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FAX/URGENT/AT ONCE

From : Home New Delhi

To : 1. The Chief Secretaries and DsG (P) of all States / UTs/
2. Directors - IB/CBI/SVP PA/SPG/NEPA/NICFS/CFSL/
DCPW/NCRB.
3. DsG - BSF/CRPF/ITBP/CISF/NSG/RPF/BPR&D/SSB
/NCB/NIA/Assam Rifles (Through LOAR)
4. Commissioner of Police Delhi.
5. UT Division, MHA

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25 MAR 2015

No.21023/05/2015-PMA

Dated the 23rd March, 2015

Subject :- Senior Mission Leaders Course – Cairo, Egypt (31 May to 11 June, 2015)

MEA vide their ID No. U.II/162/01/2015 dated 18th March, 2015 [Copy enclosed] has intimated that UNDPKO and Department of Field Support have sought nominations of candidates to participate in the next **United Nations Senior Mission Leaders Course [SML] in Cairo, Egypt (31 May to 11 June, 2015)**. The course is organized jointly with the Cairo Regional Centre for Training on Conflict Resolution and Peacekeeping in Africa (CCPA) and will be supported by the Government of Egypt and Japan. The objective of the course is to prepare participants to assume roles and responsibilities associated with serving as a member of a mission's leadership team, including such roles as Special Representative of the Secretary-General [SRSG], Deputy SRSG, Force Commander, Police Commissioner, Director of Mission Support, or Chief of Staff.

2. DPKO/DFA has asked for nominations upto **three** candidates for the SML who occupy **Senior Positions** in Military, Police, or Civilian Institutions. The nominated candidates should possess the following criterion:-

- A minimum of 15 years of progressively responsible and relevant work experience, including at least five years of senior level managerial responsibility.
- Minimum rank/grade/level equivalent to United Nations Principal Officer (D-1) Brigadier General/Deputy Commissioner of Police, Chief Superintendent).

Selection for the course will also be based on the degree to which a candidate demonstrates:-

- Relevant professional experience addressing conflict, post conflict, or developmental settings at the national and /or international level;
- A proven record of excellent management and leadership skills in a multicultural environment, including the ability to supervise, mentor, develop and evaluate staff;
- Excellent communication skills

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पुलिस महानिदेशक के सहयोग

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6/4/15

पुलिस महानिदेशक (कार्य)

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6.4.15

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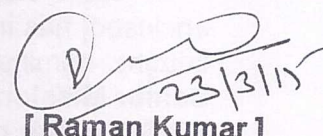
6/4/15

अपर पुलिस महानिदेशक (कार्य)

5/4/2015

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- A clear commitment to promoting gender equality and mainstreaming a gender perspective; and
 - The ability to work effectively with people from all cultures and background.
3. DPKO/DFS and the co-sponsors will cover the costs for the programme. **All other expenses related to participation, travel and daily subsistence will be borne by the nominating Government.**
4. It is requested that nomination of **One eligible and willing officer** in the rank of **Addl DG/IG [D-I level]** along with Personal History Profile at **Annexure-I** and personal details as per **Annexure - II** may be forwarded to this Ministry latest by **07th April, 2015**. The nominated officers may be advised to send their Personal History Profile through electronic mail at e-mail address (uspma@nic.in or sopma@nic.in)
5. It may please be ensured that the nominees are clear from Vigilance angle.
6. No direct application will be entertained.


23/3/15

[Raman Kumar]

Under Secretary to the Government of India

☎:23093443

Copy to

1. Commissioner of Police ,
Mumbai, Kolkatta, Chennai and Bangalore

} It is requested to forward the nominations of eligible and willing officers through State Government only.

