

निविदा सूचना

**उत्तर प्रदेश पुलिस रेडियो मुख्यालय, महानगर, लखनऊ — 226006**

निविदा संख्या: ई-408/2016

दिनांक: दिसम्बर 08, 2016

निम्नलिखित उपकरणों के क्रय हेतु दो प्रतियों में टेक्निकल एवं वित्तीय भाव पत्र अलग-अलग मुहरबन्द आमन्त्रित किये जाते हैं:-

क्र०	उपकरण का नाम	कुल मात्रा	प्रतिभूति राशि (रु० में)	टेण्डर फीस (रु०)		आपूर्ति का स्थान
				नकद	बैंक ड्राफ्ट (डाक द्वारा)	
1	सीसीटीवी सिस्टम मय सहवर्ती उपकरण	06	36,500 / -	5,400 / -	5,500 / -	उ०प्र० पुलिस रेडियो मुख्यालय, महानगर, लखनऊ

2. उपरोक्त उपकरणों की आपूर्ति हेतु इच्छुक फर्म किसी भी कार्य दिवस में रेडियो मुख्यालय से टेण्डर फीस नकद जमाकर अथवा निर्धारित धनराशि का डिमाण्ड ड्राफ्ट डाक से भेजकर निविदा फार्म प्राप्त कर सकती हैं। इच्छुक फर्म निविदा फार्म उ० प्र० पुलिस की वेबसाइट [www.uppolice.gov.in](http://www.uppolice.gov.in) से डाउनलोड करके भी निविदा में प्रतिभाग कर सकती हैं, जिसके लिये निर्धारित निविदा फार्म का शुल्क केवल डिमाण्ड ड्राफ्ट के रूप में पुलिस महानिरीक्षक/निदेशक, दूरसंचार उ०प्र० लखनऊ (IGP/Director, Telecom, UP, Lucknow) के पक्ष में निविदा लिफाफे में उपलब्ध कराया जाना आवश्यक होगा। निविदा की अन्य शर्तें निविदा फार्म में उल्लिखित हैं। उपरोक्त उपकरणों की तकनीकी विशिष्टियाँ (स्पेशिफिकेशन) निविदा फार्म के साथ उपलब्ध करायी जायेंगी।

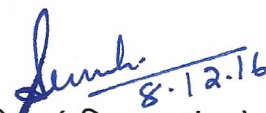
3. निविदा के साथ उपकरणों के सम्मुख दर्शायी गयी प्रतिभूति राशि/अर्नेस्ट मनी(EMD)जमा की जायेगी जो डिमाण्ड ड्राफ्ट/एफडीआर/बैंक गारण्टी के रूप में पुलिस महानिरीक्षक/निदेशक, दूरसंचार उ०प्र० लखनऊ (IGP/Director, Telecom, UP, Lucknow) के पक्ष में बनवाकर प्रस्तुत की जायेगी। ईएमडी जमा करने से छूट के लिए दावा करने वाली फर्मों को उन उपकरणों, जिनकी निविदाएं उनके द्वारा डाली जा रही हैं, के सम्बन्ध में सक्षम प्राधिकारी द्वारा निर्गत ईएमडी से छूट प्रदान किये जाने सम्बन्धी प्रपत्र तकनीकी बिड के साथ उपलब्ध कराया जाना अनिवार्य है।

4. विभाग को उपरोक्त सम्पूर्ण निविदा सूचना को निरस्त करने एवं क्रय किये जाने वाले उपकरणों की संख्या घटाने, बढ़ाने का अधिकार होगा।

5. टेण्डर से सम्बन्धित कोई भी जानकारी किसी भी कार्य दिवस में मोबाइल नं. 09454402615 पर प्राप्त की जा सकती है। निविदा सूचना उ० प्र० पुलिस की वेबसाइट [www.uppolice.gov.in](http://www.uppolice.gov.in) एवं सूचना विभाग की वेबसाइट [www.upgov.nic.in](http://www.upgov.nic.in) पर उपलब्ध करायी जा रही है। विभाग के कार्यालय का फैक्स नं. 0522-2335346 है।

6. निविदा प्रक्रिया की समय सारणी निम्नवत होगी-

- |   |  |
|---|--|
| 1- निविदा विक्री की अवधि                  | - दिनांक: 12.12.2016 से दिनांक: 03.01.2017 तक।         |
| 2- निविदा डालने की अन्तिम तिथि            | - दिनांक: 03.01.2017 समय 1400 बजे तक।                  |
| 3- तकनीकी ऑफर खोले जाने की तिथि           | - दिनांक: 03.01.2017 समय 1600 बजे।                     |
| 4- उपकरणों के प्रदर्शन की तिथि (सम्भावित) | - अभिलेखीय परीक्षण के पश्चात तिथि निर्धारित की जायेगी। |

  
 उपमहानिरीक्षक(पुलिस दूरसंचार)प्राविधिक  
 उ०प्र०पुलिस रेडियो मुख्यालय,  
 महानगर-लखनऊ  
 E-Mail : [radiohq@nic.in](mailto:radiohq@nic.in)  
 Website: [www.uppolice.gov.in](http://www.uppolice.gov.in)



SL NO.

**UTTAR PRADESH POLICE RADIO HEADQUARTERS, MAHANAGAR  
LUCKNOW -226006**

**Price : Rs.**

**TENDER FORM**

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3. CONDITIONS OF AGREEMENT
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# 1) TENDER NOTICE

## निविदा सूचना

उत्तर प्रदेश पुलिस रेडियो मुख्यालय, महानगर, लखनऊ — 226006  
निविदा संख्या: ई-408/2016 दिनांक: दिसम्बर 08, 2016

निम्नलिखित उपकरणों के क्रय हेतु दो प्रतियों में टेक्निकल एवं वित्तीय भाव पत्र अलग-अलग मुहरबन्द आमन्त्रित किये जाते हैं:-

क्र०	उपकरण का नाम	कुल मात्रा	प्रतिभूति राशि (रु० में)	टेण्डर फीस (रु०)		आपूर्ति का स्थान
				नकद	बैंक ड्राफ्ट (डाक द्वारा)	
1	सीसीटीवी सिस्टम मय सहवर्ती उपकरण	06	36,500 / -	5,400 / -	5,500 / -	उ०प्र० पुलिस रेडियो मुख्यालय, महानगर, लखनऊ

2. उपरोक्त उपकरणों की आपूर्ति हेतु इच्छुक फर्म किसी भी कार्य दिवस में रेडियो मुख्यालय से टेण्डर फीस नकद जमाकर अथवा निर्धारित धनराशि का डिमाण्ड ड्राफ्ट डाक से भेजकर निविदा फार्म प्राप्त कर सकती हैं। इच्छुक फर्म निविदा फार्म उ० प्र० पुलिस की वेबसाइट [www.uppolice.gov.in](http://www.uppolice.gov.in) से डाउनलोड करके भी निविदा में प्रतिभाग कर सकती हैं, जिसके लिये निर्धारित निविदा फार्म का शुल्क केवल डिमाण्ड ड्राफ्ट के रूप में पुलिस महानिरीक्षक/निदेशक, दूरसंचार उ०प्र० लखनऊ (IGP/Director, Telecom, UP, Lucknow) के पक्ष में निविदा लिफाफे में उपलब्ध कराया जाना आवश्यक होगा। निविदा की अन्य शर्तें निविदा फार्म में उल्लिखित हैं। उपरोक्त उपकरणों की तकनीकी विशिष्टियाँ (स्पेशिफिकेशन) निविदा फार्म के साथ उपलब्ध करायी जायेंगी।

3. निविदा के साथ उपकरणों के सम्मुख दर्शायी गयी प्रतिभूति राशि/अर्नेस्ट मनी(EMD)जमा की जायेगी जो डिमाण्ड ड्राफ्ट/एफडीआर/बैंक गारण्टी के रूप में पुलिस महानिरीक्षक/निदेशक, दूरसंचार उ०प्र० लखनऊ (IGP/Director, Telecom, UP, Lucknow) के पक्ष में बनवाकर प्रस्तुत की जायेगी। ईएमडी जमा करने से छूट के लिए दावा करने वाली फर्मों को उन उपकरणों, जिनकी निविदाएं उनके द्वारा डाली जा रही हैं, के सम्बन्ध में सक्षम प्राधिकारी द्वारा निर्गत ईएमडी से छूट प्रदान किये जाने सम्बन्धी प्रपत्र तकनीकी बिड के साथ उपलब्ध कराया जाना अनिवार्य है।

