

PARLIAMENT OF INDIA
(JOINT RECRUITMENT CELL)

Advt. No. 3/2014

F. No. 7/8/JRC/2014

Dated 25th July, 2014

OFFICE MEMORANDUM

Subject: Filling up of vacancies in the grades of Director (Security) and Additional Director (Technical) in Parliament Security Service in Lok Sabha Secretariat on deputation basis.

The undersigned is directed to state that Lok Sabha Secretariat propose to fill up one UR vacancy each in the grades of Director (Security) and Additional Director (Technical) in Parliament Security Service (Pay Band of Rs.37400-67000(PB-4)+Grade Pay Rs.8900 & Pay Band of Rs.15600-39100(PB-3)+Grade Pay Rs.8000, respectively) on deputation basis by selection from amongst the regular employees who are Indian citizens and possess the following essential eligibility conditions:-

<p>12/1/14</p> <p>11/8/14</p>	<p>1.</p> <p>Director (Security) in the Pay Band of Rs. 37400-67000 (PB-4)+GP Rs.8900</p>	<p>By selection from amongst IPS officers of the rank of Deputy Inspector General of Police or IPS officers who have been approved for appointment as Deputy Inspector General of Police by the cadre controlling authority or officers holding analogous post in Para-Military Forces.</p>
<p>100/4</p> <p>Se. I</p> <p>11.8.14</p>	<p>2.</p> <p>Additional Director (Technical) in the Pay Band of Rs.15600-39100 (PB-3)+GP Rs.8000</p>	<p>By deputation by selection from suitable IPS officers in the Junior Administrative Grade/Selection Grade or officers holding post in the scale(s) of Rs.12750-16500/12000-16500 (pre-revised)/Rs.15600-39100(PB-3)+GP Rs.7600 (revised) in Central/ State Police Organisations/ Cabinet Secretariat/ Intelligence Bureau/ Armed Forces.</p>

2. The Maximum age limit shall be 56 years for the said posts. The age, educational qualifications and experience will be reckoned as on 08.09.2014.

3. The period of deputation shall be initially for one year which may be curtailed or further extended for a period of one year at a time subject to a maximum of 05 years. The other terms and conditions of deputation will be in accordance with the instructions contained in DOPT OM No. 6/8/2009-Estt.(Pay II) dated 17 June, 2010 and adopted by Lok Sabha Secretariat vide R&CS Order No. Misc.87/2011 dated 04.02.2011.

4. No residential accommodation will be provided to the incumbent from Lok Sabha Secretariat Pool till he/she is on deputation in this Secretariat.

5. All eligible candidates will have to appear in a Personal Interview (100 Marks). Selection will be based on the result of the Personal Interview. The minimum cut-off percentage of marks is 50% for all categories of candidates.
6. Applications of the eligible candidates may be forwarded in the prescribed format, given in Annexure alongwith complete and up-to-date attested copies of Annual Confidential Reports/Annual Performance Appraisal Reports for the last 5 years of service, vigilance clearance and integrity certificate in respect of the applicant(s) so as to reach the Joint Recruitment Cell, Room No. 521, Parliament House Annexe, New Delhi-110001 latest by 08.09.2014. The applicant once selected will not be allowed to withdraw his candidature subsequently.
7. Applications without accompanying ACRs/APARs will be summarily rejected and no correspondence relating thereto will be entertained. Further, in case any adverse entry is found in the Annual Confidential Report(s)/Annual Performance Appraisal Report(s) of a candidate at any stage, his/her candidature/appointment is liable to be cancelled/ terminated, at any stage.
8. Applications which are illegible, not conforming to the instructions contained in this O.M. or received after the last date will be summarily rejected. The last date of receipt of application is 08.09.2014.
9. Canvassing in any manner would lead to summary rejection of application and candidature at any stage.
10. All particulars (except Residential Address) furnished by the applicant will be treated as final and no change will be allowed therein later on.
11. Lok Sabha Secretariat reserves the right to cancel the programme of filling up of the said vacancies at any stage without any prior notice and without assigning any reason therefor.
12. The vacancy for the post of Additional Director(Technical) was earlier notified *vide* Advt. No. 1/2014. Those candidates who had applied for the post in response to Advt. No. 1/2014, need not apply again.
13. Persons wishing to apply for both the posts should submit separate application for each post.