2. SO (IT), MHA - With the request to upload the above communication on MHA website.


23/3/15

[Raman Kumar]

Under Secretary to the Government of India

☎:23093443

BIO-DATA PROFORMA

Recent
passport size
photograph

1. Name of Post applied.
 2. Job opening number
 3. Name of the Officer
 4. Designation/Rank/organization with present place of posting.
 5. In the case of officers of deputation with other organization.
 - (a) Name of Parent organization.
 - (b) Name of organization presently employed.
 - (c) Date of deputation
 - (d) Expected date of repatriation to parent cadre/organization.
 6. Date of Birth
 7. Education/Qualification
 8. Date of Joining Police Service
 9. Service/Cadre/Batch
 10. Educational Qualification
 11. Previous UN experience
- Telephone No.
- a. Office
 - b. Residence
 - c. Mobile No
 - d. Fax No.
 - e. E-mail id

I hereby certify that, I fulfill the eligibility requirement notified for the post applied for.

(Signature of the applicant)

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Immediate

Ministry of External Affairs
(UNP Division)

Subject: Senior Mission Leaders Course – Cairo, Egypt (31st May to 11th June 2015).

PMI, New York vide its E/Fax No. 127 dated 16th March 2015 (enclosed) conveyed that UNDPKO and Department of Field Support have sought nominations of upto three candidates; one each from the military, police and civilian domains to participate in the next United Nations Senior Mission Leaders Course (SML) in Cairo, Egypt from 31 May to 11 June 2015. The course would be organized jointly with the Cairo Regional Center for Training on Conflict Resolution and Peacekeeping in Africa (CCPA) and will be supported by the Government of Egypt and Japan.

2. Ministry of Defence (MoD) and Ministry of Home Affairs (MHA) are requested to consider nominating an officer of appropriate seniority for the captioned course and convey their details to MEA, positively by 7th April 2015.

Pankaj K. Singhal
(Pankaj K. Singhal)
Under Secretary (UNP)
Tel. 011 49018416

1. Shri Sanjeev Kumar Dogra, Dir (G), MoD, South Block, New Delhi.
2. Shri Dinesh Mahur, Director (Pers), MHA, North Block, New Delhi.

MEA ID No. U-II/162/01/2015 dated 18th March 2015

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**Permanent Mission of India to the United Nations
235 East 43rd St. New York, NY 10017**

Fax: 00-1-212-490-9656

Tel: 00-1-212-490-9660

**E-mail: ind_general@indiaun.net
dgmisra@gmail.com**

E/Fax: 127

16 March 2015

To: JS (UNP), MEA

**From: Colonel DG Misra
Military Adviser**

**Repeat: 1. JS (G/Air), MoD
2. US (UNP), MEA
3. US (PMA), MHA
4. Dir SD-3 (UN), AHQs**

Priority: Most Immediate

Internal Distribution: PR, DPR, FS (AS)

No. of Pages: 1 + 3

Senior Mission Leaders Course – Cairo, Egypt (31 May to 11 June 2015)

1. UNDPKO and Department of Field Support have sought nominations of candidates to participate in the next **United Nations Senior Mission Leaders Course (SML) in Cairo, Egypt from 31 May to 11 June 2015**. The course is organised jointly with the Cairo Regional Center for Training on Conflict Resolution and Peacekeeping in Africa (CCPA) and will be supported by the Government of Egypt and Japan. The objective of the course is to prepare participants to assume roles and responsibilities associated with serving as a member of a mission's leadership team, including such roles as Special Representative of the Secretary-General (SRSG), Deputy SRSG, Force Commander, Police Commissioner, Director of Mission Support, or Chief of Staff.

2. DPKO/DFA has asked for nominations of upto three candidates for the SML who occupy **senior positions** in military, police, or civilian institutions. The nominated candidates should possess requisite criteria outlined at Para 3 to 6 of the attached Communication. DPKO/DFS and the co-sponsors will cover the costs for the programme. All other expenses related to participation, travel and daily subsistence will be borne by the nominating Government. A copy of Integrated Training Service/DPET/DPKO E/Fax No UNHQ-DPET-ITS-Fax-1-2015-3817 dated 13 March 2015 on the above is also forwarded herewith.

