


**अल्पकालिक तृतीय निविदा सूचना**

उत्तर प्रदेश पुलिस रेडियो मुख्यालय, महानगर, लखनऊ - 226006  
निविदा संख्या: ई-178/2015 दिनांक: फरवरी-10, 2016

निम्नलिखित उपकरणों के क्रय हेतु दो प्रतियों में टेक्निकल एवं वित्तीय भाव पत्र अलग-अलग मुहरबन्द आमन्त्रित किये जाते हैं:-

क्र.	उपकरण का नाम	कुल मात्रा	प्रतिभूति राशि (रु० में)	टेण्डर फीस (रु०)		सम्पूर्ति का स्थान
				नकद	बैंक ड्राफ्ट / पोस्टल ऑर्डर	
1	टेस्ट एवं मापक उपकरण		45,000 / -	300 / -	350 / -	उ०प्र० पुलिस रेडियो मुख्यालय, महानगर, लखनऊ
	a- Power Supply 12 V for HF Transceiver Static 100 Watt	45				
	b- Power Supply 12 V for VHF Transceiver Static / Mobile 25 Watt	45				
	c- Power Supply 12 V for VHF Repeater sets	30				

- उपरोक्त उपकरण की आपूर्ति हेतु इच्छुक फर्म किसी भी कार्य दिवस में रेडियो मुख्यालय से टेण्डर फीस नकद जमाकर अथवा निर्धारित धनराशि का ड्राफ्ट/पोस्टल ऑर्डर डाक से भेजकर निविदा फार्म मय टेक्नीकल/फाइनेन्सियल बिड के प्रारूप व शर्तों सहित प्राप्त कर सकती हैं। निविदा फार्म के साथ उपरोक्त उपकरण की तकनीकी विशिष्टियाँ (स्पेशिफिकेशन) उपलब्ध करायी जायेंगी। टेण्डर से सम्बन्धित कोई भी जानकारी किसी भी कार्य दिवस में मोबाइल नं. 09454402615 पर प्राप्त की जा सकती है। निविदा सूचना उ० प्र० पुलिस की वेबसाइट [www.uppolice.gov.in](http://www.uppolice.gov.in) एवं सूचना विभाग की वेबसाइट [www.upgov.nic.in](http://www.upgov.nic.in) पर उपलब्ध करायी जा रही है।
- इच्छुक फर्म निविदा फार्म उपरोक्त वेबसाइट से डाउनलोड करके भी निविदा में प्रतिभाग कर सकती हैं, जिसके लिये निर्धारित निविदा फार्म के शुल्क का ड्राफ्ट अपर पुलिस महानिदेशक (दूरसंचार), उ० प्र०, लखनऊ (ADG, Telecom, U.P., Lucknow) के पक्ष में निविदा लिफाफे में उपलब्ध कराया जाना आवश्यक होगा। निविदा की अन्य शर्तें निविदा फार्म में उल्लिखित हैं। विभाग के कार्यालय का फैक्स नं. 0522-2335346 है।
- निविदा के साथ उपकरण के सम्मुख दर्शायी गयी प्रतिभूति राशि/अर्नेस्ट मनी (EMD) जमा की जायेगी जो डिमाण्ड ड्राफ्ट, बैंकर्स चेक, बैंक गारण्टी एवं एफ.डी.आर. के रूप में अपर पुलिस महानिदेशक (दूरसंचार), उ० प्र०, लखनऊ (ADG, Telecom, U.P., Lucknow) के पक्ष में बनवाकर प्रस्तुत की जायेगी। ईएमडी जमा करने से छूट के लिए दावा करने वाली फर्मों को उक्त उपकरण हेतु सक्षम प्राधिकारी द्वारा निर्गत ईएमडी से छूट प्रदान किये जाने सम्बन्धी प्रपत्र तकनीकी बिड के साथ उपलब्ध कराया जाना अनिवार्य है।
- विभाग को उपरोक्त सम्पूर्ण निविदा सूचना को निरस्त करने एवं क्रय किये जाने वाले उपकरणों की संख्या घटाने, बढ़ाने का अधिकार होगा।
- यदि उक्त उपकरण डी.आई./डी.जी.एस. एण्ड डी. दर अनुबन्ध अथवा शासन द्वारा जारी शासनादेशों के अन्तर्गत किसी संस्था/फर्म पर उपलब्ध हो जाते हैं तो निविदा स्वतः निरस्त समझी जाएगी।
- निविदा प्रक्रिया की समय सारणी निम्नवत होगी-
  - निविदा विक्री की अवधि - दिनांक: 15.02.2016 से 22.02.2016 को 1300 बजे तक।
  - निविदा खोलने की अन्तिम तिथि - दिनांक: 22.02.2016 समय 1400 बजे तक।
  - तकनीकी ऑफर खोले जाने की तिथि - दिनांक: 22.02.2016 समय 1600 बजे।

  
(सुमीता शर्मा)

उपमहानिरीक्षक(पुलिस दूरसंचार)प्राविधिक  
कृते-अपर पुलिस महानिदेशक, दूरसंचार  
उ०प्र० पुलिस रेडियो मुख्यालय,  
महानगर-लखनऊ

E-Mail : [radiohq@nic.in](mailto:radiohq@nic.in)  
Website: [www.uppolice.gov.in](http://www.uppolice.gov.in)