EXECUTIVE OFFICER

To

All the Ministries/Departments of Government of India/ Central /State Police Organisations/Cabinet Secretariat/Intelligence Bureau/Indian Army/Indian Navy/Indian Air Force (with request to bring this memorandum to the notice of their employees)

PARLIAMENT OF INDIA
(Joint Recruitment Cell)

ANNEXURE**APPLICATION FORMAT****Advertisement No. 3/2014****[For the post of _____]**

Roll No. _____

(To be filled in by JRC)

*Attach recent
passport size
photograph*

1. Name (in Block Letters) : _____
2. Father's/Husband's Name : _____
3. Nationality : _____
4. Residential Address : _____
 (a) Present : _____
 (b) Permanent : _____
5. Present office address : _____
- Telephone No./Mobile No. : _____ e-mail: _____
6. (a) Date of Birth : _____
 (b) Age as on 08.09.2014 : _____ (years) _____ (months) _____ (days)
7. Date of joining IPS or post with the pay scale of Rs.12750-16500/
 Rs.12000-16500 (pre-revised)/ Pay Band Rs.15600-39100(PB-3)+
 GP Rs.7600(revised) : _____
8. Date of approval for appointment as Deputy Inspector General of Police by the cadre controlling
 authority (for post no. 1 only) : _____
9. Date of superannuation : _____ (month) _____ (year)
10. Category (SC/ST/GEN/OBC): _____
 (SC/ST/OBC candidates may please attach attested copy of the caste certificate)
11. Details of service (please attach separate sheet, if required) :

Sl. No.	Name of the organisation	Post held	Scale of pay#		Served From - To	Length of service	Whether regular or not	Nature of duties performed
			Pre-revised	Revised				
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)

Details of revised/re-structured scale (s) of pay prior to 01.01.2006 or thereafter.

Present - Basic Pay: Rs. _____ Last drawn total Emoluments: Rs. _____

12. Educational qualifications (including professional/ technical qualifications, if any):
(please attach separate sheet, if required).

Sl. No.	Exam passed	Instit./ University	Subjects studied	Year of passing	% of marks	Division obtained

13. Any other relevant information : _____
(please attach separate sheet, _____
if required) _____

14. DECLARATION

I declare that I fulfil the eligibility conditions as notified *vide* Advt. No. 3/2014 of Lok Sabha Secretariat and that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility conditions according to the requirements mentioned in the said Advertisement notification, my candidature/appointment is liable to be cancelled/terminated.

Place:

Date:

Signature of the candidate

Certificate to be given by the Head of Office of the applicant

1. It is certified that the particulars furnished by the applicant are correct.
2. It is certified that no disciplinary/vigilance case is pending against the applicant and he/she is clear from the vigilance angle.
3. His/her integrity is certified.
4. It is certified that no minor/major penalties have been imposed on the applicant during the last ten years.
5. Copies of Annual Confidential Reports for the last 5 years* of service are enclosed.
6. It is certified that in the event of selection, the officer will be relieved of his/her duties immediately and he/she shall not be allowed to withdraw the candidature.

Signature of the forwarding authority

Name: _____

Designation: _____

***Note:**

Application form not accompanied by complete and up-to-date attested copies of ACRs/APARs for the actual completed years of service alongwith Vigilance and Integrity Certificate will be summarily rejected and no correspondence relating thereto will be entertained. Even if a candidate has less than 01 year of service (but more than 3 months), his confidential Report should be enclosed with his application.

**In case, the actual service of a candidate is less than 5 years, the actual period of service (please also see note above)*