3. Deadline for submission of the nomination is 15 April 2015. May we therefore, request you to forward nominations alongwith Personal History Profile of the deserving candidates before deadline for our onward transmission to UNHQs please.

Best regards,

**(Colonel DG Misra)
Military Adviser**



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Date: 13 March 2015

Reference: UNHQ-DPET-ITS-Fax-1-2015-3817

TO: All Permanent Missions
to the United Nations

ATTN: All Permanent Representatives
INFO: Head, Political Section, Military
Adviser, Police Adviser

FROM: Hervé Ladsous
Under-Secretary-General
for Peacekeeping Operations

Atul Khare
Under-Secretary-General
for Field Support

FAX NO:

TEL NO:

FAX NO: 212-963-4398

TEL NO:

SUBJECT: Senior Mission Leaders Course – Cairo, Egypt (31 May to 11 June 2015)

Total number of transmitted pages including this page: 3

1. The Department of Peacekeeping Operations and the Department of Field Support (DPKO/DFS) invite Member States to nominate highly qualified candidates with strong leadership potential for participation in the next United Nations Senior Mission Leaders (SML) Course, which will take place in Cairo, Egypt, from 31 May to 11 June 2015. The course will be organised jointly with the Cairo Regional Center for Training on Conflict Resolution and Peacekeeping in Africa (CCCPA) and will be supported by the Governments of Egypt and Japan.
2. We invite your Government to nominate up to three candidates, one candidate each from the military, police, and civilian domains, who have strong leadership qualities and an interest in United Nations field operations. In order to be considered, nominees must meet the criteria outlined in paragraphs 3 to 6, below. A total of 26 participants will be selected, with preference given to female candidates, in line with the Organization's recognition of the critical role of women in peace and security. Selection is competitive, based on the professional profiles and seniority of the candidates. Every attempt is made to ensure geographical diversity in the group.
3. Candidates nominated for the course should have a strong interest in potential appointment to a senior leadership position in a United Nations field operation. The SML course is designed to prepare participants to assume roles and responsibilities in a mission's leadership team, including such roles as Special Representative of the Secretary-General (SRSG), Deputy SRSG, Force Commander, Police Commissioner, Director of Mission Support or Chief of Staff. The course is also intended to deepen the understanding of Member State officials of contemporary United Nations peacekeeping missions. Past participants subsequently appointed to leadership positions in peacekeeping missions have found the course extremely valuable.

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4. As potential leaders of United Nations field operations, candidates will be expected to have a strong commitment to upholding the core values of the United Nations, namely: integrity, professionalism and respect for diversity. In order to qualify for consideration, nominees must have:

- a. a minimum of 15 years of progressively responsible and relevant work experience, including at least five years of senior level managerial responsibility;
- b. a minimum rank/grade/level equivalent to United Nations Principal Officer (D-1), (Brigadier General, Deputy Commissioner of Police, Chief Superintendent).

5. Selection for the course will also be based on the degree to which a candidate demonstrates:

- a. relevant professional experience addressing conflict, post-conflict or developmental settings at the national and/or international level;
- b. a proven record of excellent management and leadership skills in a multicultural environment, including the ability to supervise, mentor, develop and evaluate staff;
- c. excellent communication skills;
- d. a clear commitment to promoting gender equality and mainstreaming a gender perspective; and,
- e. the ability to work effectively with people from all cultures and backgrounds.

6. Fluency in written and spoken English is essential. Fluency in other official United Nations languages, particularly French, is an asset. Excellent drafting skills are also required.

7. The SML Course is an intensive programme based on an active learning methodology comprised of case-studies, exercises and role-playing. Extensive written course material will be provided in advance and throughout the course. Participants must be fully prepared, able and willing to contribute to discussions.

8. Nominations must be submitted directly by Member States through their Permanent Missions in New York. Each nominated candidate must submit a Personal History Profile (PHP) in order to be considered (available on-line at <http://jobs.un.org>). PHPs should be sent by email to Mr. Mohammed Aminu (aminu@un.org) of the Integrated Training Service with a copy to Ms. Aneta Kozhanova (kozhanova@un.org) or faxed to +1-212-963-4398. The closing date for nominations is 15 April 2015.