**SL NO.**

**UTTAR PRADESH POLICE RADIO HEADQUARTERS, MAHANAGAR  
LUCKNOW -226006**

**Price : Rs. 300.00**

**TENDER FORM**

**CONTENTS:-**

1. GUIDELINES/INSTRUCTIONS FOR PREPARATION & SUBMISSION OF TENDER
2. CONDITIONS OF AGREEMENT
3. TECHNICAL OFFER
4. FINANCIAL OFFER
5. CHECK LIST FOR SUBMITTING OFFER
6. PROFORMA FOR AUTHORITY LETTER OF OEM
7. PROFORMA FOR DECLARATION OF BIDDER
8. TENTATIVE BOQ
9. TECHNICAL SPECIFICATIONS

# **1. GUIDELINES/INSTRUCTIONS FOR PREPARATION & SUBMISSION OF TENDERS**

## **DOCUMENTS REQUIRED TO FILL TENDER FORM**

1. All the enclosures should be valid on the date of opening of the tender.
  2. All the certificates/documents mentioned in the tender notice/tender form or details of which are attached with the tender form must be submitted by the tenderers and should be valid and up-to-date.
  3. If the tenderer is an Agent/Dealer/Supplier, they should submit the authority letter (in original) of their principal fulfilling under mentioned conditions (Proforma enclosed as Annexure-A). Photocopy will not be accepted:-
    - (a)(i) The Tendering firms (if not manufacturer of the item) should submit along with their offer, an authority letter from their principals (who should be manufacturer) that they are their authorized agents / dealers.
    - (ii) In normal course an agency / dealer agreement attested copy, (attested by notary public), once in each year or whenever there is a change, should be submitted to the U.P. Police Radio Hqrs.
    - (iii) It shall be duty of the tenderer as well as principal to inform the U.P. Police Radio Hqrs regarding any material change that takes place in the above agreement during the finalisation / pendency of the contract. Failure to do so, may entail civil as well as criminal liability and this without prejudice lies with the U.P. Police Radio Hqrs. Rights to cancel the order or take such necessary action as it may deem fit.
  - (b) The authority letter should be speaking and specific. It should clearly bring out the relation of principal and agent/dealer as the case may be. It should speak of territory and acts assigned to the agent/dealer.
  - (c) The principal should commit themselves through this authority letter for short comings / defects / substandard supplies / supplies not according to norms or law of land etc. and shall be solely accountable for quality of product. Principal should also clearly mention that the rate quoted by agent/dealer are reasonable.
  - (d) Vague authority letter or any business letter shall not be considered as an authority letter and such offer may be ignored out rightly.
  - (e) It must be mentioned in the authority letter that quoted item and principals have not been black listed in the past.
- All of the above points should be clearly mentioned in the authority letter desired as per Sl. No. 3 and should be signed by the principals.
4. In case of U.P. state firm, enclose valid trade tax/VAT, registration certificate. In case of outside U.P. firms enclose valid C.S.T./VAT registration certificate.
  5. Firm must submit the copy of the tender fee deposited (Tender fee may be deposited either in cash or in the form of IPO/Demand Draft in favour of IGP/Dir.(Telecom) U.P. Police Radio Hqrs., Lucknow.)
  6. Firms will have to provide an affidavit on non-judicial stamp paper worth Rs. 100/- that their firm/Company has no criminal back ground and they are not involved in any criminal activity.
  7. Firms will have to provide an affidavit on non-judicial stamp paper worth Rs. 100/- that their firm and the equipments, which they are offering, are not black listed by any department/authority.

## **GUIDELINES TO FILL TENDER FORMS**

1. The essential details of specifications & instructions are to be followed strictly in accordance with the tender notice. The tendering firms are required to submit their offer in two PARTS. The first part will be named as TECHNICAL OFFER & the second part will be called as FINANCIAL OFFER. THE TECHNICAL OFFER AS WELL AS FINANCIAL OFFER ARE TO BE PREPARED IN DUPLICATE SEPARATELY. (i.e. in separate covers i.e. Total Four Envelopes clearly indicating ORIGINAL & DUPLICATE on envelopes). Indicating very clearly on all the envelopes all the relevant details. Details are given as under:-

BOTH TECHNICAL OFFER & FINANCIAL OFFER, IN DUPLICATE, BE KEPT SEPARATELY IN FOUR SEALED AND SEPARATE COVERS. THESE FOUR COVERS, INDICATING ORIGINAL/DUPLICATE OFFER AND OTHER RELEVANT DETAILS ON FRONT, MUST BE KEPT IN ONE COVERING ENVELOPE (I.E. IN FIFTH ENVELOPE) & IT SHOULD BE DULY SEALED AND PROPERLY ADDRESSED. IN TECHNICAL OFFER & FINANCIAL OFFER/BID COVERS, FOLLOWING MUST BE SPECIFICALLY INDICATED ON THE COVERING ENVELOPE -THE TENDER NOTICE NO. ----- DATED ----- DUE/OPENING ON ----- . PLEASE NOTE THAT SINGLE OFFER IN ANY OF THE COVERS I.E. TECHNICAL OR FINANCIAL OFFERS OR RATE QUOTED IN TECHNICAL OFFER WILL NOT BE ACCEPTED.

