

Fax / At Once **UN Deployment**

No.21023/21/2015-PMA (Vol-I)

Government of India Ministry of Home Affairs PMA Cell (Police Division-II)

New Delhi, dated the 10th March, 2015

To

111 MAR 2015

The Chief Secretaries of All States / UTs

Directors - IB/CBI/SVP NPA/SPG/NEPA/NICFS/CFSL/ DCPW /NCRB

3. DsG - BSF/CRPF/ITBP/CISF/NSG/RPF/BPR&D/SSB/NCB/Assam Rifles/NDRF/NIA.

Conduct of UN SAAT (United Nations Selection Assistance and Subject: -Assessment Team) 2015-17 for Male Police Officers: Regarding.

Sir,

This Ministry propose to organize UN SAAT Test (United Nations Assistance and Assessment Team) tentatively during the month of June'2015 (Male Police Officers only) for preparing a panel of officers to be nominated for selection for deployment with various UN Peacekeeping Missions in Sudan, Cyprus, Liberia, Haiti etc. against the rotational vacancies to be reported पुलिस महानिदेशक के विधानितु 2015-2017.

> The officers whose names are received through proper channel will be 2. further short listed depending upon the eligibility criteria (indicated in subsequent paras) so that a panel of officers proportionate to the number of anticipated yacancies is prepared. These short listed officers will then be called to undergo one week training in English, left hand driving and shooting skill and subsequently to appear before the UN SAAT for test. The nominated candidate should bring EASP form duly filled and Bio data form in soft/hard copies as per the specimen attached.

In EASP form, the scanned present photograph of the applicant in ार पुलिस महानिदेशक Uniform and signatures should be pasted at the relevant places. EASP है। १५। १५। Without photographs and signatures will not be entertained. Candidates to ensure that, their name(s) mentioned in the EASP form and bio-data are as per the school leaving certificate and the identity card issued by the department. Candidate must obtain a certificate from the department "that the names and others particulars mentioned in the EASP form are correct as per the

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record" and the same should be attached with the EASP form along with an attested photocopy of identity card issued by the department in the present rank.

- In order to facilitate, the selection of candidates with right skill by United Nations Department of Peace Keeping Operations, it is requested that, the candidate must be advised to fill-up their field of specialization and proficiency in foreign language distinctly in the EASP as per New SAAT guidelines and skills sets requirement for deployment of police officers in UN Missions circulated to all concerned vide letter No. 21023/21/2012-PMA (Vol-II) dated 21st December, 2012. The copy of the new SAAT guidelines are also available in MHA website (link − mha.nic.in → Division of MHA→ Police Division-II → Policy Guidelines for UN assignments).
- 5. Based on the result of the UN SAAT a panel of officers will be prepared. Passing of UN SAAT test is the minimum requirement for deployment with UN Mission. Merely passing of the UN SAAT is no guarantee for selection for deployment. It will be our endeavor to deploy the officers in the order of their position in merit list prepared on the basis of UN SAAT test. However, UN does not consider the merit position as the sole criteria for selection for deployment. Validity of UN SAAT test is for 2 years only.
- 6. The selected officers will get subsistence allowance from UN while on such deployment. They will be entitled to draw their salary and other allowances from the same organization from where they were drawing before such deployment. They may also be allowed to retain Government accommodation, telephone etc, if any, during the tenure of such deployment.
- 7. The State government/UTs/CPOs are requested to nominate **not more** than 5 police officers latest by 10th April 2015 alongwith their filled-up biodata, EASP and nominal roll who fulfills the following eligibility conditions:
 - i) The level of officers deputed- from Head Constables to SSP/Commandant from States, UTs, CAPFS and other organizations.
 - ii) The candidate should be Graduate.
 - iii) Possesses four wheeler valid driving license.
 - iv) Must have completed 08 years of active police service/experience including training period as on date of calling nominations.
 - v) Above 25 years of age as on date of calling nominations.
 - vi) Must have good command over English Language (Spoken as well as Written).