4. विभाग को उपरोक्त सम्पूर्ण निविदा सूचना को निरस्त करने एवं क्रय किये जाने वाले उपकरणों की संख्या घटाने, बढ़ाने का अधिकार होगा।

5. टेण्डर से सम्बन्धित कोई भी जानकारी किसी भी कार्य दिवस में मोबाइल नं. 09454402615 पर प्राप्त की जा सकती है। निविदा सूचना उ० प्र० पुलिस की वेबसाइट [www.uppolice.gov.in](http://www.uppolice.gov.in) एवं सूचना विभाग की वेबसाइट [www.upgov.nic.in](http://www.upgov.nic.in) पर उपलब्ध करायी जा रही है। विभाग के कार्यालय का फैक्स नं. 0522-2335346 है।

6. निविदा प्रक्रिया की समय सारणी निम्नवत होगी-

- |   |  |
|---|--|
| 1- निविदा विक्री की अवधि                  | - दिनांक: 12.12.2016 से दिनांक: 03.01.2017 तक।         |
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| 4- उपकरणों के प्रदर्शन की तिथि (सम्भावित) | - अभिलेखीय परीक्षण के पश्चात तिथि निर्धारित की जायेगी। |

उपमहानिरीक्षक(पुलिस दूरसंचार)प्राविधिक

उ०प्र० पुलिस रेडियो मुख्यालय,

महानगर-लखनऊ

E-Mail : [radiohq@nic.in](mailto:radiohq@nic.in)

Website: [www.uppolice.gov.in](http://www.uppolice.gov.in)

## **2. GUIDELINES/INSTRUCTIONS FOR PREPARATION & SUBMISSION OF TENDER**

### **(A) DOCUMENTS REQUIRED TO FILL TENDER FORM**

1. All the certificates/documents mentioned in the tender notice/tender form or details of which are attached with the tender form must be submitted by the tenderers and should be valid and up-to-date.
2. If the tenderer is an Agent/Dealer/Supplier, they should submit the authority letter (in original) of their principal fulfilling under mentioned conditions Proforma enclosed as Annexure-A. (Photocopy will not be accepted):-
  - (a) The Tendering firms (if not manufacturer of the item) should submit along with their offer, an authority letter from their principals (who should be manufacturer) that they are their authorized agents / dealers.
  - (b) It should clearly bring out the relation of principal and agent/dealer as the case may be. It should speak of territory and acts assigned to the agent/dealer.
  - (c) The principal should commit themselves through this authority letter for short comings / defects / substandard supplies / supplies not according to norms or law of land etc. and shall be solely accountable for quality of product. Principal should also clearly mention that the rate quoted by agent/dealer is reasonable.
  - (d) It must be mentioned in the authority letter that quoted item and principals have not been black listed in the past.
3. The authority letter should be speaking and specific. Vague authority letter or any business letter shall not be considered as an authority letter and such offer may be ignored out rightly.
4. Tendering firm, if an agent or dealer of OEM, must submit valid agency/dealer agreement copy attested by public notary.
5. It shall be duty of the tenderer as well as principal to inform the U.P. Police Radio Hqrs regarding any material change that takes place in the above agreement (between tenderer and OEM) during the finalization / pendency of the contract. Failure to do so, may entail civil as well as criminal liability, The right to which rests with the U.P. Police Radio Hqrs., to cancel the order or take such necessary action as it may deem fit.
6. The Bidder must provide a declaration certificate on stamp paper worth Rs. 100.00 duly notarized that they will support the quoted item for installation, testing and commissioning & maintenance for its prescribed life as detailed in technical offer (Proforma enclosed as Annexure-B)

7. In case of U.P. state firm, enclose valid trade tax/VAT, registration certificate. In case of outside U.P. firms enclose valid C.S.T./VAT registration certificate. Bidder has to enclose VAT clearance certificate.
8. Firm must submit the copy of the tender fee deposited (Tender fee may be deposited either in cash or in the form of Demand Draft in favour of IGP/Dir.(Telecom) U.P. Police Radio Hqrs., Lucknow.)
9. Firms will have to provide an affidavit on non-judicial stamp paper worth Rs. 100/- that their firm/Company has no criminal back ground and they are not involved in any criminal activity.
10. Firms will have to provide an affidavit on non-judicial stamp paper worth Rs. 100/- that their firm and the equipment, which they are offering, are not black listed by any department/authority as on the date of submission of tender.
11. Firm will have to provide a solvency certificate in original from any nationalized/scheduled bank of the amount more than the estimated cost of project issued not earlier than 06 months from the date of issue of the tender notice.
12. Firm will provide signed Power of attorney authorizing to sign the tender document (Proforma enclosed, Annexure-C).
13. Firm may authorize his representative with Letter of authority signed by authorized signatory to take part in bid opening.

**(B)- GUIDELINES TO FILL TENDER FORMS**

1. The essential details of specifications & instructions are to be followed strictly in accordance with the tender notice. The tendering firms are required to submit their offer in two PARTS. The first part will be named as TECHNICAL OFFER & the second part will be called as FINANCIAL OFFER. THE TECHNICAL OFFER AS WELL AS FINANCIAL OFFER ARE TO BE PREPARED IN DUPLICATE SEPARATELY. (i.e. in separate covers i.e. Total Four Envelopes clearly indicating ORIGINAL & DUPLICATE on envelopes).

BOTH TECHNICAL OFFER & FINANCIAL OFFER, IN DUPLICATE, BE KEPT SEPARATELY IN FOUR SEALED AND SEPARATE COVERS. THESE FOUR COVERS, INDICATING ORIGINAL/DUPLICATE OFFER AND OTHER RELEVANT DETAILS ON FRONT, MUST BE KEPT IN ONE COVERING ENVELOPE (I.E. IN FIFTH ENVELOPE) & IT SHOULD BE DULY SEALED AND PROPERLY ADDRESSED. IN TECHNICAL OFFER & FINANCIAL OFFER/BID COVERS, FOLLOWING MUST BE SPECIFICALLY INDICATED ON THE COVERING ENVELOPE -THE TENDER NOTICE NO. ----- DATED -----NOT TO BE OPENED BEFORE DUE/OPENING ON ----- . PLEASE NOTE THAT SINGLE OFFER IN ANY OF THE COVERS I.E. TECHNICAL OR FINANCIAL OFFERS OR RATE QUOTED IN TECHNICAL OFFER WILL NOT BE ACCEPTED.

2. After opening of the tender any change in the rates shall not be acceptable and offer will summarily be rejected.
3. In case, any required document(s)/paper(s) is short at the time of submission of tender, the tenderer, may give the reasons of non-submission of papers in their technical offer. Decision of PC (purchase committee) will be final in this regard.
4. Tenderer (Authorized person) shall sign the offer and all its enclosures with their designation, seal and date.
5. Mention full technical details of your items specifications-wise as desired in the tender notice.
6. Mention if there is any deviation in your offer in comparison to that of desired specifications.
7. Tenderers will quote their rates according to proforma mentioned in the financial offer i.e. rates, Trade tax, Excise duty extra etc. separately, failing which offer may be rejected/ignored. Any cutting/corrections, if any, shall be properly attested by the tenderer.
8. Quoting any conditional discount which affects the quoted rates shall not be acceptable and such offer shall be rejected out rightly. Any discount given on quoted price as a whole shall however be acceptable.
9. No representation shall be entertained after opening of financial cover of tender.
10. If the rates in financial bid are typed then it should be with the same typewriter by which other details are typed in Financial Bid.
11. If the rates in Financial Bid are typed with other typewriter then it should be signed by the same person who has signed Financial Bid.
12. If the rates are written by pen then it should be signed by the same person who has signed Financial Bid.
13. Any cutting or overwriting in financial bid will not be accepted and bid is liable to rejected.
14. Every page of the tender document must be numbered.
15. In Technical offer, Index should be made with page number.
16. In case any bidder opts to offer more than one product for any item, he will have to purchase separate tender form & bid separately.
17. Period of validity of the bid should at least be 180 days from the date of opening the bid.
18. All the tenders so received will first be scrutinized to see whether the tenders meet the basic requirements as incorporated in the bidding documents. The tenders, which do not meet the basic requirements, are to be treated as unresponsive and ignored.