9. DPKO/DFS and the Government of Egypt will cover the costs of delivering the programme. Costs of each candidate's participation, including travel, visa and daily subsistence, must normally be borne by his or her nominating Government. However, sponsorships may be available for a limited number of selected candidates, in which case the Cairo Regional Center for Training on Conflict Resolution and Peacekeeping in Africa (CCCPA) will arrange to cover the cost of travel and accommodation.

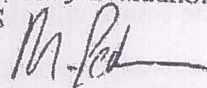
10. Please note that nomination of a candidate does not guarantee his or her participation in this course. The Integrated Training Service of the Division for Policy, Evaluation and Training/DPKO & DFS, will convey the names of selected nominees by facsimile to the relevant Permanent Missions by 6 May, 2015. Questions regarding the course can be addressed to Mr. Aminu or to Ms. Kozhanova.

8


Best regards,

Drafted by: Aneta Kozhanova

Authorized by: Mark Pedersen, Chief of
Integrated Training Service
Division of Policy Evaluation and Training,
DPKO-DFS



Through:

INSTRUCTIONS		UNITED NATIONS		DO NOT WRITE IN THIS SPACE	
Please answer each question clearly and completely. Read carefully and follow all directions.		 PERSONAL HISTORY PROFILE			
1. Family Name		First name	Middle name	Maiden name, if any	
2. Date of birth		3. City of Birth	4. Country of Birth	5. Country of nationality at Birth	6. Sex
.Jan.					
7. Height	8. Weight	9. Marital status:			
		Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Widow(er) <input type="checkbox"/> Divorced <input type="checkbox"/>			
10. Entry into United Nations service might require assignment to any area of the world in which the United Nations might have responsibilities.					
Are there any limitations on your ability to engage in all travel? YES <input type="checkbox"/> NO <input type="checkbox"/>					
Are there any limitations on your ability to perform in your prospective field of work? YES <input type="checkbox"/> NO <input type="checkbox"/>					
11. Have you taken up legal permanent residence status in any country other than that of your nationality?					
YES <input type="checkbox"/> NO <input type="checkbox"/> if 'yes', indicate which country.					
12. If you have taken any legal steps towards changing your present nationality, explain the circumstances?					
13. What is your preferred field of work?					
14. Would you accept employment for less than six months? YES <input type="checkbox"/> NO <input type="checkbox"/>					
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when:					
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, of convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)?					
YES <input type="checkbox"/> NO <input type="checkbox"/> if 'yes', give explanation on each case.					
17. State any relevant facts include information regarding any residence outside the country of your nationality.					
18. Email Address:					

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ADDRESS

Home Address

Telephone no.

RELATIONS

Are any of your relatives employed by a public international organization? YES ☐ NO ☐

If you answered Yes, list any relatives employed by the United Nations or its Specialized Agencies below:

Relative Name:	Relationship:	Organization:

If you have any dependants, list them below.

NAME	Relationship	Date of Birth	Gender	City, Country of Birth	Nationalities
		.Jan			
		.Jan			
		.Jan			

EDUCATION

List all university degrees or equivalent qualifications obtained.

Name, place and country	Years attended		Degrees and academic distinctions	Main course of study
	Month/Year	Month/Year		
	Jan.	Jan.		
	Jan.	Jan.		
	Jan.	Jan.		

List schools or other formal training or education from age 14 (e.g., high school, technical school or apprenticeship)

Name, place and country	Type	Years attended		Certificates or diplomas obtained
		from	to	

List any significant publications you have written.

Journal/Publisher	Title of Publication	Publication Month	Publication Year

(11)

X

List professional societies and activities in civil, public or international affairs.

EMPLOYMENT

26. Starting with your present post, list *in reverse order* every employment you have had. Also include service in the armed forces and note any period during which you were not gainfully employed. If you need more space, please use the attached additional pages.

