

पुलिस प्रशिक्षण निदेशालय, उत्तर प्रदेश

पुलिस मुख्यालय(सिग्नेचर बिल्डिंग), प्रथम/द्वितीय तल, (टावर-1), शहीद पथ, गोमतीनगर विस्तार, लखनऊ 226002
पत्र संख्या प्रनि-प-8(32)/2024

दिनांक दिसम्बर ,2024

सेवा में,

1. पुलिस महानिदेशक
सीबीसीआईडी/अभिसूचना/भर्ती एवं प्रोन्नति बोर्ड/विशेष जॉच/विशेष अनुसंधान दल / मानवाधिकार
आयोग/सतर्कता अधिष्ठान/रूल्स एण्ड मैनुअल/ फायर सर्विस, उ0प्र0 ।
2. अपर पुलिस महानिदेशक,
/अभियोजन /साइबर काइम/अपराध/रेलवे/ईओडब्लू/पीएसी /महिला एवं बाल सुरक्षा
/ए0सी0ओ0/सुरक्षा/यूपी-112/यातायात एवं सडक सुरक्षा/ एसटीएफ /तकनीकी
सेवायें/लाजिस्टिक्स/एटीएस/यूपी एसएसएफ लखनऊ ।
3. अपर पुलिस महानिदेशक, समस्त जोन, उ0प्र0 ।
4. संस्था प्रमुख, समस्त पुलिस प्रशिक्षण संस्थान उ0प्र0 ।
5. पुलिस आयुक्त, लखनऊ नगर/गौतमबुद्धनगर/वाराणसी नगर/कानपुर नगर/गाजियाबाद /आगरा/प्रयागराज ।
6. अपर पुलिस अधीक्षक,सोसल मीडिया, मुख्यालय पुलिस महानिदेशक, उ0प्र0लखनऊ ।

महोदय,

कृपया Director (Trg) CAPT, BHOPAL के पत्र संख्या-48/TRG/OFFLINE/TOT-DTS/03/CAPT/BPL/2024-25 दिनांक 17.12.2024 (03 पत्र) (छायाप्रति संलग्न) का अवलोकन करने का कष्ट करें, जिसके द्वारा केन्द्रीय पुलिस प्रशिक्षण अकादमी, भोपाल में निम्नलिखित तिथियों में आयोजित होने वाले विभिन्न कोर्स हेतु पुलिस उपाधीक्षक पद स्तर के उपयुक्त अधिकारियों का नामांकन उपलब्ध कराये जाने की अपेक्षा की गयी है।

क्र० सं०	कोर्स	अवधि	पदस्तर	आयोजन स्थल
1	2	3	4	5
1	"Training of Trainers (TOT)- Advanced Soft Skills"	24.02.2025 से 26.02.2025	पुलिस उपाधीक्षक	केन्द्रीय पुलिस प्रशिक्षण अकादमी, भोपाल
2	"Training of Trainers (TOT)- Soft Skills"	03.03.2025 से 07.03.2025	पुलिस उपाधीक्षक	केन्द्रीय पुलिस प्रशिक्षण अकादमी, भोपाल
	"Training of Trainers (TOT)- Advanced Soft Skills"	17.03.2025 से 19.03.2025	पुलिस उपाधीक्षक	केन्द्रीय पुलिस प्रशिक्षण अकादमी, भोपाल

निदेशानुसार अनुरोध है कि उपरोक्त कोर्स में प्रतिभाग किये जाने हेतु प्रत्येक जोन/कमिश्नरेट /इकाई से कॉलम-4 में अंकित पदस्तर के अधिकारी जो उपयुक्त हो का नामांकन निम्नलिखित प्रारूप में दिनांक 30.01.2025 तक इस निदेशालय को उपलब्ध कराने का कष्ट करें।