- vii) IPS officers who have completed 08 years of regular service including basic training. (IPS officers should not be debarred from Central Deputation/ Foreign training).
- viii) Nominated officers should be clear from Cadre /Vigilance angle.
- ix) Necessary cadre clearance from the State Government/CAPFs /any other lending organization concerned should be available.
- x) The officers having previous UN Mission, must have completed a cooling off period of **three years** as on the date of issue of circular starting from the date of repatriation/end of previous UN Mission.
- xi) Officers proceeding on retirement/superannuation within a period of three years from the date of issue of the circular calling nominations may not be nominated.
- 8. The State Government/UTs/CPOs/CAPFs are further requested that the officers who had passed the UN SAAT 2013-14 test held from 23rd to 30th May, 2013 but could not be deployed so far can be nominated to reappear for UN SAT test 2015-17(as per the list attached), in addition to their regular nomination. It may here be intimated that the names of officers in the enclosed list already nominated for various missions against rotational vacancies. On the event of selection, the names of officers selected will be removed from the panel. Format of bio-data, nominal roll and EASP are enclosed.
- 9. It will be the responsibility of the sponsoring organization to ensure that the nominated officers fulfill the eligibility conditions. Failure to meet the above guidelines may result in the cancellation of the candidature and even repatriation of the officer at his own cost. Nomination received after due date will not be entertained. No direct application will be entertained.

Yours faithfully

EncIr: 1. List of 60 Police officers from UN SAAT panel 2013-14.

2. Bio-data proforma.

3. Profoma for nominal roll.

4. Format of EASP

(Raman Kumar)

Under Secretary to the Government of India

23093443

:uspma@nic.in

Copy to

Directors General of Police of All States/UTs.
 Under Secretary (LND) Ministration of Table 1.

2. Under Secretary (UNP), Ministry of External Affairs, JNB, New Delhi - For information please.

3. DIG(Trg), ITBP, CGO Complex, Delhi.- For information and necessary action

4. Commandant, 22nd BN ITBP, CIVPOL Centre, Tigri Camp, New Delhi.- For necessary action

 SO (IT), MHA, with the request to upload the above communication in MHA website.

(Raman Kumar)

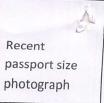
Under Secretary to the Government of India

23093443

:uspma@nic.in

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BIO-DATA PROFORMA

- 1. Name of Post applied.
- 2. Job opening number
- 3. Name of the Officer
- 4. Designation/Rank/organisation with present place of posting.
- 5. In the case of officers of deputation with other organization.
 - (a) Name of Parent organization.
 - (b) Name of organization presently employed.
 - (c) Date of deputation
 - (d) Expected date of repatriation to parent cadre/organization.
- 6. Date of Birth
- 7. Education/Qualification
- 8. Date of Joining Police Service
- 9. Service/Cadre/Batch
- 10. Educational Qualification
- 11. Previous UN experience

Telephone No.

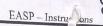
- a. Office
- b. Residence
- c. Mobile No
- d. Fax No.
- e. E-mail id

I hereby certify that, I fulfill the eligibility requirement notified for the post applied for.

(Signature of the applicant) (Name with Date)

SN gg	ntry	ID No.	Rank	L OF OFFICE 항 중	RS NOMINAT	ED FOR UN SAAT 2018 First Name		7
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INSTRUCTIONS

Electronic Application for Seconded Police Non-Contracted Post

The Electronic Application for Seconded Police (Non-Contracted Post) is designed to provide the United Nations Police Division with all the relevant information about your candidacy for a Police vacancy. This form must be filled out electronically; no hand-written submissions will be accepted.

If you are submitting a printed version of this completed form, it must be printed on one side of

To facilitate your completion of the EASP, a detailed set of descriptions and instructions are below.

Section 1: Candidate and Application Information

It is imperative that all your personal information is correctly spelled and represented in the fields in this section. Any deviation or mistakes in your basic information could either delay or nullify your candidacy.

- Family Name, First Name, Middle Name please enter your official full name in that order. If you do not have a middle name, leave the field blank. If you have several first or middle names, you may distribute them between First
- <u>Date of Birth</u> your official Date of Birth as dd/MMM/yyyy. Select the appropriate numerical value for DD from the list; next choose the Month from the list. Finally, be sure to input only numerical values for YYYY.
- Nationality select your present nationality from the list
- Gender select your gender
- National ID Type select the appropriate type of identification from the list. If no match found, select National ID
- <u>National ID Number</u> type the full number (or alphanumeric) as it appears on your ID Card, Passport, etc.
- Marital Status select your current marital status
- Type of Post for which you are applying? choose the appropriate category
- For which UN Mission is this application (if known)? select from the list of current Police mandated missions
- Did you pass an Assessment for Mission Service (A.M.S.)? choose Yes or No if you have taken part in an A.M.S. in your home country or in a field mission. The A.M.S. was previously known as S.A.T.
- If yes, Date (dd/mmm/yyyy) input the date of the last A.M.S. (or S.A.T.) in which you took part
- Place please provide the location, either the city or country will suffice
- Type of National Service please indicate the type of police service in which you are currently employed. Examples could be National Police, Federal, Gendarmerie, etc...
- Current Rank please indicate your current rank