The following are the important points, for which a tender may be declared as unresponsive and may be ignored, during the initial scrutiny:

- (1) The tender is not in the prescribed form (where forms are prescribed)
- (2) The tender is unsigned.
- (3) The tenderer is not eligible, e.g. The tender enquiry condition says that the bidder has to be a registered SSI unit; but the tenderer is say, a Large Scale Unit.
- (4) The tender validity period is shorter than the required period.
- (5) Required EMD has not been provided.
- (6) The tenderer has quoted for goods manufactured by a different firm/company without the required authority letter from the proposed manufacturer.
- (7) Tenderer has not agreed to give the required performance security.
- (8) The goods quoted are sub-standard, not meeting the required specification etc.
- (9) Against a schedule in the List of Requirement (incorporated in the tender enquiry), the tenderer has not quoted for the entire requirement as specified in that schedule, e.g. It has been stipulated in the schedule that the tenderer will supply the equipment, install and commission it and also train the purchaser's operators for operating the equipment. The tenderer has however, quoted only for supply of the equipment.
- (10) The tenderer has not agreed to some essential condition(s) incorporated in the tender enquiry, e.g. Some such important essential conditions are – terms of payment, liquidated damages clause, warranty clause, dispute resolution mechanism, applicable law and any other important condition having significant bearing on the cost/utility/performance of the required goods, etc.

#### **19. Discrepancies between original and additional copies of a Tender**

Sometimes discrepancies are also observed between the original copy and the other copies of the same tender set. In such a case, the text etc. of the original copy will prevail.

#### **20. Correction of arithmetic errors in Financial Bids**

If a bid is substantially responsive, the bid evaluation committee shall correct arithmetical errors on the following basis, namely:

- (a) if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the bid evaluation committee there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected accordingly;
- (b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and

(c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above. If there is such discrepancy in an offer, the same is to be conveyed to the tenderer with target date on the above lines and if the tenderer does not agree to the observation of the purchaser, the tender is liable to be ignored.

21. Tender without Tender Fee will not be accepted.

### **(C) EARNEST MONEY, SECURITY AND WARRANTY CONDITIONS**

1. Wherever, Earnest money and Security is asked for, the same shall have to be given/submitted as desired along with the Technical offer. Offers without E.M.D./Security, if asked for, will be ignored. E.M.D./Security in the form of demand draft should be enclosed with technical offer.

#### **2. Earnest Money (Bid Security)**

Tender documents/ certificates and EMD must be attached with main copy of the technical bid. EMD **may be accepted in the form of Account Payee Demand Draft or Fixed Deposit Receipt pledged in favour of IGP/Director Telecom, U.P., Lucknow or Banker's Cheque or a Bank Guarantee (Proforma enclosed Annexure-D) for any of the scheduled commercial Bank .**

##### **2.1 Validity of EMD**

The EMD should remain valid for a period of 45 (forty five) days beyond the final tender validity period. This time period must be indicated in the bidding documents. Should it become necessary to extend the validity of the bids and the bid securities, the Procuring Entity should request in writing all those who submitted bids for such extension before the expiry date thereof. Bidders shall have the right to refuse to grant such extension without forfeiting their bid securities. The bidders who refuse to grant the procuring entity's request for an extension of the validity of their bids and bid securities, will have their bid securities returned to them. They shall be deemed to have waived their right to further participate in the bidding.

##### **2.2 Forfeiture of EMD**

EMD of a tenderer will be forfeited, if the tenderer withdraws or amends his tender or impairs or derogates from the tender in any respect after expiry of the deadline for the receipt of tender but within the period of validity of his tender. Further, if the successful tenderer fails to furnish the required performance security within the specified period, his EMD will be forfeited.

##### **2.3 Refund of EMD**

EMD furnished by all unsuccessful tenderers shall be returned to them without any interest whatsoever, at the earliest after expiry of the final tender validity period but not later than 30 (thirty) days after conclusion of the contract. EMD of the



successful tenderer shall be returned, without any interest whatsoever, after receipt of performance security from him as called for in the contract.

2.4 **EXEMPTION OF EMD**

Units having registration with NSIC/DI/**State Public Sector (SPS) undertaking**, registration for tendered items only, shall be eligible for consideration for exemption from EMD as per prevailing rules of U.P.Govt.

3. **Security Money (Performance Security)** :-Successful bidder/bidders will have to execute purchase agreement deed along with a deposition of security money/ Performance Security

3.1 Performance Security may be furnished in the form of Fixed Deposit Receipt or Bank Guarantee. A sample format of Bank Guarantee for performance security is enclosed (Annexure-E).

3.2 In case, Performance Security is taken in the form of Fixed Deposit Receipt, it should be pledged in favour of **of IGP/Director Telecom, U.P., Lucknow**

3.3 The Performance Security should be equivalent to 5% (five percent) of the value of the contract, rounded to the nearest multiple of hundred.

3.4 Performance Security is to be furnished within 15 (fifteen) days from the date of notification of the award/letter of acceptance and it should remain valid for a period of 30 (thirty) days beyond the date of completion of all contractual obligations of the supplier, including warranty obligations..

3.5 **Forfeiture of Performance Security**

Performance security shall be forfeited and credited to Government Account in the event of a breach of contract by the supplier, in terms of the relevant contract.

3.6 **Refund of Performance Security**

Performance Security shall be refunded to the supplier without any interest, whatsoever, after it duly performs and completes the contract in all respects but not later than 30 (thirty) days of completion of all such obligations under the contract including warranty obligations.

4- **Warranty -**

4.1 Warranty period of Equipment- CCTV camera, Monitor, Joy stick, DVR – min. 02 years. All other items/accessories – min. 01 year

4.2 During warranty period the supplier will have to ensure that all the complaints relating to defects and non-functioning of equipment are addressed to and rectified within seven days of information given by the U.P. Police Radio Headquarters, Lucknow, failing which a proportionate amount, at the discretion of Director General Of Police/ Addl. Director General Of Police Telecom, will be deducted from the security deposit given by the supplier firm/company to the U.P. Police Radio Headquarters, Lucknow, and the company/firm may also be black listed for future.

#### **(D) Force Majeure**

1. Force Majeure means an event beyond the control of the supplier and not involving the supplier's fault or negligence and which is not foreseeable. Such events may include, but are not restricted to, acts of the purchaser either in its sovereign or contractual capacity, wars or revolutions, hostility, acts of public enemy, civil commotion, sabotage, earthquake, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, and freight embargoes.
2. If there is delay in performance or other failures by the supplier to perform its obligation under its contract due to event of a Force Majeure, the supplier shall not be held responsible for such delays/failures.
3. If a Force Majeure situation arises, the supplier shall promptly notify the purchaser in writing of such conditions and the cause thereof within 21 (twenty one) days of occurrence of such event. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
4. There may be a Force Majeure situation affecting the purchase organisation only. In such a situation the purchase organisation is to take up with the supplier on similar lines as above for further necessary action.

#### **(E) SUPPLY OF MATERIAL**

1. Details of the delivery period must be mentioned. Unless, specially ordered, all goods must be delivered to Radio Headquarters within 30 days of the receipts of supply order by the suppliers.
2. Dealer/agent being tenderer shall have to ensure dispatch of item direct from factory premise to purchaser, if so desired.
3. The supplier will supply items/material/equipment strictly in numbers specified in BOQ for each items and strictly as per technical specification provided by U.P. Police Radio Headquarters, Lucknow.
4. When goods are ordered F.O.R., station of destination, the supplier shall be required to bear all risks of loss, leakage or damage and shall deliver the goods in good order to the consignee at the destination i.e. U.P. Police Radio Headquarters, Lucknow, where the testing/inspection of the items will be performed to check its workability.
5. Packing cases, containers, gunny packages, etc. which may be used for purposes of packing and which is delivered with stores will not be returned or paid for.
6. If all the ordered equipment are not supplied within the specified period then the supply order issued, may be cancelled besides taking recourse to other legal / contractual provisions.

**(F) DEMONSTRATION, INSPECTION AND TEST REPORTS**

1. Those firm who qualify the process of evaluation of technical bid, will have to demonstrate the equipment before the technical committee of the Radio Headquarters as per procedure and schedule laid down by the Radio Headquarters, Lucknow at short notice. The concerned firms whose demonstration will be satisfactory as per the required specifications will be timely intimated about exact date & time of opening of financial bids.
2. Copy of the test reports, UNDER STANDARD TEST CONDITIONS about the equipment will have to be submitted to the department, when asked for.
3. It will be the responsibility of the firm to satisfy the department about proper functioning of the equipment according to specifications provided with the tender form.
4. Details of quality control agreement with the manufacturing unit may also be given.
5. The tenderer firm will provide the equipment for demonstration/trial in as many numbers and at the place as asked by the technical committee.