2. After opening of the tender any change in the rates shall not be acceptable and offer will summarily be rejected.
3. In case, any required document(s)/paper(s) is short at the time of submission of tender, the tenderer, may give the reasons of non-submission of papers in their technical offer. Decision of PC (purchase committee) will be final in this regard.
4. Tenderer (Authorized person) shall sign the offer and all the enclosures being submitted by them with their designation, seal and date.
5. Mention full technical details of your items specifications-wise as desired in the tender notice.
6. Mention if there is any deviation in your offer in comparison to that of desired specifications.
7. Financial offer in two copies should be duly signed by the authorized signatory. single copy of offer shall not be accepted and will be rejected out rightly.
8. Tenderers will quote their rates according to proforma mentioned in the financial offer i.e. rates, Trade tax, Excise duty extra etc. separately, failing which offer may be rejected/ignored. Any cutting/corrections, if any, shall be properly attested by the tenderer.
9. Quoting any conditional discount which affects the quoted rates shall not be acceptable and such offer shall be rejected out rightly. Any discount given on quoted price as a whole shall however be acceptable.
10. No representation shall be entertained after opening of financial cover of tender.
11. If the rates in financial bid are typed then it should be with the same typewriter by which other details are typed in Financial Bid.
12. If the rates in Financial Bid are typed with other typewriter then it should be signed by the same person who has signed Financial Bid.
13. If the rates are written by pen then it should be signed by the same person who has signed Financial Bid.
14. Any cutting or overwriting in Financial bid should be signed by the same person who has signed Financial Bid.
15. In Technical offer, Index should be made with page number clearly mentioned on every page.
16. In case any bidder opts to offer more than one product for any item, he will have to purchase separate tender form & bid separately.

### **SECURITY AND WARRANTY CONDITIONS**

1. Wherever, Earnest money and Security is asked for, the same shall have to be given/submitted as desired along with the Technical offer. Offers without E.M.D./Security, if asked for, will be ignored. E.M.D./Security in the form of demand draft should be enclosed with technical offer.
2. Tender documents/ certificates and EMD must be attached with main copy of the technical bid.
3. Successful bidder/bidders will have to execute purchase agreement deed along with a deposition of 10% security money of total tender value in the form of PO Cash Certificate/PO Saving Bank Accounts, Govt. Promissory Notes/ Fixed Deposit Receipts of State Bank of India/NSC/Deposit at Call Receipts of SBI (Bank guarantee) for a period of six months.
4. Firms will have to provide min. two year on site warranty for Radio sets & Heavy Duty Batteries and one year warranty for other items/accessories.
5. During warranty period the supplier will have to ensure that all the complaints relating to defects and non-functioning of equipment are addressed to and rectified within three days of information given by the U.P. Police Radio Headquarters, Lucknow, failing which a proportionate amount at the discretion of Director General Of Police/ Addl. Director General Of Police Telecom, will be deducted from the security deposit given by the supplier firm/company to the U.P. Police Radio Headquarters, Lucknow, and the company/firm may also be black listed for future.

### **SUPPLY OF MATERIAL**

1. Details of the delivery period must be mentioned. Unless, Specially ordered, all goods must be delivered to Radio Headquarters within 30 days of the receipts of supply order by the suppliers.
2. Dealer/agent being tenderer shall have to ensure dispatch of item direct from factory premise to purchaser, if so desired.
3. Firms will have to deliver at RHQ, Lucknow, all the equipments/batteries within a period of 30 days from the date of receipt of supply order.
4. The supplier will supply items/material/equipment strictly in numbers specified in BOQ for each items and strictly as per technical specification provided by U.P. Police Radio Headquarters, Lucknow.
5. When goods are ordered F.O.R., station of destination, the supplier shall be required to bear all risks of loss, leakage or damage and shall deliver the goods in good order to the consignee at the destination i.e. U.P. Police Radio Headquarters, Lucknow, where the testing/inspection of the items will be performed to check its workability.
6. Packing cases, containers, gunny packages, etc. which may be used for purposes of packing and which are delivered with stores will not be returned or paid for.
7. If all the ordered equipments are not supplied within the specified period then the supply order issued, may be cancelled besides taking recourse to other legal / contractual provisions.

### **DEMONSTRATION, INSPECTION AND TEST REPORTS**

1. Details of quality control agreement with the manufacturing unit may also be given.
2. Those firm who qualify the process of evaluation of technical bid, will have to demonstrate the equipments before the technical committee of the Radio Headquarters as per procedure and schedule laid down by the Radio Headquarters, Lucknow at short notice. The concerned firms whose demonstration will be satisfactory as per the required specifications will be timely intimated about exact date & time of opening of financial bids.
3. Copy of the test reports, UNDER STANDARD TEST CONDITIONS about the equipments/batteries will have to be submitted to the department, when asked for.
4. It will be the responsibility of the firm to satisfy the department about proper functioning of the equipments/batteries according to specifications provided with the tender form.

### **TERMS OF PAYMENT**

1. ½% rebate must be allowed by the firm on timely payment i.e. within 30 days from the supply of complete material at Radio Headquarters . This is to be pointed out in technical offer itself.
2. 100% payment shall be made only after satisfactory delivery and testing of equipments.
3. Final payment shall be made after satisfactory inspection and functioning of the equipments. TDS will be deducted as per prevailing rules.