Section 2: Contact Information

- <u>Primary Phone, Office</u> please provide two telephone or mobile numbers inclusive of country code (numeric only)
- Primary Email, Alternative please ensure your primary email address is typed correctly and remains available to receive any possible communications regarding your application. Also, please include an alternative email address if
- City, State/Province, Country for purposes of potential deployment, please indicate your current location

Section 3: Police Expertise

For the Police Expertise section, please refer to the table below which outlines Police Skill Sets and Expert Profiles.

- <u>Preferred Field of Work</u> please choose from the list
- Main Field of Expertise, Additional Expertise please choose from the list. The choices are shortened versions from the Expert Profiles listed in the below table.

Skill Sets **Expert Profiles** · Supervision/command of police units · Project design and management 1 · Institution building Management · Organizational planning · Police reform and restructuring · Police infrastructure administration · Fiscal management, budget development, payroll system management, financial auditing Procurement, logistics, assets management, fleet management, tenders and contracts 2 Administration · Human resources management • Internal affairs, discipline management · Audit and inspection of police units · Legal support and legal drafting Planning and running critical police/security operations (elections, demonstrations, public events, etc.) · Public order (FPU-related) · VIP protection and security Police · Traffic management 3 Operations / Airport security and security of other strategic infrastructures Security · Border security, customs, riverside police, immigration, etc. · Transnational crime operations, Interpol, operations to combat trafficking in human beings, drugs and weapons Special police (SWAT, rapid reaction units, antiterrorist, undercover operations) Crime scene management · Suspect/witness interview Crime investigation (serious crimes, fraud, homicide, burglary, SGBV, etc.) Criminal records/data base management Crime Crime/data analysis, crime trend recognition Management / 4 Crime · Criminal intelligence analysis and management Prevention Forensics including crime scene and evidence preservation, fingerprints, ballistics, firearm examination, DNA, pathology, handwriting and fraudulent documents identification, money counterfeiting, etc. · Community policing Traditional policing (paramount, tribal, nomad-focused, etc.) · Training organization and management Training curriculum and training plans development General training delivery (including in-service training) in the areas of basic training, leadership training, general policing, police legislation, ethics, etc. 5 Training · Tactical training including training in self defence, police formations, procedures such as arrest, search, detention, Weapons handling training (non lethal and fire arms) · Language training Weaponry: armoury management and inspection, gunsmith, weapon safety and storage, shooting range construction, explosives handling, etc.

Section 4: Police and Academic Education History

• Police surveillance: equipment installation, running operations, use of evidence, etc.

installation and maintenance, etc.

· Public information

Medical services

Technical

Support

When did you join the Police? – please provide the month and year of when you first entered the police academy.

• IT: database development and administration, system design, computer programming, network specialists, etc. Communication: radio and data communication system establishment and management, police radio network

· Civil engineering: construction projects, building standards, architecture, building plan developing, etc.

10

- EASP Instru Police Training Institution - Please provide the details for any Police training institutions you have attended; most recent first. Provide the full institution name if possible, however abbreviations are fine if there is not enough space. Dates Attended should be Month and Year. In the Location column, either city or country would be acceptable. Should you require more than three rows, please use the Academic Institutions subsection below to complete your profile.
- Academic Institution Please provide the full name of the Academic Institution and just below it, either the city or country. For Degree Level, please indicate the original name of the degree if you matriculated.
- Other Educational Achievement Should you require further space to outline other Academic or Police training, please use this space to briefly mention.

Section 5: Previous Work Experience

Kindly indicate if you have previous United Nations experience as well as for how long. If you remember your UN issued Index Number (not your UN ID Card Number), kindly provide that number as well.

Organization - For the next twenty-two rows, indicate your police specific work experience as well as any international UN experience in reverse chronological order (most recent first). If you have previous United Nations experience, please begin with that information (most recent first) and then continue with your other work experience. If you have held various positions within a single organization, it may be beneficial to your candidacy if you separated each position into it's own entry. If you require more space, there will be a section at the end of the form for you to freely type any further information. Please be concise in your descriptions of your responsibilities.