**(G) TERMS OF PAYMENT**

1. ½% rebate must be allowed by the firm on timely payment i.e. within 30 days from the supply of complete material at Radio Headquarters. This is to be pointed out in technical offer itself.
2. 100% payment shall be made only after satisfactory delivery and testing of equipment. TDS will be deducted as per prevailing rules.

**(H) OTHER CONDITIONS**

1. It shall be the responsibility of the tendering firms to present themselves on the date of Technical & Financial bid opening and meeting thereof and acquaint themselves with the shortcomings.
2. If any regulatory act is applicable to the items, copy of clearance by the competent authority should also be enclosed.
3. If OEM doesn't have its service center in India, then it's dealer/distributor must have service center in India, which may be visited by a committee constituted by U.P. Police Radio Headquarter, Lucknow to ascertain it's capability in repairing/ maintenance of supplied equipment.
4. Firms will have to provide documents such as operation Manuals, user manuals, software with CDs, circuit diagram and other relevant materials along with all equipment, free of cost.

5. Firms will have to train staff for handling/operation/servicing of the equipment without any charges.
6. In the event of any dispute arising out of or concerning this supply, the decision of Director General of Police, Telecom, UP/Addl. Director General of Police, Telecom, UP will be final.
7. Without prejudice to any other remedy provided by the law, any amount due from the supplier to the Government of UP, may be recovered by deduction from the bill raised or from the security money deposited.
8. At any stage, even after delivery if it is found that the make/model/specifications of the goods or materials supplied are different from the offered ones, order may be cancelled and penalty may be imposed accordingly, including black listing the supplier company/firm.
9. Any effort by a bidder to influence the purchaser in its decision on bid evaluation, bid compression or contract award may result in rejection of the bidder's bid.
10. The supplier firm will ensure and provide Compliance Certificate for the Technical Specification of Items quoted.
11. U.P. Police Radio headquarters reserves the right to accept or reject any tender either in part or in full without assigning any reason thereof.
12. The supplier firm must have completed at least three supply orders of similar items to govt., semi Govt. offices in last two financial years.
13. To use, practice and observe all the best, clean, ethical, honest and legal means and behaviour maintaining complete transparency and fairness in all activities concerning Registration, Bidding, Contracting/Rate Contracting and performance thereto, for which an 'Integrity Pact' as per prescribed Annexure should be submitted by the bidding firm.
14. The OEM should be in production line of similar item at least for the last 08 years.
15. Firm will have to provide original certificate such as NSIC certificate etc. at the time of opening of tender for verification.
16. Number of items quoted in BOQ may increase or decrease.

### **3) CONDITIONS OF AGREEMENT**

1. The agreement is to last till ..... but in the event of any breach of the terms of agreement at any time on the part of the supplier the agreement shall be terminated summarily by the U.P. Police Radio headquarters, Mahanagar, Lucknow without any compensation to the supplier.
2. The goods or materials to be supplied under the agreements are to be of the same quality in every respect, equal and answerable to the patterns of sample demonstrated and approved by the U. P. Police Radio HQRS.
- 2.A The goods to be supplied as per technical specification as ordered by IGP/Director Telecom and will be received at Radio Headquarters by authorized officer. Receipt will be provide to the supplier for the same.
3. U.P. Police Radio HQRS may, by notice in writing, call upon the supplier to supply additional goods or materials to serve as samples, and on such notice in writing the supplier shall be bound to supply additional samples of goods or materials, such additional samples should be in all respects of the same quality of sort as the first sample supplied.
4.
  - (a) All rates are to be based on delivery, securely packed, and F.O.R., station nearest to suppliers or indenting Officer or destination as asked for in the tender notice i.e. U.P. Police Radio headquarters, Mahanagar, Lucknow.
  - (b) Railway freights, if pre-paid, shall be added to the original quotations.
  - (c) When goods are ordered **F.O.R.** the station nearest to supplier, the Indenting Officer may at his option direct that this shall be booked either by goods train or by passenger train and either at owner's risk or at railway risk. The supplier shall carry out his direction and shall, in any case, be responsible for the safe delivery of the goods soundly and securely packed to the Railway administration and shall obtain a clear receipt from such Railway administration, for the goods in evidence thereof. In the absence of a clear receipt, the suppliers will be held responsible for all damages or loss caused by breakage or leakage, which may occur to the goods while in transit and until they have been delivered to the consignee at railway station of destination.
  - (d) When goods are ordered **F.O.R.** station on destination, the supplier shall be required to bear all risks of loss, leakage or damage and shall deliver the goods in good order to the consignee at railway station of destination, mentioned in the indent in such quantities of number and within such times and in such manner as the Indenting Officer shall, from time to time, directed.

5. Unless, Specially ordered, all goods must be delivered to Radio headquarters within 30 days of the receipts of supply order by the suppliers.
6. U.P. Police Radio HQRS or any of the experts attached to the Industries Department of the Indenting Officer or any other Officer or person duly authorized in writing by the U.P. Police Radio HQRS shall have power to inspect the stores before, during and after manufacture, collection, dispatch, transit of arrival and to reject the same or any part or portion, if he or they be not satisfied that the same is equal according to the sample of specifications in weights, quantity and number etc.
7. Goods, materials rejected or refused on the ground of inferior quality or any other ground shall be removed by the supplier at his own risk and expense within ten days after notice has been received by him of such rejection.
8. After satisfactory and timely supply of the goods, the supplier will send bill in four copies to the IGP/Director, Telecom. The payment will be made after the satisfactory PDI of the goods. Payment shall ordinarily be made within one month of delivery. However no additional amount be paid for delay in payments. All payments shall be subjected to the deduction of any amount to which the supplier may be or render himself liable under the terms of this agreement.
9. Packing cases, containers, gunny packages, etc. which may be used for purposes of packing and which are delivered with stores will not be returned or paid for, unless specially stipulated.
10. The supplier firm shall not sub-let or assign this contract without the written permission of the U.P. Police Radio HQRS. In the event of the contractor sub-letting or assigning this contract without such permission, he shall be considered as having thereby committed breach of this contract.
11. In the event of the suppliers not being in strict accordance with these conditions or Supplies not being delivered within the time allowed, the U.P. Police Radio HQRS may recover from the contractor as liquidated damages and not by way of penalty the sum of 0.5 percent of the value of the said goods or materials per week subject to the maximum of 10 percent of the value of the said goods or materials. Further, it shall be lawful for the U.P. Police Radio HQRS or the Indenting Officer to purchase the required articles or any suitable quality obtainable in the open market at the risk and cost of the contractor, who in addition to the liquidated damages aforesaid shall be liable for any loss or damages caused by the said purchase. The U.P. Police Radio HQRS shall alone be entitled to adjudge upon the penalty or compensation or damages due for delay in performance, as also to adjudge upon the advisability of taking other suitable action. If the delay shall have arisen from any cause which the U.P. Police Radio HQRS may declare in writing to

be a reasonable, such additional time may be allowed as may be considered necessary in the circumstances of the case. In such a case he may also forego the whole or any part of the aforesaid liquidated damages but not the other loss or losses.

12. In case of non-performance in any form or shape of the conditions of this agreement the U.P. Police Radio HQRS shall have power to annul, rescind or cancel the agreement and upon his notifying in writing to the supplier that he has so done, this agreement shall absolutely determine. He may also debar the firm for the Uttar Pradesh Police Radio headquarters contracts for such periods as he thinks fit.
13. In the event of any dispute arising out of or concerning this Agreement (except as to any matters the decision of which is specially provided for this Agreement), the same shall be referred to the arbitration of an arbitrator nominated by the U.P. Police Radio HQRS, Lucknow and an arbitrator nominated by the contractor, or in the case of the contractor or the said U.P. Police Radio Headquarters failing to nominate an arbitrator within the time fixed in the notice to be served on him by the said U.P. Police Radio Headquarters or the Contractor, as the case may be, by the arbitrator, nominated by the said U.P. Police Radio Headquarters and the contractor or in case of disagreement between the said arbitrators to an umpire appointed by them and the decision of such arbitrators or umpire, as the case may be, shall be final and binding on the parties. The arbitrators/arbitrator/umpire may from time to time with the consent of the parties enlarge the time for making and publishing the award.
14. Without prejudice to any other remedy provided by the law any amount due from the supplier to the Governor will be recoverable as arrears of land revenue and may also be recovered by deduction from any amount due from the supplier to the Governor on any account under any other transaction.
15. During warranty period the supplier will have to ensure that all the complaints relating to defects and non-functioning of equipment are addressed to and rectified within seven days of information given by the U.P. Police Radio Headquarters, Lucknow, failing which a proportionate amount, at the discretion of Director General Of Police/ Addl. Director General Of Police Telecom, will be deducted from the security deposit given by the supplier firm/company to the U.P. Police Radio Headquarters, Lucknow, and the company/firm may also be black listed for future.
16. Warranty period of the equipment will be counted from the date satisfactory PDI of the equipment.
17. The supplier will replace/repair the defective equipment during warranty period at his own risk and expense.