### **OTHER CONDITIONS**

1. It shall be the responsibility of the tendering firms to present themselves on the date of Technical & Financial bid opening and meeting thereof and acquaint themselves with the shortcomings. No separate intimation will be sent to them in this regard.
2. Units having registration with NSIC/DI/SPS UP etc., registration for tendered items only, shall be eligible for consideration for exemption from EMD as per prevailing rules of U.P.Govt.
3. If any regulatory act is applicable to the items, copy of clearance by the competent authority should also be enclosed.
4. Give any other special information if asked for.
5. If OEM doesn't have its service centre in India, then it's dealer/distributor must have service centre in India, which may be visited by a committee constituted by U.P. Police Radio Headquarter, Lucknow to ascertain it's capability in repairing/maintenance of supplied equipments.
6. The Bidder must provide a declaration certificate on stamp paper worth Rs. 100.00 duly notarized that they will support the quoted item for installation, testing and commissioning & maintenance for its prescribed life as detailed in technical offer (Profarma enclosed as Annexure-B)
7. Firms will have to provide documents such as operation Manuals, user manuals, software with CDs, circuit diagram and other relevant materials along with each equipment, free of cost.
8. Firms will have to train staff for handling/operation/servicing of the equipments/batteries without any charges.
9. In the event of any dispute arising out of or concerning this supply, the decision of Director General of Police, Telecom, UP/Addl. Director General of Police, Telecom, UP will be final.
10. Without prejudice to any other remedy provided by the law, any amount due from the supplier to the Government of UP, may be recovered by deduction from the bill raised or from the security money deposited.
11. At any stage, even after delivery if it is found that the make/model/specifications of the goods or materials supplied are different from the offered ones, order may be cancelled and penalty may be imposed accordingly, including black listing the supplier company/firm.
12. Supplier firm must have valid Dealer Possession License (DPL) for Radio equipment from the ministry of communication, Govt. of India.
13. The Bidder must provide the DMR associations membership certificate obtained from OEM.
14. The Digital Radio system should be confirming to DMR OPEN STANDARD/PROTOCOL floated by ETSI will be preferred. Venders should provide supporting documents to this effect.
15. The Bidder must provide the Interoperability certificate for the sets obtained from the OEM
16. The supplier firm will ensure and provide Compliance Certificate for the Technical Specification of Items quoted.
17. U.P. Police Radio Hqrs reserves the right to accept or reject any tender either in part or in full without assigning any reason thereof.
18. The OEM should be in production line at least for the 15 years since date of supply for similar type of item.
19. The supplier firm must have made at least three supply orders of similar items in govt. / semi Govt. offices in last three years.



## **2. CONDITIONS OF AGREEMENT**

1. The agreement is to last till \_\_\_\_\_ but in the event of any breach of the terms of agreement at any time on the part of the supplier the agreement shall be terminated summarily by the U.P. Police Radio Hqrs Mahanagar, Lucknow without any compensation to the supplier.
2. The goods or materials to be supplied under the agreements are to be of the same quality in every respect, equal and answerable to the patterns of sample demonstrated and approved by the U. P. Police Radio HQRS.
3. U.P. Police Radio HQRS may, by notice in writing, call upon the supplier to supply additional goods or materials to serve as samples, and on such notice in writing the supplier shall be bound to supply additional samples of goods or materials, such additional samples should be in all respects of the same quality of sort as the first sample supplied.
4.
  - (a) All rates are to be based on delivery, securely packed, and F.O.R., station nearest to suppliers or indenting Officer as asked for in the tender notice i.e. U.P. Police Telecom. Hqrs, Mahanagar, Lucknow.
  - (b) Railway freights, if pre-paid, shall be added to the original quotations.
  - (c) When goods are ordered **F.O.R.** the station nearest to supplier, the Indenting Officer may at his option direct that this shall be booked either by goods train or by passenger train and either at owner's risk or at railway risk. The supplier shall carry out his direction and shall, in any case, be responsible for the safe delivery of the goods soundly and securely packed to the Railway administration and shall obtain a clear receipts from such Railway administration, for the goods in evidence thereof. In the absence of a clear receipt, the suppliers will be held responsible for all damages or loss caused by breakage or leakage, which may occur to the goods while in transit and until they have been delivered to the consignee at railway station of destination.
  - (d) When goods are ordered **F.O.R.** station on destination, the supplier shall be required to bear all risks of loss, leakage or damage and shall deliver the goods in good order to the consignee at railway station of destination, mentioned in the indent in such quantities of number and within such times and in such manner as the Indenting Officer shall, from time to time, directed.
5. Unless, Specially ordered, all goods must be delivered to Radio Headquarters within 30 days of the receipts of supply order by the suppliers.
6. U.P. Police Radio HQRS or any of the experts attached to the Industries Department of the Indenting Officer or any other Officer or person duly authorized in writing by the U.P. Police Radio HQRS shall have power to inspect the stores before, during and after manufacture, collection, dispatch, transit of arrival and to reject the same or any part or portion, if he or they be not satisfied that the same is equal according to the sample of specifications in weights, quantity and number etc.
7. Goods, materials rejected or refused on the ground of inferior quality or any other ground shall be removed by the supplier at his own risk and expense within ten days after notice has been received by him of such rejection. In the event of non-removal by the supplier as aforesaid within the said period of ten days, it shall be lawful for the U.P. Police Radio HQRS to authorize the Indenting Officer to sell by public auction any rejected materials or goods and in such cases the supplier shall be credited with the sale proceeds thereof but will not be entitled to any loss or damage that may be occasioned by such sale. If the supplier firm is not satisfied with the decision of the authority rejecting or refusing the goods, he may appeal to the U.P. Police Radio HQRS within five days of the receipt of such notice, and the decision of the U.P. Police Radio HQRS, will be final in all cases.