प्रारूप

क्र० सं०	नाम एवं पदनाम	नियुक्त स्थान	मोबाईल नं०	ई-मेल आईडी	प्रभारी अधिकारी का सीयूजी नं० /ईमेल आईडी
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संलग्न-यथोपरि।

भवदीय

(रामजी सिंह यादव)

पुलिस उपमहानिरीक्षक, प्रशिक्षण

उ0प्र0 लखनऊ।

प्रतिलिपि:- अपर पुलिस महानिदेशक/पुलिस महानिदेशक के जीएसओ, मुख्यालय पुलिस महानिदेशक, उ0प्र0 लखनऊ को सादर सूचनार्थ ।

Government of India/भारतसरकार
Ministry of Home Affairs/गृहसंत्रालय
Bureau of Police Research & Development
पुलिसअनुसंधानएवंविकासब्यूरो
Central Academy for Police Training,
केन्द्रीयपुलिसप्रशिक्षणअकादमी



Kanhasaiya/कान्हासैया
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भोपाल(म0प्र0) – 462022
Tele- 0755-2706000
Facebook/Twitter@CAPTBHOPAL

NO.48/TRG/OFFLINE/TOT-DTS/-03/CAPT/BPL/2024-25

Date: 17/12/2024

To,

The Director General (All CAPFs)

The Director General of Police (All States/UTs/Organizations)

Sub: Nominations for Residential Course on “Training of Trainers (TOT) – Advanced Soft Skills”
w.e.f :- 24 to 26 February 2025.

Madam/Sir,

The Central Academy for Police Training (CAPT), Bhopal, is conducting an offline **Training of Trainers (TOT) on Advanced Soft Skills** course to be held from **24 to 26 February 2025** for police officers/CAPF.

- **Duration of the Course:** 3 days
- **Location:** CAPT, Bhopal
- **Level of Officers :** DySP and equivalent Officers
- **Number of Participants:** 30
- **Last Date for Receipt of Nominations:** 14 February 2025
- **Deadline for Acceptance/Declination of Nomination:** 14 February 2025

Course Background:

The TOT on Instructor Improvement Skills is designed to enhance the competencies of instructors and trainers, particularly in law enforcement. The course focuses on providing essential techniques to improve the quality of training delivered by officers.

Objective:

The course aims to refresh and expand the knowledge of officers and enhance their ability to train others effectively in various law enforcement training settings.

Language: Bilingual (English & Hindi)

Course Description:

This course covers key topics such as Instructional Design, Effective Communication, Adult Learning Principles, Use of Technology, Assessment & Feedback, Classroom Management, Presentation Skills, Facilitation Skills, Time Management, Continuous Improvement, and Handling Challenging Situations. It ensures trainers are equipped to lead dynamic and impactful training sessions.

Participant Criteria:

- Officers of the rank of DySP and equivalent.
- Preference for officers posted in training institutions, with at least 2 years of active service.
- Officers outside training institutions may also be nominated.
- Nominations are invited for 02 officers from each State Police and CAPF.

Dress Code:

- **For gentle men:** Full-sleeved shirt, tie, trousers, and formal shoes.
- **For ladies:** Saree, Salwar Kameez, or Business Suit. Participants should adhere to the formal dress code.

Contact Details:

Kindly send the email/ mobile details of nominated officers to: **adindoor-capt@bprd.nic.in**. For assistance, contact:

- Sh. B. K. Sharma, Asst. Director: 7889568688
- Ms Apoorva Choure, Training Officer: 9329066835
- CAPT Control Room: 0755-2706000



Your's Faithfully

A handwritten signature in blue ink, appearing to read 'B. K. Sharma'.

**B. K Sharma Asst.
Director (Trg)
CAPT Bhopal**

Government of India/भारतसरकार
Ministry of Home Affairs/गृहमंत्रालय
Bureau of Police Research & Development
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NO.48/TRG/OFFLINE/TOT-DTS/-03/CAPT/BPL/2024-25

Date: 17/12/2024

To,

The Director General (All CAPFs)

The Director General of Police (All States/UTs/Organizations)

Sub: Nominations for Residential Course on “Training of Trainers (TOT) – Soft Skills” w.e.f :- 03 to 07 March 2025.

