

F O R M - C (Part-I)

Uttar Pradesh Police
Headquarters Allahabad

Application form for registration of firms as foreign manufacturers
(To be filled by foreign manufacturer)

1. Name of applicant firm.
2. Address/telephone/fax/E-mail nos.

Of a) Regd. office

b) Head Office

c) Other offices

d) Works/Go down

3. Status of applicant firm

a) Date of Incorporation:

b) Constitution of the firm:

i) Proprietorship / Partnership

(Attach copy of Partnership deed

And Form-A or equivalent entry

Certificate from Registrar of Firms

Duly notarized)

ii) Public Limited/Pvt.Limited.

(Attach Memorandum/Article of

Association and copy of signed

Certificate of incorporation

Duly notarized)

c) Names, addresses and telephone

Nos.of Proprietor/Partners/Directors

Having interest in the firm:

d) If the firm is a subsidiary of

An Indian/ foreign company, give

Particulars of parent/holding

Company?

e) If there are other subsidiaries

Of the same parent company in

India, give full particulars.

f) If the Directors/ Partners/

Proprietor has financial interests

Or are represented on Board(s) of

Other companies give details.

4. Enclose a write-up about

Manufacturing Manufacturing works

Containing the following

Particulars (a to f)

a) Address of manufacturing

Works/factory.

b) Brief description
Of works/factory

c) Details of Plant &
Machinery installed

d) Products manufactured

Brief Model No. Capacity/ Standards Product
Brief detail of etc rating followed capacity
Usage product ISO/ASTM/DIN/BIS

e) Turnover in equivalent US\$
(Give year wise details for the
Last three years with supporting
Balance sheet /annual report).

f) Number of supervising staff.

5. Availability of After Sales
Service facility in India.

i) if provided by manufacturer?

ii) If provided by Agents (In
This case confirm if manufacturer
Provides guarantee/warranty of
Their products indicating the
Period of such guarantee/ warranty)

6. Name/address of the bankers with
Account nos. (Enclose a sealed
Report from the Bankers certifying
Financial status of the manufacturer
As per preformed in Annexure - 6)

7. Stores for which registration is sought :(Enclose catalogue and
Price lists of the items covered)

Sl.No. Description Specification Limiting Country of stores with model
size/capacity origin

(1) (2) (3) (4) (5)

8. Details in respect of authorized agents in India if any of each agent.

a) Name/address/phone/fax/E-mail nos.

b) Indicate date of agreement/
Expiry and attach copy of valid
Agreement between manufacturers
And agent duly notarized.

c) Territories and products
Covered by agreements.

d) Percentage of agency
Commission allowed to the
Indian agent/subsidiary.

e) Approx.value of stocks held

9. Details of past supplies made
For the items for which registration
Has been sought, including those in
India in proforma as in Annexure-4
Both (i) By manufacturer (ii) through
The Indian agent(s).

10. Name & designation of the
Signatory of this application
(Enclose a copy of Power of
Attorney where applicable).

Place:

SP Headquarters

Date:

Allahabad

With seal

Notes:

1. If the firm is seeking registration for more than one manufacturing units, separate application should be submitted in respect of each of the units.

2. The Indian Agents/Subsidiaries should furnish their particulars separately in FORM 'C'(PART.II) and submit along with this application.

3. The application should be accompanied by a technical capacity/capability report from a recognized inspection agency/Merchant Chamber of Commerce/Commercial Attache in the Embassy of the country in India which should also certify the details furnished column 4 of this application. However if the information about the firm is available from Dun Brodstreet Reference Book or similar such book, the same may be accepted in lieu of capacity report as above.

4. All Annexure/Enclosures/documents, supporting the application should be authenticated under signatures of the applicant in ink with seal of the firm.

5. This form is to be accompanied by the statements/ declaration etc as in Annexure 1, 4 & 6. The applicants must also complete the checklist as given

Below to ensure that the application is complete in all respects. The applications with incomplete information/documents are liable to be rejected.

Check list:

1. Application form fee of Rs.100/- or demand draft of Rs.100/- payable to Add. Dir. Genre of Police Headquarters payable at Allahabad in lieu of application form fee along with processing fee of Rs.20,000/- + Service Tax & Educational Cess as applicable (presently @12.36%) receipt of application for both SSI and non-SSI units irrespective of category of registration, in form of Demand Draft payable to Add. Dir. Genre of Police Headquarters payable at Allahabad for additional items full registration charges will be livable

2. Statement Profit & Loss and Balance sheet for the last three years.

3. Notarized copy of General Power of Attorney in case in favor of person signing the application is authorized signatory.

4. Performance statement as per Proforma Annexure-4 of the application.

5. Bankers 'Report in original giving details of financial status of the applicant firm as per proforma Annexure-6.

6. Vetted Capacity Report/Technical Capability of manufacturing unit from a recognized Inspection Agency/Merchant Chamber of Commerce/Commercial Attachee in the Embassy of the country in India having the detailed information in column No.4 of the application. However, if the information about the firm is available from Dun Brodstreet Reference Book or similar such book, the same may be accepted in lieu of Capacity Report as above. Copy of same may be submitted along with the

Application.

7. Copy of license issued by any international standard certification agency for your products which is requested for registration (optional).

8. Copy of ISO 9000(optional).

9. Copy of Registration Certificate if registered with any other Govt. Organization in India.