ADJ/K

Officers from Central Government or State Government or Union territories (Including officers from Central Government or States Government or Union territories Police organizations):

See

पुलिस महानिदेशक के सहयोग

1/3/18  
7420

(A) (i) holding analogous post on regular basis in the parent cadre or department: or

(ii) With five years service in the grade rendered after appointment thereto on a regular basis in posts in the Level-6 of the pay matrix or equivalent in the parent cadre or department; and

(B) Possessing the following educational qualification and experience:-

(i) A degree in any subject from a recognized university; and

(ii) Two years' experience in the field of Legal Work, Intelligence, Investigation work and Adjudication or prosecution relating to fiscal or criminal laws

See  
W

अपर पुलिस महानिदेशक (कार्मिक)

मुख्यालय पुलिस महानिदेशक,

उत्तर प्रदेश

The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation.

Similarly deputationists shall not be eligible for consideration for appointment by promotion.

5/3/18

K.T.  
5/3



The maximum age limit for appointment by deputation (Including Short term Contract) shall not be exceeding 56 years as on the date of receipt of applications).

3. The Pay & allowances and other terms will be regulated in accordance with the Department of Personnel & Training's O.M. No. 6/8/2009-Estt (Pay-II) dated 17<sup>th</sup> June, 2010 as amended from time to time.

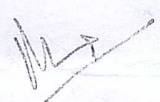
4. The Cadre Controlling Authorities are requested that applications of eligible and willing officers may be forward in the proforma annexed so as to reach the Joint Director (Admn.), Directorate of Enforcement, 6<sup>th</sup> Floor, Lok Nayak Bhawan, Khan Market, New Delhi – 110003. The advertisement can also be seen on the website of Directorate of Enforcement [www.enforcementdirectorate.gov.in](http://www.enforcementdirectorate.gov.in)

5. While forwarding the applications, the Cadre Controlling Authorities shall verify and ensure that the particulars furnished by the applicants are correct and no disciplinary case is either pending or contemplated against the officer concerned. The following documents should also be sent along with the applications:-

- (i) Bio data
- (ii) Complete and up-to-date C.R. dossier for the last five years upto 2016-2017 or attested photocopy thereof
- (iii) Vigilance Certificate/Clearance
- (iv) Integrity Certificate/Clearance
- (v) Cadre Clearance
- (vi) A statement of major/minor penalties, if any, imposed upon the officer during the last 10 years.

6. Incomplete applications or applications not received through proper channel may not be considered. ***This is an open vacancy circular. The complete applications received by 30<sup>th</sup> of every month shall be considered for selection in the subsequent month for available vacancies. This process will continue till all the vacancies are filled up.***

8. A check list of documents to be attached with the application may also be sent (proforma enclosed).

  
(Rahul Rajput)  
Joint Director (Admn.)

Copy to:-

1. The Chief Secretary, Andhra Pradesh (Hyderabad) /Arunachal Pradesh (Itanagar) /Assam (Guwahati) /Bihar (Patna) /Chhattisgarh (Raipur)/ Chandigarh/Goa (panaji)/Gujarat (Ahmedabad) /Haryana (Chandigarh) /Himachal Pradesh (Shimla) /Jammu & Kashmir (Srinagar) /Jharkhand (Ranchi) / Karnataka (Bangalore) /Kerala (Thiurvanathapuram) /Madhya Pradesh (Bhopal) /Maharashtra (Mumbai) /Manipur (Imphal) /Meghalaya



(Shillong) / Mizoram (Aizawl) / Nagaland (Kohima) / Orissa (Bhubaneswar) / Punjab (Chandigarh) / Rajasthan (Jaipur) / Sikkim (Gangtok) / Tamilnadu (Chennai) / Tripura (Agartala) / Uttar Pradesh (Lucknow) / Uttarakhand (Dehradun) / West Bengal (Kolkata) / Delhi.

2. The Director General of Police, State Police Hqrs. Maharashtra(Mumbai) / West Bengal(Kolkata) /Tamilnadu (Chennai) /Kerala(Trivandrum) /Andhra Pradesh(Hyderabad) /Karnataka(Bangalore) /Uttar Pradesh(Lucknow) /Rajasthan(Jaipur) /Gujarat(Ahmedabad) /Madhya Pradesh (Bhopal) /Jammu & Kashmir(Srinagar) /Assam (Guwahati) /Orissa(Bhubaneswar) / Chhatisgarh (Raipur) / Haryana (Chandigarh) / Punjab (Chandigarh) /Himachal Pradesh (Shimla) / Uttarakhand (Dehradun) / Jharkhand (Ranchi) /Bihar(Patna), Nagaland (Kohima) /Meghalaya(Shillong) /Manipur(Imphal) /Tripura(Agartala) /Mizoram(Aizawl)/ Sikkim(Gangtok)/ Arunachal Pradesh (Itanagar).
3. The Commissioner of Police, I.P. Estate, New Delhi/Kolkata/Mumbai/Chennai.
4. The Joint Secretary(Admn.), Ministry of Home Affairs, North Block, New Delhi. (For circulation in State Police Organizations/Union Territories Police Organizations).
5. The Joint Secretary (Admn), Central Board of Direct Taxes, North Block, New Delhi. (For circulation in the field offices of the C.B..D.T.)
6. The Joint Secretary(Admn), Central Board of Indirect Taxes & Customs, North Block, New Delhi (For circulation in the field offices of the C.B.I.C.).
7. The Director General, NIC, A-Block, CGO Complex, Lodhi Road, New Delhi.
8. The Special Director, Directorate of Enforcement, CR/NR/WR/SR/ER.
9. All Zonal / Sub Zonal Offices of Directorate of Enforcement.
10. Hindi Section for Hindi Version.
11. Computer Section, Head Quarters for putting the circular on website of the Directorate