8. The system of payment shall be as follows;

Bill in triplicate shall be sent by the supplier to the Indenting Officer and on receipt of these, the Indenting officer or his superior officer shall make payment. The suppliers may, however, for their own convenience send advance intimation for the amount of the bill to the Indenting Officer but no advance payment shall be made.

Payment shall ordinarily be made within one month of delivery. All payments shall be subjected to the deduction of any amount to which the supplier may be or render himself liable under the terms of this agreement.

9. Packing cases, containers, gunny packages, etc. which may be used for purposes of packing and which are delivered with stores will not be returned or paid for, unless specially stipulated.
10. The supplier firm shall not sub-let or assign this contract without the written permission of the U.P. Police Radio HQRS. In the event of the contractor sub-letting or assigning this contract without such permission, he shall be considered as having thereby committed breach of this contract.
11. In the event of the suppliers not being in strict accordance with these conditions or Supplies not being delivered within the time allowed, the U.P. Police Radio HQRS may recover from the contractor as liquidated damages and not by way of penalty the sum of one percent of the value of the said goods or materials for each and every day up to 25 days during which the articles to be supplied are not delivered or bad articles are not replaced. Further, it shall be lawful for the U.P. Police Radio HQRS or the Indenting Officer to purchase the required articles or any suitable quality obtainable in the open market at the risk and cost of the contractor, who in addition to the liquidated damages aforesaid shall be liable for any loss or damages caused by the said purchase. The U.P. Police Radio HQRS shall alone be entitled to adjudge upon the penalty or compensation or damages due for delay in performance, as also to adjudge upon the advisability of taking other suitable action. If the delay shall have arisen from any cause which the U.P. Police Radio HQRS may declare in writing to be a reasonable, such additional time may be allowed as may be considered necessary in the circumstances of the case. In such a case he may also forego the whole or any part of the aforesaid liquidated damages but not the other loss or losses.
12. In case of non-performance in any form or shape of the conditions of this agreement the U.P. Police Radio HQRS shall have power to annul, rescind or cancel the agreement and upon his notifying in writing to the supplier that he has so done, this agreement shall absolutely determine. He may also debar the firm for the Uttar Pradesh Police Radio Hqrs. contracts for such periods as he thinks fit.
13. In the event of any dispute arising out of or concerning this Agreement (except as to any matters the decision of which is specially provided for this Agreement), the same shall be referred to the arbitration of an arbitrator nominated by the U.P. Police Radio HQRS, Lucknow and an arbitrator nominated by the contractor, or in the case of the contractor or the said U.P. Police Radio Headquarters failing to nominate an arbitrator within the time fixed in the notice to be served on him by the said U.P. Police Radio Headquarters or the Contractor, as the case may be, by the arbitrator, nominated by the said U.P. Police Radio Headquarters and the contractor or in case of disagreement between the said arbitrators to an umpire appointed by them and the decision of such arbitrators or umpire, as the case may be, shall be final and binding on the parties. The arbitrators/arbitrator/umpire may from time to time with the consent of the parties enlarge the time for making and publishing the award.
14. Without prejudice to any other remedy provided by the law any amount due from the supplier to the Governor will be recoverable as arrears of land revenue and may also be recovered by deduction from any amount due from the supplier to the Governor on any account under any other transaction.



### 3) **TECHNICAL OFFER**

TENDER No.

The tenderer should furnish the following details to be pre-qualified for the price bid opening.

Sl	Description	To be filled by Tenderer	Reference Page No. of Tech. bid
1	Name of the organization		
2	Year of Incorporation		
3	Nature of organization		
4	Address of the Registered office of tenderer with phone number and fax No. & email		
5	Registration No.  VAT: CST: Self-attested copy of the document to be attached		
6	Audited balance sheet and income tax return statements of the just concluded year and the previous two years (documents to be attached)		
7	Letter of authority In the case of sole distributor (or) dealer the tenderer must enclose a letter of Authority (proforma enclosed as annexure-A) from the Principals to the effect that they will support the quoted equipment for installation, testing and commissioning and maintenance for its prescribed life as per condition No. 3 of <u>DOCUMENTS REQUIRED TO FILL TENDER FORM.</u>		
8	a Firms must enclose valid DPL for radio equipments from the ministry of communication, govt. of India		
	b DMR associations membership certificate obtained from OEM.		
	c The Digital Radio system should be confirming to DMR OPEN STANDARD/PROTOCOL floated by ETSI will be preferred. Venders should provide supporting documents to this effect.		
	d The Bidder must provide the Interoperability certificate for the sets obtained from the OEM		
9	Details of OEM/Dealer/Distributor Service Centre, to provide services for the supplied equipments in India(Address with phone number and fax number & e-mail)		

