

REQUEST FOR PROPOSAL

FOR PAC STATEMENT AUTOMATION SYSTEM

Description:

PAC Statement Automation System should be a multi user online software system. The System should manage different types of formats send by Vahini to Head quarter. In this System we should also be able to generate consolidated report at different level like Zone, Sector and Head quarter. As per our requirements, each Vahini sends information at the end of every day/month/tri-month/six month/ annual in specific formats (about 60) to head-quarter and head-quarter compiles these report and prepares a consolidated report. This task at H.Q requires a lot of man-power an time.

Project Specification :-

As we know time to time head-quarter needs information from vahini to analyze and control working of vahini. It needs a tool where according to needs we can create new statement or change in existing one, without any delay. PAC Statement Automation System is a generic tool which allows H.Q. to design statement according to need and allow Vahini to enter data in format prescribed by H.Q. Main feature of system is to add new format at any time without intervention of developer. It not only allows Vahini to enter data in prescribed format but also allow Sector, Zone & H.Q. to generate consolidated report.

System must be working online so that Vahini enters data at their end, and sector, zone & H.Q. generates and comment on reports at their end. For security purpose system works only on machine verify by H.Q. Also it must be sort of system which is not hosted like website so only departmental person have to know about it, by just exploring internet no-one get information about such a tool.

This software specially should be prepared in Hindi, so that entry operator can easily enter data. We should also keep in mind that entry- screen shall look like a manual entry formats, so that anyone easily operate the system. Each level will have working-rights assigned according to their role like Vahini has rights to enter data. This system also should have facility to allow H.Q. to enter total posting and allotment of force at different rank at each Vahini.

- Automatic consolidation of statement at different level.
- Addition of new statement at anytime without developer intervention.

- All the specification of new statement like no. of column, heading of column, width of column in printout, page size and page layout are decide by administrator.
- All data entry will be saved in Mangal Font but operator has choice to enter data either in Mangal or KrutiDev font.
- Consolidated report export to Excel.
- Specific rights for specific role like vahini has rights to enter data and other level can only generate report and feedback comments.
- Any changes in data will automatically maintain in Log file.
- Higher Officers comments on statement entries.
- Dashboard show pendency of work.
- Duty Deployment Chart of vahini force.
- Daily availability of officers.
- Requirement and Allotment position of vahini force.
- In case of software or window corrupts, company has to install it through internet within 24 hour.
- A penalty of Rs 1000 per day will be imposed if the vendor does not restore the system within 24 hours.

- The Services should be provided using reasonable care and skill and in accordance with any description of the services on the dates and times set out in the current literature;
- Time estimate for development of the system: 30 days.

- Installation & Training Charges should be subject to discussion with this office.

- Annual Maintenance Charge will be 15 % of the development cost of the system.
- 20% of the cost will be retained till the end of the first year for deduction of penalties if any.
- A copy of the consolidated reports will be available at all times even if the system for data entry is down.
- It should be possible to generate reports for different time periods.