ANNEXURE 'A'

APPLICATION FOR THE POST OF ASSISTANT ENFORCEMENT  
OFFICER

Photo

1. NAME (IN BLOCK LETTERS) \_\_\_\_\_
2. DATE OF BIRTH \_\_\_\_\_
3. DATE OF RETIREMENT UNDER  
CENTRAL / STATE GOVERNMENT  
RULES \_\_\_\_\_
4. POST HELD AT PRESENT IN THE PARENT \_\_\_\_\_  
DEPARTMENT AND PAY OF POST
5. PRESENT PAY IN PAY MATRIX LEVEL \_\_\_\_\_
6. WHETHER THE PRESENT GRADE IS GRANTED \_\_\_\_\_  
BY WAY OF MACP OR REGULAR PROMOTION
7. DATE OF REGULAR APPOINTMENT TO \_\_\_\_\_  
THE PRESENT POST
8. IN CASE THE PRESENT EMPLOYMENTS IS \_\_\_\_\_  
HELD ON DEPUTATION / CONTRACT BASIS  
PLEASE STATE.  
(a) The date of initial appointment :  
(b) Period of appointment on :  
Deputation / contract :  
(C) Name & Address of the parent Office :  
/organization to which you belong
9. ADDITIONAL DETAILS ABOUT PRESENT :  
EMPLOYMENT  
Please state whether working under  
(indicate the name of your employer  
Against the relevant column.  
(a) Central Govt. :  
(b) State Govt. :  
(c) Autonomous Organization :  
(d) Government Undertaking :  
(e) Universities :  
(f) Others :



10. EDUCATIONAL QUALIFICATION \_\_\_\_\_

11. CHOICE OF STATIONS FOR POSTING  
(Minimum three choices)

12. COMPLETE ADDRESS OF CADRE  
CONTROLLING AUTHORITY \_\_\_\_\_

13. WHETHER SC/ST/OBC \_\_\_\_\_

14. HOME STATE \_\_\_\_\_

15. ANY OTHER RELEVANT INFORMATION \_\_\_\_\_

16. INFORMATION RELATING TO SERVICE PARTICULARS (IN REVERSE  
CHRONOLOGICAL ORDER SINCE JOINING SERVICE)

S.NO.	POST HELD & PAY	FROM	TO	BRIEF DESCRIPTION OF DUTIES AND NATURE OF WORK

17. EXPERIENCE IN THE FIELD OF INTELLIGENCE COLLECTION AND  
INVESTIGATION.

DATED:

SIGNATURE OF THE APPLICANT

Part – B

FOR THE USE OF CADRE CONTROLLING AUTHORITY/DEPARTMENT ONLY

16	Whether the officer meets eligibility requirement as on the closing date of application	Yes/No
17.(a) (i)	Whether any vigilance case is pending or contemplated against the officer	Yes/No
(ii)	If yes, please give details	
(b) (i)	Whether any Major/Minor penalty has been imposed on the proposed officer during last ten years	Yes/No
(ii)	If yes, please give details	
(iii)	Indicate whether any penalty is in operation as on date	
(c)	Whether cadre clearance for the officer by the Competent Authority has been granted	Yes/No
(d)	Whether Integrity Certified	Yes/No

Date: Signature \_\_\_\_\_

Name:

Designation:  
(With stamp)



Check list of documents to be attached

(Please tick)

1.	Application prescribed format forwarded by the sponsoring authority	
2.	Complete and up-to-date C.R. dossier for the last five years up to 2016-17 or attested photocopy thereof	
3.	If ACR/APAR has not been written for a particular year or a part (more than three months) of a year, a No. report certificate (NRC) for the period to be attached along with ACR/APARs of previous year(s)	
4.	Vigilance Clearance Certificate	
5.	Integrity Certificate	
6.	Major/Minor penalty Statement during last 10 years	
7.	Cadre clearance from cadre Controlling/appointing Authority (if applicable)	

Date: Signature of the forwarding authority

(With stamp)