10	i	Please mention make and model of the equipment /equipments /items being offered.		
	ii	Technical Specification - Enclose pamphlets with specification datasheet and mention the Website.		
	iii	Mention 'Yes' or 'No' in front of required Technical Specification given along with the tender form by the Police Radio Hqrs.		
	iv	Minimum 10 persons of the organisation should be trained for operation/servicing of offered equipments free of cost.		
	v	The firm must provide warranty period of Minimum 2 years for radio sets & 2 year for heavy duty batteries and one year for other items.		
	vi	Supply documents such as operation Manuals, user manuals, software with CDs, circuit diagram and other relevant materials along with each equipment, free of cost.		
	vii	Supply trouble shooting and service manuals free of cost in numbers specified in BOQ .		
	viii	In case any fault occurs in any of the equipments during warranty period, the supplier firm shall make arrangement to repair or replace within 72 hours after intimation received or shall make stand-by arrangement to provide new equipments.		
	ix	All the trainings/after-sales/warranty services shall be provided at the consignee's address		
	x	The Tenderer is required to support the spare parts and accessories of the quoted item after warranty period for the next six years for St/Mob Set and four years for H/H sets & other items.		
	xi	The Bidder must provide a declaration certificate on stamp paper of worth Rs. 100.00 duly notarized that they will support the quoted item for installation, testing and commissioning & maintenance for its prescribed life (Profarma enclosed as annexure-B)		
11		Name of the Government agencies and other organizations, to whom the supply of same Items were made in the preceding three years (enclose copy of major purchase orders and other documents)		
12		SOLVENCY certificate from a nationalized/ Scheduled bank.		
13		Earnest Money Deposited D.D. No: DATE : Name of the Bank: Amount (in Rs.):		

14	Detail of Tender form fee deposited		
	a) If form purchased through Cash (proof be attached)		
	b) If tender form downloaded then DD details (proof be attached) D.D. No : DATE : Name of the Bank : Amount (in Rs.) :		
15	Indicate your delivery schedule (against the various activities listed) Letter of award :D Signing of Agreement :D+ days Supply of equipments :D+ days		
16	½ % rebate will be allowed on timely payment i.e. within 30 days from the complete supply of material at Radio Headquarters .		

I/we hereby declare that I/We have read all the terms and condition of the tender documents and agree, abide by the same and by the decision of the purchaser as per these terms and conditions.

Company Seal

Date:

Signature  
(Authorized Signatory)

Name:

#### **4) FINANCIAL OFFER**

TENDER No.-----

1. I/We hereby quote to supply the goods and materials in the under writing Schedule in the manner in which and within the time specified, as set forth in the conditions of agreement stated above at the rates given in the Schedule below. I/We hereby agree that in the event of tender being accepted, the condition of Para Sl. 1 to 17 and those contained in the acceptance letter will be binding upon me/us and will, along with the quotation, be converted into and shall be deemed to be a completed agreement between me/us and the Governor of Uttar Pradesh from date of acceptance letter. I/We hereby further agree that if so required by the U.P. Police Radio HQ, I/We shall execute formal Agreement Deed.

2. I/We herewith deposit a sum of Rs..... as earnest money and should I/We fail to execute a fresh Deed of agreement if so required by the U.P. Police Radio HQ on behalf of the Governor of Uttar Pradesh and deposit the security as laid down in the tender notice within 10 days of the acceptance of my/our tender, I/We hereby agree that my/our liabilities under the agreement, the above sum of the earnest money will be forfeited for the Governor.

##### **SCHEDULE OF RATES**

Sl. No.	Description of equipments	Qty. / Unit	Basic price	Taxes		Total	Disco-unt if any	Make and Brand
				Sales Tax/ VAT	Excise Duty			
1								
2								

All rates are F.O.R.....

Dated the \_\_\_\_\_ day of \_\_\_\_\_ 2014

Signature \_\_\_\_\_

Address \_\_\_\_\_ Name of supplying firm \_\_\_\_\_

N.B. Please do not forget to fill in all the above columns.

Accepted.....

Signed .....

Designation.....

For and on behalf of the Governor of Uttar Pradesh.

2. VALIDITY :

3. DELIVERY PERIOD :

4. TRAINING :

5. WARRANTY :

## **5) CHECK LIST FOR SUBMITTING OFFERS**

निविदा डालने के बारे में चेक लिस्ट (मुख्य बिन्दु)