Section 6: Language Proficiency

This section is for you to explain any special linguistic skills and knowledge. The working language in the United Nations is English; however, some duty stations and missions also require the use of French. Some United Nations Field Missions may request the recruitment of Police Officers whom have additional linguistic knowledge, which we refer to as Advantage Language(s) in the Job Opening Announcement.

Section 7: Vehicular Proficiency

For deployment to a United Nations Field Mission, all United Nations Police Officers must have a valid government-issued vehicular driving license.

Year Began Driving - please provide the year in which you first began driving a motor vehicle

Frequency of Driving - please type in how often you drive (for example: daily, weekly, infrequently, etc.) <u>Driver License Number</u> – enter the full number of your current driver's license

<u>Category</u> - please choose from the list provided

Date of Issue, Expiry - please enter the day, month, and year of the issue and expiry information on your Driver License

Section 8: Technology Proficiency

Working knowledge of productivity technology has become essential for all organizations. Police Division requests you truthfully answer your proficiency in Word Processing (creating, editing, managing documents using software such as Microsoft Word), Presentation (creating, editing, designing presentations using software such as Microsoft Powerpoint), Spreadsheet (creating, editing, writing formulas, using software such as Microsoft Excel), General Internet (browsing and researching information from the World Wide Web using a web browser such as Internet Explorer or Firefox). Please also provide any additional technological knowledge that may be relevant.

Section 9: Certifications

This section provides you an opportunity to highlight any specialized certifications you have may have received in your career in either law enforcement or any other subject matter in which you pursued further study, relevant to the position for which you are applying.

Section 10: Other Relevant Information



Please utilize this free space to type in any additional information you were unable to include or expand upon earlier.

Section 11: Conditions of Service

This section is required. Please answer both questions and explain if you have answered "Yes" to any of them.

Section 12: Declaration of Disciplinary Clearance

This section is required. Check the box and provide the current date as day, month, year. Upon printing the document, be sure to sign where indicated.

Section 13: Declaration of Authenticity

This section is required. Check the box and provide the current date as day, month, year. Upon printing the document, be sure







UNITED NATIONS

Electronic Application for Seconded Police

Non-Contracted Post

INSTRUCTION

Please read carefully and follow all directions. Please answer each question clearly and completely. Only TYPED forms, submitted by Permanent Missions to the United Nations will be accepted by the UN Police Division.

1. CANDIDATE AND APPLICA	TION INFOR	MATION				by the	UN Poli	ce Division.	
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2. CONTACT INFORMATION		Contract Con	State of the state						
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3. POLICE EXPERTISE					Country:				
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13 EASP

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3.										
4.										
7. VEHICULAR PROFICII	ENCY (If you	have a driv	er's license, please	provide the deta	rils helow)					
Year Began Driving:			ense Number:	provide the dete						
Frequency of Driving:						Category:				
	A STATE OF THE PARTY OF THE PAR	Date of Iss	ue: /	/		Date of Expiry	<i>y</i> : /	/		
8. TECHNOLOGY PROFIC										
1. Word Processing	EVEL 3	. Spreadsh		VEL Ple	ease specify any o	ther relevant to	echnological know	ledge or skill:	S:	
2. Presentation	4	. General	Internet							
9. CERTIFICATIONS										
Please list any Professional or A	Academic Certi	ifications w	hich you may have	received.						
TITLE	DATE ISS	SUED	ISSUING AU	THORITY		BR	IEF DESCRIPTION	ON		
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10. OTHER RELEVANT INFORMATION)Z EASP
Please provide any other relevant information regarding your experience:	100
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11. CONDITIONS FOR SERVICE	
Entry into United Nations service might require assignment to any area of the world in which the United Nations might have read.) Are there any limitations on your ability to perform in the service of the world in which the United Nations might have read the world in which	
a.) Are there any limitations on your ability to perform in your prospective field of work? b.) Are there any limitations on your ability to engage in all travel? YES NO YES NO If yes to either of the above questions, please explain:	esponsibilities
12. DECLARATION OF DISCIPLINARY CLEARANCE	Live side a same of
I attest that I have not committed, been convicted of, nor prosecuted for, any criminal or disciplinary offence. I attest that omission, in the commission of any violation of international human rights law or international humanitarian law. I am not able to attest to the proceeding paragraphs for the following reasons:	at I have not been involved, by act or
DATE: / / Signature:	
B. DECLARATION OF AUTHENTICITY	
ertify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my known ymisrepresentation or material omission made on a Personal History form or other document requested by the Organization rer	wledge and belief. I understand that nders a staff member of the United
Signature:	