	Application for Registry of Firms with DGS&D for Software Items **Uttar Pradesh Police Headquarters Allahabad (FORM F)**	
1.	Name of Applicant firm: Address/telephone/fax/e-mail no. of a) Regd. office: b) Head Office: c) Other offices:	

2	Status of applicant firm:
	 a) Date of commencement of business:
	 b) Constitution of the firm:
	    i) Proprietorship / Partnership:
	 (If partnership, attach copy of Partnership deed and Form-A or equivalent entry certificate from Registrar of Firms duly notarized)
	   ii) Public Limited/ Pvt. Limited/ Industrial Cooperative:
	 (Attach duly notarized copies of certificate of incorporation, first & last pages of Memorandum/Article of Association and latest Form -32 indicating the names of Directors.)
	 c) Names, addresses and telephone nos. of Proprietor/Partners/Directors having interest in the firm:
	 d) If the firm is a subsidiary of an Indian/foreign company, give particulars of parent/holding company:
	 e) If there are other subsidiaries of the same parent company in India,
	 give full particulars:
	 f) If the Directors/ Partners/ Proprietor have financial interests or are represented on Board(s) of other companies give details:
	  g) Income Tax PAN No of the firm
	  h) Sales Tax / VAT registration No(s).:	

	i) Service tax nos;	
3.	Details of godown/Office : a) Address & Tel.No.: (Attach copy of ownership documents or if on lease, attach copy of lease agreement valid for at least three years; duly notarized)	
4.	Details of Software applied for Registry:	
	a) Name of the Software:	
	b) Name of the Creator/ Developer of the Software Company:	
	c) Commercial Name and Type of the Software:	
	d) Details of features of Software (to be written in less than 300 words):	
	e) Date of worldwide launch of the software:	
	f) Number of such software licenses issued supplied worldwide:	
	g) Places where such software installed in India:	
	h) Performance Reports (at least from five clients to be submitted):	
	i) Minimum compatible hardware requirements for downloading and installing the software (Minimum RAM, Cache etc. required):	
	j) Whether Software supplied directly or through agent/ channel partners:	
	k) If by agent, copy of agreement/ authentication available with the agents to be submitted:	
	l) Details of after sales/ services for providing technical support to the clients:	
	m) Entity responsible for legal/ litigation matters concerned the software:	
5.	Whether registered with NASSCOM/ NICSI or any other Government organization? If so, furnish copy(ies) of such	

	registration letters:	
6.	Annual turnover for last three years (year wise) duly supported by relevant Balance Sheet:	
7.	Name and address of the bankers: (Indicate Account No. with each bank and submit Banker's certificates for satisfactory operation of your accounts with them)	
8.	State if the firm have ISO 9000/ 14000 or other certification. If yes, attach copy of the same:	
9.	Name and designation of the signatory of this application: (Enclose a copy of power of attorney where applicable)	

(Signature)
Name of Signatory(ies)
Date: with seal

Note:-

1. *The application should be accompanied with a Demand Draft of Rs.20,000 (+ applicable Service Tax) in favour of DGS&D payable at New Delhi.*
2. *If the firm is seeking registry of software for more than one manufacturer (indigenous/foreign), separate application should be furnished for each of the manufacturer.*
3. *The Application Form should be accompanied by the Statement/Declaration, etc. as in **Annexure-1(R), 3A and 6** (which can be downloaded from DGS&D website).*
4. *The application should be accompanied with OEM's Authorization Form*
5. *All annexures/enclosures supporting the application should be authenticated under the signature of the applicant in ink with seal of the firm.*