Madam/Sir,

The Central Academy for Police Training (CAPT), Bhopal, is conducting an offline **Training of Trainers (TOT) on Soft Skills** course to be held from 03 to 07 March 2025 for police officers/CAPF.

- **Duration of the Course:** 5 days
- **Location:** CAPT, Bhopal
- **Level of Officers :** DySP and equivalent Officers
- **Number of Participants:** 30
- **Last Date for Receipt of Nominations:** 21 February 2025
- **Deadline for Acceptance/Declination of Nomination:** 21 February 2025

Course Background:

The TOT on Instructor Improvement Skills is designed to enhance the competencies of instructors and trainers, particularly in law enforcement. The course focuses on providing essential techniques to improve the quality of training delivered by officers.

Objective:

The course aims to refresh and expand the knowledge of officers and enhance their ability to train others effectively in various law enforcement training settings.

Language: Bilingual (English & Hindi)

Course Description:

This course covers key topics such as Instructional Design, Effective Communication, Adult Learning Principles, Use of Technology, Assessment & Feedback, Classroom Management, Presentation Skills, Facilitation Skills, Time Management, Continuous Improvement, and Handling Challenging Situations. It ensures trainers are equipped to lead dynamic and impactful training sessions.

Participant Criteria:

- Officers of the rank of DySP and equivalent.
- Preference for officers posted in training institutions, with at least 2 years of active service.
- Officers outside training institutions may also be nominated.
- Nominations are invited for 02 officers from each State Police and CAPF.

Dress Code:

- **For gentle men:** Full-sleeved shirt, tie, trousers, and formal shoes.
- **For ladies:** Saree, Salwar Kameez, or Business Suit. Participants should adhere to the formal dress code.

Contact Details:

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Date: 17/12/2024

To,

The Director General (All CAPFs)

The Director General of Police (All States/UTs/Organizations)

Sub: Nominations for Residential Course on “Training of Trainers (TOT) – Advanced Soft Skills”
w.e.f :- 17 to 19 March 2025.

Madam/Sir,

The Central Academy for Police Training (CAPT), Bhopal, is conducting an offline **Training of Trainers (TOT) on Advanced Soft Skills** course to be held from 17 to 19 March 2025 for police officers/CAPF.

- **Duration of the Course:** 3 days
- **Location:** CAPT, Bhopal
- **Level of Officers :** DySP and equivalent Officers
- **Number of Participants:** 30
- **Last Date for Receipt of Nominations:** 10 March 2025
- **Deadline for Acceptance/Declination of Nomination:** 10 March 2025

Course Background:

The TOT on Instructor Improvement Skills is designed to enhance the competencies of instructors and trainers, particularly in law enforcement. The course focuses on providing essential techniques to improve the quality of training delivered by officers.

Objective:

The course aims to refresh and expand the knowledge of officers and enhance their ability to train others effectively in various law enforcement training settings.

Language: Bilingual (English & Hindi)

Course Description:

This course covers key topics such as Instructional Design, Effective Communication, Adult Learning Principles, Use of Technology, Assessment& Feedback, Classroom Management, Presentation Skills, Facilitation Skills, Time Management, Continuous Improvement, and Handling Challenging Situations. It ensures trainers are equipped to lead dynamic and impactful training sessions.

दिनेक सहक/पोस्ट द्वारा...

वर्ग का नाम/पदनाम... अभिनव्या सिंह

प्राप्त कर्ता

डा. शिवमोहन सिंह

18.12.24

Participant Criteria:

- Officers of the rank of DySP and equivalent.
- Preference for officers posted in training institutions, with at least 2 years of active service.
- Officers outside training institutions may also be nominated.
- Nominations are invited for 02 officers from each State Police and CAPF.

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