

Application For Registry of Firms with UP Police for catalogue/ Net Dealer

Price (NDP) purchase (FORM G)

(To be submitted in duplicate)

1	Name of Applicant firm: Address/telephone/fax/e-mail no. of a) Regd. office: b) Head Office: c) Other offices:	
2	Status of applicant firm: a) Date of commencement of business:	
	b) Constitution of the firm: i) Proprietorship / Partnership: (If partnership, attach copy of Partnership deed and Form-A or equivalent entry certificate from Registrar of Firms duly notarized) ii) Public Limited/ Pvt. Limited/ Industrial Cooperative: (Attach duly notarized copies of certificate of incorporation, first and last pages of Memorandum/Article of Association and latest Form - 32 indicating the names of Directors)	
	c) Names, addresses and telephone nos. of Proprietor/Partners/Directors having interest in the firm:	
	d) If the firm is a subsidiary of an Indian/foreign company, give particulars of parent/holding company:	
	e) If there are other subsidiaries of the same parent company in India, give full particulars:	
	f) If the Directors/ Partners/ Proprietor have financial	
	g) Income-tax PAN No. of the firm	
	h) Sales Tax/ VAT registration No(s).:	
	i) Service tax nos; (if applicable)	
	j) Central Excise TIN No. (if applicable)	
3	Details of godown/ Office : a) Address & Tel.No.: (Attach copy of ownership documents or if on lease, attach copy of lease agreement valid for at least three years; duly notarized)	
4	Details of items applied for Registry:	
	a) Brand name of the item	
	b) Name of the OEM Company	
	c) Commercial Name and Type of the item applied for	
	d) Performance Reports (at least from five clients to be submitted):	
	e) Model No. and specification of the item:	
	f) If selling by agent, copy of OEM agreement/ authentication available with the agents to be submitted along with agency agreement giving all the relevant details of its scope, validity, territorial jurisdiction, legal/ litigation entity responsible for etc.	
	g) Details of after sales/ services for providing technical support to the clients:	
	h) Entity responsible for legal/ litigation matters concerned for the item etc.:	
5	Whether registered/ enlisted with any Government organization? If so, furnish copy(ies) of such registration letters:	
6	Annual turnover for last three years (year wise) duly supported by relevant Sheet:	

7	Name and address of the bankers: (Indicate Account No. with each bank and submit Bankers certificates for satisfactory operation of your accounts with them)	
8	Details of FDA/CE/BIS Certificates (as applicable). Also state if the firm have ISO 9000/14000 or other such certification. (Attach copy of the same)	
9	Name and designation, contact No. and email ID of the signatory of this application: (Enclose a copy of power of attorney where applicable)	

(Signature)
Name of Signatory (ies)
Date: with seal

Notes:

1. The application should be accompanied with a Demand Draft of Rs. 20,000 (+ applicable Service Tax) in favour of DGS&D payable at New Delhi.
2. If the firm is seeking registry of catalogue/ net dealer price (NDP) purchase for more than one manufacturer (indigenous/ foreign), separate application should be furnished for each of the manufacturer.
3. The Application Form should be accompanied by the Statement/ Declaration, etc. as in **Annexure-1(R), 3A and 6** (which can be downloaded from DGS&D website).
4. The application should be accompanied with OEM's Authorization Form (copy enclosed), if applicable, Integrity Pact (copy enclosed) as per Correction Slip No. 44 of the DGS&D Manual.
5. The applicant shall get their product tested as per relevant specifications including all safety requirements from NABL/ILAC approved laboratories (if applicable) and copies of the same should be submitted at the time of registration.
6. All annexure/ enclosures supporting the application should be authenticated under the signature of the applicant in ink with seal of the firm.