क्र0	विवरण																						
1	दो अलग-अलग बन्द लिफाफों में टेक्नीकल बिड (ओरिजिनल एवं डुप्लीकेट), जिसमें Original Technical Bid के लिफाफे में ई0एम0डी0 लगी हो तथा दो अलग-अलग बन्द लिफाफों में फाइनेन्सियल बिड (ओरिजिनल एवं डुप्लीकेट)/उक्त चारों लिफाफे एक सीलबन्द बड़े लिफाफे में जिस पर निविदा संख्या, दिनांक व उपकरण का नाम एवं चेकलिस्ट के अनुरूप अभिलेखों की उपलब्धता अंकित हो ।																						
2	टेक्नीकल बिड के महत्वपूर्ण बिन्दु- <table> <tr> <td>(i)</td><td>यदि डीलर/डिस्ट्रीब्यूटर हो तो Principals से टेक्नीकल ऑफर प्रपत्र के बिन्दु सं0-7 एवं Documents required to fill tender form की शर्त संख्या-3 को पूरा करते हुए निर्धारित प्रारूप पर Authority Letter संलग्न करें। ( As Annexure-A )</td></tr> <tr> <td>(ii)</td><td>VAT &amp; CST (attach self attested documents.)</td></tr> <tr> <td>(iii)</td><td>Audited Balance Sheet &amp; income tax return statements of the just concluded year and the previous two years. (attach documents)</td></tr> <tr> <td>(iv)</td><td>Details of service centres in U.P./NCR( Address/Phone/Fax/ e-mail)</td></tr> <tr> <td>(v)</td><td> <table> <tr> <td>(a)</td><td>Mention Make &amp; model of the each equipments being offered</td></tr> <tr> <td>(b)</td><td>Enclose pamphlets with specifications data sheet.</td></tr> <tr> <td>(c)</td><td>Mention "Yes" or "No" in front of departmental Technical Specifications provided by the depts. reg compliance by the offered equipment.</td></tr> <tr> <td>(d)</td><td>Declaration certificate on stamp paper of Rs. 100.00 duly notarized that they will support the quoted item for installation, testing and commissioning &amp; maintenance for its prescribed life (Profarma enclosed) ( As Annexure-B )</td></tr> </table> </td></tr> <tr> <td>(vi)</td><td>Valid EMD, as desired in Tender Notice</td></tr> <tr> <td>(vii)</td><td>Tender form fee deposition proof.</td></tr> </table>	(i)	यदि डीलर/डिस्ट्रीब्यूटर हो तो Principals से टेक्नीकल ऑफर प्रपत्र के बिन्दु सं0-7 एवं Documents required to fill tender form की शर्त संख्या-3 को पूरा करते हुए निर्धारित प्रारूप पर Authority Letter संलग्न करें। ( As Annexure-A )	(ii)	VAT & CST (attach self attested documents.)	(iii)	Audited Balance Sheet & income tax return statements of the just concluded year and the previous two years. (attach documents)	(iv)	Details of service centres in U.P./NCR( Address/Phone/Fax/ e-mail)	(v)	<table> <tr> <td>(a)</td><td>Mention Make &amp; model of the each equipments being offered</td></tr> <tr> <td>(b)</td><td>Enclose pamphlets with specifications data sheet.</td></tr> <tr> <td>(c)</td><td>Mention "Yes" or "No" in front of departmental Technical Specifications provided by the depts. reg compliance by the offered equipment.</td></tr> <tr> <td>(d)</td><td>Declaration certificate on stamp paper of Rs. 100.00 duly notarized that they will support the quoted item for installation, testing and commissioning &amp; maintenance for its prescribed life (Profarma enclosed) ( As Annexure-B )</td></tr> </table>	(a)	Mention Make & model of the each equipments being offered	(b)	Enclose pamphlets with specifications data sheet.	(c)	Mention "Yes" or "No" in front of departmental Technical Specifications provided by the depts. reg compliance by the offered equipment.	(d)	Declaration certificate on stamp paper of Rs. 100.00 duly notarized that they will support the quoted item for installation, testing and commissioning & maintenance for its prescribed life (Profarma enclosed) ( As Annexure-B )	(vi)	Valid EMD, as desired in Tender Notice	(vii)	Tender form fee deposition proof.
(i)	यदि डीलर/डिस्ट्रीब्यूटर हो तो Principals से टेक्नीकल ऑफर प्रपत्र के बिन्दु सं0-7 एवं Documents required to fill tender form की शर्त संख्या-3 को पूरा करते हुए निर्धारित प्रारूप पर Authority Letter संलग्न करें। ( As Annexure-A )																						
(ii)	VAT & CST (attach self attested documents.)																						
(iii)	Audited Balance Sheet & income tax return statements of the just concluded year and the previous two years. (attach documents)																						
(iv)	Details of service centres in U.P./NCR( Address/Phone/Fax/ e-mail)																						
(v)	<table> <tr> <td>(a)</td><td>Mention Make &amp; model of the each equipments being offered</td></tr> <tr> <td>(b)</td><td>Enclose pamphlets with specifications data sheet.</td></tr> <tr> <td>(c)</td><td>Mention "Yes" or "No" in front of departmental Technical Specifications provided by the depts. reg compliance by the offered equipment.</td></tr> <tr> <td>(d)</td><td>Declaration certificate on stamp paper of Rs. 100.00 duly notarized that they will support the quoted item for installation, testing and commissioning &amp; maintenance for its prescribed life (Profarma enclosed) ( As Annexure-B )</td></tr> </table>	(a)	Mention Make & model of the each equipments being offered	(b)	Enclose pamphlets with specifications data sheet.	(c)	Mention "Yes" or "No" in front of departmental Technical Specifications provided by the depts. reg compliance by the offered equipment.	(d)	Declaration certificate on stamp paper of Rs. 100.00 duly notarized that they will support the quoted item for installation, testing and commissioning & maintenance for its prescribed life (Profarma enclosed) ( As Annexure-B )														
(a)	Mention Make & model of the each equipments being offered																						
(b)	Enclose pamphlets with specifications data sheet.																						
(c)	Mention "Yes" or "No" in front of departmental Technical Specifications provided by the depts. reg compliance by the offered equipment.																						
(d)	Declaration certificate on stamp paper of Rs. 100.00 duly notarized that they will support the quoted item for installation, testing and commissioning & maintenance for its prescribed life (Profarma enclosed) ( As Annexure-B )																						
(vi)	Valid EMD, as desired in Tender Notice																						
(vii)	Tender form fee deposition proof.																						
3	If bid is for wireless sets then enclose- <table> <tr> <td>a)</td><td>Valid Dealer Possession License (DPL) for Radio equipment from the ministry of communication, Govt. of India.</td></tr> <tr> <td>b)</td><td>DMR association's membership certificate obtained from OEM.</td></tr> <tr> <td>c)</td><td>The Digital Radio system should be confirming to DMR OPEN STANDARD/PROTOCOL floated by ETSI will be preferred. Venders should provide supporting documents to this effect.</td></tr> <tr> <td>d)</td><td>Interoperability certificate for the sets obtained from the OEM</td></tr> </table>	a)	Valid Dealer Possession License (DPL) for Radio equipment from the ministry of communication, Govt. of India.	b)	DMR association's membership certificate obtained from OEM.	c)	The Digital Radio system should be confirming to DMR OPEN STANDARD/PROTOCOL floated by ETSI will be preferred. Venders should provide supporting documents to this effect.	d)	Interoperability certificate for the sets obtained from the OEM														
a)	Valid Dealer Possession License (DPL) for Radio equipment from the ministry of communication, Govt. of India.																						
b)	DMR association's membership certificate obtained from OEM.																						
c)	The Digital Radio system should be confirming to DMR OPEN STANDARD/PROTOCOL floated by ETSI will be preferred. Venders should provide supporting documents to this effect.																						
d)	Interoperability certificate for the sets obtained from the OEM																						
4	Conditions of Agreement का प्रत्येक पृष्ठ Authorised signatory द्वारा नाम सहित हस्ताक्षरित करना तथा स्टैम्प लगाना ।																						
5	Guidelines/Instructions for preparation & submission of correct tenders में अंकित प्रत्येक बिन्दु के अनुपालन हेतु Tender form के प्रत्येक पृष्ठ Authorised signatory द्वारा नाम सहित हस्ताक्षरित करना तथा स्टैम्प लगाना ।																						
6	निविदा सूचना की शर्त के अनुसार रु0 100.00 के स्टाम्प पेपर पर फर्म एवं ऑफर किये जा रहे उपकरणों को काली सूची में न डालने विषयक शपथ-पत्र ।																						
7	निविदादाता द्वारा रु0 100.00 के स्टाम्प पेपर पर उनकी आपराधिक पृष्ठभूमि न होने तथा न ही किसी आपराधिक गतिविधि में सम्मिलित होने विषयक शपथ पत्र ।																						
8	निविदादाता द्वारा सम्पूर्ण टेण्डर डाक्युमेंट पर पृष्ठ संख्या अंकित करना तथा प्रत्येक पृष्ठ समुहर हस्ताक्षरित करना ।																						
9	निविदादाताओं द्वारा सम्पूर्ण टेक्निकल बिड के सम्बन्ध में (Index)इण्डेक्स बनाकर संलग्न करना ।																						
10	Name of govt. agencies with copy of supply order, to whom supplies of same items has been made in preceding three years.																						