## 4) TECHNICAL OFFER

TENDER No.

The tenderer should furnish the following details to be pre-qualified for the price bid opening.  
(Note- Please strike off whichever is not applicable)

Sl	Description	To be filled by Tenderer	Reference Page No. of Tech. bid
1	Name of the Tendering firm		
2	Nature of Tendering firm: - ▪ OEM or ▪ Authorized dealer/distributor		
3	Year of Incorporation		
4	Address of the Registered office of tenderer with phone number and fax No. & email		
5	Registration No. VAT: CST: (Self-attested copy of the document to be attached)		
6	VAT clearance certificate must be submitted		
7	Audited balance sheet of the just concluded year and the previous two years (documents to be attached)		
8	Income tax return statements of the just concluded year and the previous two years (documents to be attached)		
9.A	If tenderer is OEM then enclose-		
	i) Registration/incorporation certificate of OEM for manufacturing of similar product.		
	ii) Details of store manufactured during last three years, specifying each item separately.		
	iii) Full address of factory or workshop owned by tenderer (documentary proof be attached)		
9.B	If tenderer is manufacturer's Dealer then enclose-		
	i) Name and Address of each manufacturer		
	ii) Registration/incorporation certificate of OEM for manufacturing of similar product.		
	iii) Letter of authority In the case of sole distributor (or) dealer the tenderer must enclose a letter of Authority (proforma enclosed as annexure- A) from the Principals as per condition No. 2 of <u>DOCUMENTS REQUIRED TO FILL TENDER FORM.</u>		
	iv) Agreement copy between OEM and authorized dealer (tenderer) attested by public notary.		
10	i) Details of OEM/Dealer/Distributor Service Centre, to provide services for the supplied equipment in India(Address with phone number and fax number & e-mail)		



	ii	Service Tax registration number details (copy be attached)		
11	i	Please mention make and model of the each equipment being offered.		
	ii	Technical Specification - Enclose original pamphlets or downloaded from OEM website with specification datasheet and mention the Website, Photocopy will not be accepted. Enclose required certifications and test reports as asked in the Technical Specifications.		
	iii	Mention 'Yes' or 'No' in front of required Technical Specification given along with the tender form by the Police Radio headquarters.		
	iv	Minimum 10 persons of the organisation should be trained for operation/servicing of offered equipment free of cost.		
	v	The firm must provide warranty period of Minimum two years for CCTV camera, monitor, Joy stick, DVR and one year for other items/accessories.		
	vi	Supply documents such as operation Manuals, user manuals, software with CDs, circuit diagram and other relevant materials along with each equipment, free of cost.		
	vii	Supply trouble shooting and service manuals free of cost.		
	viii	In case any fault occurs in any of the equipment during warranty period, the supplier firm shall make arrangement to repair or replace within 07 days after intimation received or shall make stand-by arrangement to provide new equipment.		
	ix	All the trainings/after-sales/warranty services shall be provided at the consignee's address		
	x	The Tenderer is required to support the spare parts and accessories of the quoted item after warranty period for the next SIX years.		
	xi	The Bidder must provide a declaration certificate on stamp paper of worth Rs. 100.00 duly notarized that they will support the quoted item for installation, testing and commissioning & maintenance for its prescribed life (Profarma enclosed as annexure-B)		
12		Name of the Government agencies and other organizations, to whom the supply of similar Items were made in the preceding two years (enclose copy of major purchase orders and other documents)		
13		SOLVENCY certificate from a nationalized/ Scheduled bank issued not before six month from the issuing tender notice to be submitted in original.		
14		Integrity Pact (Annexure-F)		
15		Earnest Money Deposited D.D. No: DATE : Name of the Bank: Amount (in Rs.):		

16	Detail of Tender form fee deposited			
	(i)	If form purchased through Cash (proof be attached)		
	(ii)	If tender form downloaded then DD details (proof be attached) D.D. No : DATE : Name of the Bank : Amount (in Rs.) :		
17	Indicate your delivery schedule (against the various activities listed) Letter of award :D Signing of Agreement :D+ days Supply of equipment :D+ days			
18	½ % rebate will be allowed on timely payment i.e. within 30 days from the complete supply of material at Radio headquarters.			

I/we hereby declare that I/We have read all the terms and condition of the tender documents and agree, abide by the same and by the decision of the purchaser as per these terms and conditions.

Company Seal

Signature  
(Authorized Signatory)

Name:

Date:

## **5) FINANCIAL OFFER**

TENDER No.-----

1. I/We hereby quote to supply the goods and materials in the under writing Schedule in the manner in which and within the time specified, as set forth in the conditions of agreement stated above at the rates given in the Schedule below. I/We hereby agree that in the event of tender being accepted, the condition of Para Sl. 1 to 17 and those contained in the acceptance letter will be binding upon me/us and will, along with the quotation, be converted into and shall be deemed to be a completed agreement between me/us and the Governor of Uttar Pradesh from date of acceptance letter. I/We hereby further agree that if so required by the U.P. Police Radio HQ, I/We shall execute formal Agreement Deed.

2. I/We herewith deposit a sum of Rs..... as earnest money and should I/We fail to execute a fresh Deed of agreement if so required by the U.P. Police Radio HQ on behalf of the Governor of Uttar Pradesh and deposit the security as laid down in the tender notice within 10 days of the acceptance of my/our tender, I/We hereby agree that my/our liabilities under the agreement, the above sum of the earnest money will be forfeited for the Governor.

### 3. SCHEDULE OF RATES

Sl. No.	Description of equipment	Qty. / Unit	Basic price	Taxes		Total	Discount if any	Make and Brand
				Sales Tax/VAT	Excise Duty			
1								
2								
---								
---								
Grand total cost in figures								
Grand total cost in words								

All rates are F.O.R.....

Dated the \_\_\_\_\_ day of \_\_\_\_\_

2016

Signature

Address

Name of supplying firm

N.B. Please do not forget to fill in all the above columns.

Accepted.....

Signed .....

Designation.....

For and on behalf of the Governor of Uttar Pradesh.

