


Instructions regarding Standing Orders of the State Radio Officer.

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1. The standing orders of the State Radio Officer are issued by him by virtue of the authority, powers and rank which the State Govt. have conferred on him for administrative control over the U.P. Police Radio Section.
2. These orders should be strictly complied with by all officers and personnel of the Radio Section. All Supervisory Officers are required to ensure the rigid enforcement of these orders. Failure to comply or enforce these orders will be dealt with under the Police Act for negligence and remissness in the discharge of duty and under the P.A.C. Act for insubordination and breach of discipline.
3. These standing orders are confidential and are meant only for the personnel of the Radio Section, therefore, they should not be communicated to anyone else. However, they may be shown to Police Officers who exercise local or operational control over a Radio Station.
4. The Standing Orders will be issued only to authorised holders and ARO (Maintenance) will be the distributing authority. He will ensure that ~~the~~ the Standing Orders File of each holder is kept upto date and that a proper account of the orders is maintained.
5. The authorized holder will be responsible for the safe custody and proper upkeep of the standing orders and will send a safe custody certificate to ARO(M) on 31st December every year wherein he will also mention the serial numbers of the orders. All holders will properly handover the Standing Orders File to their successors (in Office) mentioning clearly the serial numbers present in the file.
6. The authorized holder will be responsible for ensuring that all ~~this~~ direct subordinates have read and understood the Standing Orders. He will obtain their signatures, in token of this, in the fly sheet provided for this purpose (and not on individual orders). Whenever a new person reports for duty at a station, workshop or branch, he should be made to read the Standing Orders. Similarly, all new standing orders should be read over and explained to his subordinates by the holder.
7. The holder will see to it that the index of standing orders is kept upto date, by the entry of all standing orders received by him, and that all standing orders are kept in the file board provided for this purpose.
8. A list of authorized holders will be given to ARO(M). To begin with, this list will include all G.Os, all Radio Inspectors, All R.M.Os I/C of Regional Workshops, All R.S.Os or H.Os I/C permanent static stations, all Inspectors I/C branches at Radio HQ and all R.M.Os i/C Control Rooms.
9. Only standing orders issued after 1.1.'67 will be kept in the file board. Older standing orders will continue to hold good provided the subject matter has not been covered in a new order issued after 1.1.'67.



( C.P. Joshi )  
DIG of Police,

State Radio Officer,  
U.P. Police Radio Edors

Dated: Lucknow, June 19, 1967.