**6) PROFORMA FOR AUTHORITY LETTER**

We.....(Name of OEM) hereby declare that in respect of items/equipment tendered against tender notice no.----- dt.----- by.....(Name of tenderer firm) is our authorized..... (Relationship between the bidder firm and OEM). We undertake to ensure that -

1. We will support the quoted equipments for installation, testing, commissioning & maintenance including supply of spare parts for its prescribed life.
2. We will be accountable for any shortcomings/defects/substandard supplies/supplies not according to norms & will be accountable for quality of products.
3. Quoted items and we..... (Name of OEM) have not been blacklisted by any Government department/authority in the past.
4. We undertake to inform to U.P. Police Radio Headquarters in case any material change that take place in the items/equipment during the finalization/pendency of the contract.

**Signature**  
**(For and on behalf of OEM)**  
**Seal**

**7) DECLARATION**

We.....(Bidder Firm) hereby declare that in respect of items/equipment tendered, we against tender notice no.----- dt.-----, We are the authorized------(Relationship between the bidder firm and OEM) vide OEM's authority letter No.----- Dtd-----. We undertake ensure that -

1. We will support the quoted equipments for installation, testing, commissioning & maintenance including supply of spare parts for its prescribed life.
2. We will be accountable for any shortcomings/defects/substandard supplies/supplies not according to norms & will be accountable for quality of products.
3. Quoted items and we..... (Name of bidder) have not been blacklisted by any Government department/authority in the past.

**Signature**  
**(For and on behalf of Bidder)**  
**Seal**



**8)-TENTATIVE BOQ**

Item no.	Name of the Equipment		Item	Qty	Offered (To be filled by Tenderer)	
					Make	Model
1	TEST/MEASURING EQUIPMENT	a	Power Supply 12 V for HF Transceiver Static 100 Watt	45		
		b	Power Supply 12 V for VHF Transceiver Static /Mobile 25 Watt	45		
		c	Power Supply 12 V for VHF Repeater sets	30		

## **9)-TECHNICAL SPECIFICATIONS**

### **Testing/ Measuring Equipments for Workshop**

<b>Sl.</b>	<b>Equipments</b>	<b>Technical Specification</b>		
a	Power Supply 12 V for HF Transceiver Static 100 Watt	1-	Input AC	230V at 50 Hz
		2-	Output DC	07V to 15V variable
		3-	Current	Upto 30 Amp
		4-	Volt & Current meter	Required
		5-	Input AC indicator	Required
		6-	Protection	Short circuit protection
b	Power Supply 12 V for VHF Transceiver Static /Mobile 25 Watt	1-	Input AC	230V at 50 Hz
		2-	Output DC	07V to 15V variable
		3-	Current	Up-to 10 Amp
		4-	Volt & Current meter	Required
		5-	Input AC indicator	Required
		6-	Protection	Short circuit protection
c	Power Supply 12 V for VHF Repeater sets	1-	Input AC	230V at 50 Hz
		2-	Output DC	07V to 15V variable
		3-	Current	Upto 15 Amp
		4-	Volt & Current meter	Required
		5-	Input AC indicator	Required
		6-	Protection	Short circuit protection