#### 4. VALIDITY :

5. DELIVERY PERIOD :

## 6. TRAINING :

## 7. WARRANTY :

## **6) CHECK LIST FOR SUBMITTING OFFER**

Sl	Details
1	BOTH TECHNICAL OFFER & FINANCIAL OFFER, IN DUPLICATE, BE KEPT SEPARATELY IN FOUR SEALED AND SEPARATE COVERS. THESE FOUR COVERS, INDICATING ORIGINAL/DUPLICATE OFFER AND OTHER RELEVANT DETAILS ON FRONT, MUST BE KEPT IN ONE COVERING ENVELOPE (I.E. IN FIFTH ENVELOPE) & IT SHOULD BE DULY SEALED AND PROPERLY ADDRESSED. IN TECHNICAL OFFER & FINANCIAL OFFER/BID COVERS, FOLLOWING MUST BE SPECIFICALLY INDICATED ON THE COVERING ENVELOPE -THE TENDER NOTICE NO. ----- DATED -----NOT TO BE OPENED BEFORE DUE/OPENING ON -----.
2	Authority Letter, if authorized signatory of the tender is not participating, the representative should come with authority letter
3	Power of attorney for authorized signatory as per Annexure-C
4	Documents of year of incorporation of Bidder.
5	Documents of year of incorporation/Registration of OEM.
6	<div>(i) Documentary proof of address of manufacturing factory/workshop address (Reference 9.A(iii) of technical offer)</div> <div>(ii) If bidder is an authorized dealer/distributor then authority letter as per annexure-A of the tender form.</div> <div>(iii) Agreement copy (between OEM &amp; Tendering firm)</div> <div>(iv) VAT &amp; CST (attach self attested documents.) Registration details.</div> <div>(v) VAT clearance certificate be attached.</div> <div>(vi) Audited Balance Sheet of the just concluded year and the previous two years. (attach documents)</div> <div>(vii) Income tax return statements of the just concluded year and the previous two years. (attach documents)</div> <div>(viii) Valid EMD, as desired in Tender Notice and tender form</div> <div>(ix) Tender form fee deposition proof.</div> <div>(x) Details of service centers ( Address/Phone/Fax/ e-mail) registration no. details copy attached</div> <div>(xi) Mention Make &amp; model of the each equipment being offered</div> <div>(xii) Enclose original pamphlets or downloaded from OEM website with specifications data sheet.</div> <div>(xiii) Declaration certificate on stamp paper of Rs. 100.00 duly notarized that they will support the quoted item for installation, testing and commissioning &amp; maintenance for its prescribed life (Proforma enclosed) As Annexure-B</div> <div>(xiv) Enclose required certification/test reports. Mention "Yes" or "No" in front of departmental Technical Specifications provided by the deptt. reg compliance by the offered equipment.</div>
7	Affidavit on nonjudicial stamp of Rs. 100/- stating that neither the Bidder firm nor the offered equipment has been blacklisted.
8	Affidavit on nonjudicial stamp of Rs. 100/- stating that neither the bidding firm has criminal background nor it is involved in any criminal activity.
9	Every page of the Tender document is numbered and is signed by authorized person with seal.
10	Complete Tender document has properly been indexed and an index page is attached with tender document.
11	Name of govt. agencies with copy of supply order, to whom supplies of similar items has been made in preceding two years.
12	Integrity Pact as per Annexure-"F".

**7) PROFORMA FOR AUTHORITY/UNDERTAKING LETTER OF OEM**

We.....(Name of OEM ) hereby declare that we are the OEM of the ..... (Name of product). We are manufacturing ..... (Name of product) since ..... (year of incorporation of OEM).

We.....(Name of OEM) hereby declare that in respect of items/equipment tendered against tender notice no.----- dt.----- by.....(Name of tenderer firm) is our authorized..... (Relationship between the bidder firm and OEM). We undertake to ensure that -

1. We will support the quoted equipment for installation, testing, commissioning & maintenance including supply of spare parts for its prescribed life.
2. We will be accountable for any shortcomings/defects/substandard supplies/supplies not according to norms & will be accountable for quality of products. It is also mentioned that prices/rates quoted are reasonable.
3. Quoted items and we..... (Name of OEM) have not been blacklisted by any Government department/authority as on the date of submission of tender.
4. We undertake to inform to U.P. Police Radio Headquarters in case any material change that take place in the above item/equipment/ agreement between OEM and dealer/distributor during the finalization/pendency of the contract.

**Signature**

**(For and on behalf of OEM)**

**Seal**

**8) PROFORMA FOR DECLARATION OF BIDDER**

We.....(Bidder Firm) hereby declare that in respect of items/equipment tendered, we against tender notice no.-----  
- dated -----, We are the authorized----- (Relationship between the bidder firm and OEM) vide OEM's authority letter No.----- dated-----. We undertake ensure that -

1. We will support the quoted equipment for installation, testing, commissioning & maintenance including supply of spare parts for its prescribed life.
2. We will be accountable for any shortcomings/defects/substandard supplies/supplies not according to norms & will be accountable for quality of products. It is also mentioned that the prices/rates quoted are reasonable.
3. Quoted items and we..... (Name of bidder) have not been blacklisted by any Government department/authority as on the date of submission of tender.
4. We undertake to inform to U.P. Police Radio Headquarters in case any material change that take place in the above item/equipment/agreement between OEM and dealer/distributor during the finalization/pendency of the contract.

**Signature**  
**(For and on behalf of Bidder)**  
**Seal**

**9) PROFORMA FOR AUTHORITY FOR SIGNING TENDER DOCUMENTS**

We, M/s\_\_\_\_\_ (Name of the firm/company with address of the registered office) hereby constitute, appoint and authorise Mr./Ms\_\_\_\_\_ (Name and residential address) who is presently employed with us and holding the position of \_\_\_\_\_ as our attorney to do in our name and our behalf all or any of the acts, deeds or things necessary or incidental to our tender for the supply of \_\_\_\_\_ (Name of the equip/items), including signing and submission of the tender response, participating in the meetings, responding to queries, submission of information/documents and generally to represent us in all the dealings with client or any other Government Agency or any person, in connection with the works until culmination of the process of bidding till the tender agreement is entered into with \_\_\_\_\_ (client) and thereafter till the expiry of the tender agreement.

We hereby agree to ratify all acts, deeds and things lawfully done by our said Attorney pursuant to this Authority Letter and that all acts, deeds and things done by our aforesaid Attorney shall and shall always be deemed to have been done by us.

\_\_\_\_\_

Dated this the \_\_\_\_\_ day of \_\_\_\_\_ 2016

(Signature and Name of authorized signatory)

\_\_\_\_\_

Seal of the firm Company

**10) Model Bank Guarantee Format for Furnishing EMD**

Whereas ..... (here-in after called the “tenderer”) has submitted their offer dated..... for the supply of .....(hereinafter called the “tender”) against the purchaser’s tender enquiry No. ....

KNOW ALL MEN by these presents that WE ..... of ..... having our registered office at ..... are bound unto ..... (hereinafter called the “Purchaser) in the sum of ..... for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this..... day of .....20.....

**THE CONDITIONS OF THIS OBLIGATION ARE:**

- (1) If the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
- (2) If the tenderer having been notified of the acceptance of his tender by the Purchaser during the period of its validity
  - (a) Fails to furnish the Performance Security for the due performance of the contract.
  - (b) Fails or refuses to accept/execute the contract.

WE undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including 45 (forty five) days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

.....  
(Signature of the authorised officer of the Bank)

.....  
Name and designation of the officer

.....  
Seal, name and address of the Bank / Branch



**11) Proforma for Model Bank Guarantee for Performance Security**

To,

The Governor of Uttar Pradesh

WHEREAS ..... (name and address of the supplier) (here-in after called "the supplier") has undertaken, in pursuance of contract no..... dated ..... to supply (description of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognised by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of ..... (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the ..... day of ....., 20.....

.....  
(Signature of the authorised officer of the Bank)

.....  
Name and designation of the officer

.....  
Seal, name and address of the Bank / Branch

**12)-PROFORMA FOR INTEGRITY PACT (IP)****Integrity Pact (IP)**

(To be given on letter head of the Supplier/Original Equipment Manufacturer (OEM), as the case may be, duly signed by the authority having legal power of attorney to bind the firm/company)

This Integrity pact (hereinafter called the IP) is a fidelity agreement between the Supplier (which include all their employees, agents, consultants and also their OEM, if any) who are registered/seeks registration or awarded/seeks Contract(s)/Rate Contract(s) (RCs) on one hand and State Purchase organisation (SPO) or any other procuring entity (PE) (hereinafter called the SPO/PE which include all its employees/officials/officers working as Public Authority) on the other.

2. Under this IP, it has been agreed, accepted and undertaken to use, practice and observe all the best, clean, ethical, honest and legal means and behaviour maintaining complete transparency and fairness in all activities concerning Registration, Bidding, Contracting/Rate Contracting and performance thereto. Neither the Supplier nor the Public Authority which include indenters, Purchase and inspection officials of SPO/PE shall have conflict of interest of any kind whatsoever nor demand or pay or accept any illicit gratification/bribe or hospitality or consideration/favour of any kind whatsoever and shall not use any corrupt practices including fraud, misrepresentation, misleading or forged/false documents, concealing/suppressing facts, undue pressures or influences from anyone (written or verbal/telephonic), bribery, rigging, cartelisation, collusion, which are not limited to, but also include the following:

- (a) Collusive bidding: Collusive bidding can take form of an agreement among tenderers to divide the market, set prices, or limit production. It can involve 'wage fixing, kickbacks, or misrepresenting the independence of the relationship between the colluding parties'. In legal terms all acts affected by collusion are considered void.
- (b) Bid rotation: In bid-rotation scheme conspiring tenderers continue to bid, but they agree to take turns being the winning (i.e. lowest qualifying) bidder. The way in which bid-rotation agreements are implemented can vary.
- (c) Cover Bidding: Cover (also called complementary, courtesy, token or symbolic) bidding occurs when individuals or firms/companies agree to submit bids that involve at least one of the following: (1) a competitor agrees to submit a bid that is higher than the bid of the designated winner, (2) a competitor submits a bid that is known to be too high to be accepted, or (3) a competitor submits a bid that contains special terms that are known to be unacceptable to the purchaser.
- (d) Bid suppression: Bid-suppression schemes involve agreements among competitors in which one or more firms/companies agree to refrain from bidding or to withdraw a previously submitted bid so that the designated winner's bid will be accepted.
- (e) Market allocation: Competitors carve up the market and agree not to compete for certain, customers or in certain geographic areas. Competing firms/companies may, for example, allocate specific customers or types of customers to different firms/companies, so that competitors will not bid (or will submit only a cover bid) on contracts offered by a certain class of potential customers which are allocated to a specific firm/company etc.

3. The party hereby agrees that he will not indulge in any such activity and will inform SPO/PE if any such activity is on. The party further agrees that he will not give bribe, speed money and gifts to any public official of SPO/PE and will not commit any offence in contravention of relevant IPC/PC Act or any Indian law in force.

4. The party hereby agrees that while canvassing order, they will not provide any inducement of the indenter, whether directly or indirectly including cash and noncash both pre, during and post procurement action and inform the SPO/PE if any such event is unfolding for which SPO/PE on assessment of the issue will refer the matter to the concerned administrative authority.

5. In case of failure or default in terms of this IP the Public Authority will be subjected to actions prescribed under the Government Servant Conduct Rules/Discipline and Appeal Rules etc. including penal actions and prosecution, while the Supplier will bear any or a combination of following penalties:

- (a) Cancellation of Contract/Rate Contracts (RCs)
- (b) Cancellation of Registration
- (c) Forfeiture of all securities and performance Bank Guarantees
- (d) Refusal to grant Registration and contracts/RCs for further period of 3 (three) years
- (e) Suspension and/or banning the business dealings for period upto 3 (three) years
- (f) Any other administrative or penal actions as deemed fit.
- (g) Action under IPC/PC Act and other relevant laws of the country.

6. It has been further agreed that the actions as aforesaid except that at 5(g) above will not require any criminal conviction from any court of law or arbitration but will be based on 'No-contest' basis, upon satisfaction of the SPO/PE, who will be the competent authority to finally decide the matter on strength of such materials/evidence of default/breach of the terms under this IP.

7. It has been also agreed prescribing that within 30 (thirty) days of such orders passed by SPO/PE, the aggrieved party shall have the right to appeal to the Principal Secretary/Secretary, Micro, Small and Medium Enterprises, Government of Uttar Pradesh, Lucknow and till the time a decision is taken on such appeal, the decision of SPO/PE would be in-force unless otherwise specifically ordered by the Principal Secretary/Secretary.

8. Agreed, accepted and signed on behalf of Supplier on this day and year mentioned below and handed over to the concerned office of SPO/PE forming integral part of all the affairs and transactions with and in relation to SPO/PE.

Signature on behalf of Supplier Firm/Company.....

Name and designation/capacity of signatory.....

Full address of the Supplier Firm/Company.....

Seal and Stamp of the supplier Firm/Company.....

Place: .....

Date: .....

To

.....

.....

### 13) Tentative BOQ

SL	Name of the Equipment	Item	Qty
1	CCTV System	Auto dome PTZ day Night ¼" CCD camera	06
2		Automatic Voltage Stabilizer min. 500 VA with outdoor Weather proof mounting facility for camera	06
3		UPS 800 VA of suitable rating to provide min. 30 minutes backup to camera with outdoor Weather proof mounting facility	06
4		High Resolution Professional Heavy Duty 32 inch LCD/LED Colored Monitor with mounting facility (wall+Table)	06
5		Redundant Off Line UPS 1000VA of suitable rating to provide at least 30 minutes power back up to run up to eight LCD/LED monitors & one DVR with Joy stick & Key board	03
6		Stand Alone Real Time Digital Video Recorder (DVR) of 08 Channel with DVD- R-RW	03
7		Joy Stick control (Auto dome Controller)	06
8		Report Generating System(laptop)	02
9		Laser Jet Printer	02
10		Power Cable (in mtrs.)	1500
11		Data Cable (in mtrs.)	6000
12		Video Cable RG-59 (in mtrs.)	600
13		Video Cable RG-6 (in mtrs.)	3000
14		Video Cable RG-11 (in mtrs.)	6000
15		BNC Connector	120
16		RCA Connector	15
17		DVD+RW (4x/4.7GB)	15
18		Pen drive 64 GB	02
19		Pen drive 32 GB	02
20		Pen drive 16 GB	02
21		Pen drive 08 GB	05
22		External HDD – min. 1TB	06
23		BNC Connector (Usable with cable RG-59/RG-6, should be teflon Insulated, straight plug type having captive contact)	60
24		OTG to USB connector	02
25		Standard two way VGA splitter	02
26		Standard HDMI to VGA Convertor Cord	02
27		Standard VGA Cable of 5 meter length	01
28		Standard VGA Cable of 10 meter length	01
29		Standard HDMI Cable of 3 meter length	01
30		Standard HDMI Cable of 5 meter length	01

## **14)Technical Specifications**

### **A.Technical Specification of Out Door PTZ Color Day/Night Camera-**

Sl.	Parameter	Technical Specification
<b>CAMERA PARAMETER</b>		
1	Image Sensor	1/4" CCD or better
2	Sensitivity measured at 30 IRE, F=1.6, 1/50 Sec Shutter, Max. AGC , Sense-Up Off	Better than 0.70 Lux in Day (Colour) mode Better than 0.20 Lux in Day (B/W) mode
3	Video Type	PAL
4	Horizontal Resolution	≥ 540 TVL PAL
5	Video output	1 V p-p at 75 ohm matching with BNC connector
6	S/N ratio	Minimum 50 dB or better
7	Power Supply	220 V AC±10V: 50 Hz
8	Complete outdoor weather proof housing for Wall Mounting with additional Clamp for Mounting on Pole/Mast	Should Contains at-least Cooling Fans, Heater blower kit
9	Environmental Rating:	IP 66 Rating or better (Temper & Impact Resistant Casing, Smoked and Sun Shield)
10	Camera movement	Horizontal ( Pan) = 360° endless Vertical (Tilt) = ± 90° or better
11	Preset Positions	Min. 90preset positions
12	Preset accuracy	± 0.1 deg or better
13	Sector Blanking	360° PAN rotation of camera to be divided in to different sectors and any sector should be blanked or masked as required by the operator.
14	Operating temperature	0 °C to + 50 °C or better
15	Operating Humidity	90% or better, Non Condensing
16	Universal Data Protocol to be Supported	RS-485
17	Focus	Auto/Manual (Full Range)
18	Iris	Auto Iris
19	Zoom	Minimum 35x optical Min. 12x digital ( Adjustable)
20	Focal Length	fmin = 3 to 4mm ; fmax = fmin (3 to 4 mm) x Max optical zoom
21	White Balance	Auto/Manual
22	Electronic Image Stabilization (EIS) & Electronic Image Enhancement	Required
23	Motion detection	Required
24	Automatic gain control	Required
25	Back light compensation:	Required
26	Wide Dynamic Range (WDR)	128x or better
27	Built-in surge protection	Required
28	Camera should be able to transmit clear video & data from a minimum distance of 1200 mtrs through cable without using any additional device	Required
29	Camera should be capable to enhance image electronically during fog, dust, smoke, mist etc.	Required
30	Approval/Listing	CE, FCC & UL (Certificate to be attached)

Auxiliary Item		
1	Automatic Voltage Stabilizer (220V, 50Hz) for camera	Suitable Voltage Stabilizer with outdoor Weather proof mounting facility.
		Capacity 500 VA (minimum)
		Input Voltage 140V-290V
		Output Voltage 230V±8%
		Output frequency 50 Hz±3%
		Indications Mains "On", high-low-normal voltage
		Voltmeter Optional
		Protection Built-in-High Voltage cut off
2	UPS for camera minimum 800 VA	UPS of suitable rating Output 220 Volt AC to provide min. 30 minutes backup to camera with outdoor Weather proof mounting facility
3	Service Manual & Operating Manual etc.	Required

**B. Technical Specification of High Resolution Heavy Duty 32 inch LCD/LED Colored Monitor-**

Sl.	Parameter	Specification
1	Size	Minimum 32”or large Industrial/Professional Monitor suitable for 24x7 operation
2	TV System, colour System	PAL
	On Screen Display(OSD) Language	English/Hindi
3	Resolution(HxV)	≥1920X1080 Full High Definition
4	Aspect Ratio	16 : 9
5	Contrast Ratio	3000:1 or Better
6	Video input Port	VGA, HDMI, DVI, BNC ; At least 03 input ports
7	Audio input port	At least one port
8	Power Supply	220 V ±10% : 50 Hz
9	Response time	8 ms or better
10	Viewing Angle (H/V)	(178 <sup>0</sup> / 178 <sup>0</sup> ) or better
11	Luminance/Brightness	350 cd/m <sup>2</sup> or better
12	Display colours	16.7 million or better
13	Panel Life	48000 hours or better
14	Operating temperature	0 <sup>0</sup> C to 40 <sup>0</sup> C or better
15	Operating Humidity	80% Non Condensing or better
16	Other Functions	Noise Reduction, Freeze, Under scan etc.
17	Approval/Listing	CE, FCC, UL & (Certificate to be attached) and BIS
18	Monitor Should provide good and stable picture Quality with wide visibility.	
Auxiliary Item		
1	Service Manual & Operating Manual etc.	Required
2	Mount	Wall mounting brackets and Desk top (Table stand).
3	Redundant Off Line UPS of suitable rating to provide at least 30 minutes power back up to run up to eight LCD & one DVR with Joy stick & Key board.	1.Capacity = 1000 VA 2. Input Voltage = 160V to 280V, 50Hz 3. Output Voltage = 220V±10V, 50Hz 4. It should be housed in a rugged enclosure.

**C. Technical Specification of Stand Alone Real Time Digital Video Recorder (DVR) of min. 08 Channel with DVD-R/RW**

Sl.	Parameter	Specification
1	Number of Channel	Min. 08 Analog Channel with DVD- R-RW
2	Compression Format	MPEG-4/ H.264
3	Image Recording Rate/Resolution	Simultaneous recording of all the 8 channels at 25 Frame per second @ 4CIF resolution i.e min. 200 FPS @ 4CIF Recording for 8 channels
4	Operation	Simultaneous Live Recording, Playback and Remote Viewing
5	Playback Search	Date/ Time/ Event Alarm
6	Recording Mode	Manual, Schedule, Event & Continuous
7	Internal HDD	Min. 1TB
8	Video Input/Loop output	BNC type 1Vpp 75ohm
9	Alarm Input /Output	Required
10	In Built Multiplexer	Required
11	Full, Quad Screen & Sequence Mode	Required
12	Audio input /Output	At least 1 Input / 1 Output
13	OS/User Interface	Window/Linux /(GUI, Menu driven)
14	Security	Password Protection
15	USB Port	Minimum 01 (Through which data file, video file etc. could be copied)
16	Power Supply	220V±10V, 50Hz
17	Operating temperature	0 °C to 40 °C or better
18	Operating Humidity	80% or better, Non Condensing
19	Approval/Listing	CE, FCC & UL (Certificate to be attached)
<b>GENERAL</b>		
1	Video Loss Detection	Required
2	Power Loss Detection	Required
3	User input Device	Front Panel Key Pad
4	Timer	Weekly Timer
5	Control Connection	RS-232, RS-485.
6	Ethernet Port	Required
7	(CD/DVD) of all Related System Software, Driver, OS , Service Manual & Operating Manual etc. must be Provided .	Required

**D. Joystick Control (Autodome controller)**

- 1- Joy Stick control/Auto dome Controller for P/T/Z Control for Camera mentioned at Sl.No.A and it should be compatible with DVR mentioned at Sl.No C.
- 2- Joy Stick control/Auto dome Controller should be capable to control camera directly independent of DVR and through DVR as well.
- 3- Approval/Listing : CE, FCC & UL (Certificate to be attached)

**Note:-**

**Camera, LCD Monitor, DVR and Joystick Control (Auto dome Controller)Should beof same makeand compatible to each other.**

#### **E. Technical Specification of Power Cable**

1. Power cables required for extending power supply to various cameras and other devices.
2. Number of cores : 3 (three)
3. Conductor size : 1.5 Sq mm (Each Core), Electrolytic Copper Conductor or better
3. Insulated : PVC
4. Thickness of PVC insulation : 0.8 mm or better
6. Approval/Standards : Yes (Certificate to be attached)

#### **F. Technical Specification of DATA CABLE**

1. No. of Core : 2 Core Shielded
2. Conductor Size :  $\geq 1$  Sq mm each with multi wires (Tinted wire or better)
3. Shielding Material : Al or better Capable to handle high tensile strength
4. Braiding NET :  $\geq 76$  (Wires)
5. Inner Insulation : 2 Wire with PVC Jacket of different color
6. Outer Jacket : PVC Black
7. Length of Bundle : 200meter
8. Approval/Standard : Yes(Certificate to be attached)

**Note: - Data cable should be capable to carry PTZ (Data) Signal up to 1200- 1500meter without any Significant Loss.**

#### **G. Technical Specification of Video Cable RG-6 (Coaxial)**

1. Conductor Size :  $\geq 1$  mm (Standard)
2. Central Conductor Material : Solid Copper Clad Aluminum
3. Shielding Material : Al or better Capable to handle high tensile strength
4. Braiding NET :  $\geq 76$  (Wires)
5. Outer Jacket : PVC Black
6. Length of Bundle : 100 meter
7. Approval/Standard : Yes (Certificate to be attached)

#### **H. Technical Specification of Video Cable RG-59(Coaxial)**

1. Conductor Size :  $\geq 0.8$  mm
2. Central Conductor Material : Solid Copper Clad Aluminum
3. Shielding Material : Al or better Capable to handle high tensile strength
4. Braiding NET :  $\geq 76$  (Wires)
5. Outer Jacket : PVC Black
6. Length of Bundle : 100meter
7. Approval/Standard : Yes(Certificate to be attached)

#### **I. Technical Specification of Video Cable RG-11(Coaxial)**

1. Conductor Size :  $\geq 1.63$  mm (Standard)
2. Central Conductor Material : Solid Copper Clad Aluminum
3. Shielding Material : Al or better Capable to handle high tensile strength
4. Braiding NET :  $\geq 76$  (Wires)
5. Outer Jacket : PVC Black
6. Length of Bundle : 300meter
7. Approval/Standard : Yes(Certificate to be attached)

#### **NOTE:**

- 1- All Type of Cables mentioned above should be approved by any lab of Govt. of India.
- 2- The above cables should preferably be of different colour from each other.



## **J. Other Material for Installation**

- 1- BNC Connector(Usable with cable RG-59/RG-6, Should be Teflon Insulated, Straight plug type having Captive Contact)
- 2- RCA Connector
- 3- Standard two way VGA splitter
- 4- Standard HDMI to VGA convertor chord
- 5- Standard VGA Cable of 5 meter length
- 6- Standard VGA Cable of 10 meter length
- 7- Standard HDMI Cable of 3 meter length
- 8- Standard HDMI Cable of 5 meter length

## **K. Technical Specification of Report Generating System Complete**

Technical Specifications	Parameters
Display	13.3 inch
Storage	256 GB
Processor	5 <sup>th</sup> Generation intel core i-5
Memory	On board 8 GB 1600 MHz LPDDR3 SD RAM
Battery & Power	lithium-ion/ lithium-polymer battery
Graphics & video support	Intel HD graphics 5500
Camera	Inbuilt front camera
Audio	HD audio with stereo speakers
External Ports	<ul style="list-style-type: none"><li>• card reader</li><li>• 2 USB 3.0</li><li>• head phone jack</li></ul>
Wireless	802.11 ac WLAN, Wi-Fi and blue tooth
Key Board	Full size backlit keyboard
Operating System	Windows 8.1 (64 bit)/ OS X El Captain with original MAC/MS Office
Power	Line voltage – 100 -240 V AC Frequency - 50 Hz to 60 Hz } with Adapter
Touch Pad	Touch pad supporting multi- touch gestures without On/Off button
Note: Any better parameter (except display size) as mentioned above, will be accepted.	

## **L. External HDD, Pen drive & DVD+RW**

- |                                     |                           |
|-------------------------------------|---------------------------|
| 1. External HDD (of Reputed Brands) | : min. 1 TB               |
| 2. Pen Drive (of Reputed Brands)    | : 08GB/ 16 GB/32 GB/64 GB |
| 3. DVD+RW (of Reputed Brands)       | : 4x/4.7GB                |