Job Title	Type of Business	From (Month/Year)	To (Month/Year)
		Jan.	Jan.
Name of Employer	Name of Supervisor		
Salaries per Annum : Starting	Final	Is this a Civil Servant Position of your Government?	
		YES <input type="checkbox"/> NO <input type="checkbox"/>	
Category-Grade	Currency Paid	Is this a position within the UN Common System?	
		YES <input type="checkbox"/> NO <input type="checkbox"/>	
Telephone Number	Fax Number	Email Address	
Address of Employer			
Number of employees supervised by you		Kind of employees supervised by you	
Description of Duties			
Summarize any of your achievements.			
Reason for Leaving			
Job Title	Type of Business	From (Month/Year)	To (Month/Year)
		Jan.	Jan.
Name of Employer	Name of Supervisor		
Salaries per Annum : Starting	Final	Is this a Civil Servant Position of your Government ?	
		YES <input type="checkbox"/> NO <input type="checkbox"/>	
Category-Grade	Currency Paid	Is this a position within the UN Common System?	
		YES <input type="checkbox"/> NO <input type="checkbox"/>	
Telephone Number	Fax Number	Email Address	

Address of Employer

12

Number of employees supervised by you

Kind of employees supervised by you

Description of Duties

Summarize any of your achievements.

Reason for Leaving

Job Title

Type of Business

From (Month/Year)

To (Month/Year)

Name of Employer

Name of Supervisor

Jan.

Jan.

Salaries per Annum : Starting

Final

Is this a Civil Servant Position of your Government ?

YES

☐

NO

☐

Category-Grade

Currency Paid

Is this a position within the UN Common System?

YES

☐

NO

☐

Telephone Number

Fax Number

Email Address

Address of Employer

Number of Employees Supervised by You

Kind of Employees Supervised by You

Description of Duties

Summarize any of your achievements.

Reason for Leaving

Job Title

Type of Business

From (Month/Year)

To (Month/Year)

Name of Employer

Name of Supervisor

Jan.

Jan.

13

X

Salaries per Annum : Starting		Final	Is this a Civil Servant Position of your Government ?			
Category-Grade		Currency Paid	YES <input type="checkbox"/> NO <input type="checkbox"/>			
			Is this a position within the UN Common System?			
Telephone Number		Fax Number	YES <input type="checkbox"/> NO <input type="checkbox"/>			
Address of Employer		Email Address				
Number of employees supervised by you		Kind of employees supervised by you				
Description of Duties						
Summarize any of your achievements.						
Reason for Leaving						
Have you any objections to our making inquiries of your present employer? YES <input type="checkbox"/> NO <input type="checkbox"/>						
Other Agencies of the United Nations System may be interested in our applicants. Do you have any objection to your Personal History Profile being made available to them? YES <input type="checkbox"/> NO <input type="checkbox"/>						
For clerical grades only:						
Indicate typing speed in words per minute: English French						
List of any office machines or equipment you can use:						
LANGUAGES						
Choose any of the Official Languages of the United Nations you know.						
Language	Mother tongue (Yes/No)	Read	Write	Speak	Understand	
Arabic	NO	Easily <input type="checkbox"/>	Easily <input type="checkbox"/>	Easily <input type="checkbox"/>	Easily <input type="checkbox"/>	
		Not Easily <input type="checkbox"/>	Not Easily <input type="checkbox"/>	Not Easily <input type="checkbox"/>	Not Easily <input type="checkbox"/>	
Chinese	NO	Easily <input type="checkbox"/>	Easily <input type="checkbox"/>	Easily <input type="checkbox"/>	Easily <input type="checkbox"/>	
		Not Easily <input type="checkbox"/>	Not Easily <input type="checkbox"/>	Not Easily <input type="checkbox"/>	Not Easily <input type="checkbox"/>	

English	NO	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>
French	NO	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>
Russian	NO	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>
Spanish	NO	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>

In addition to the six Official United Nations Languages, list any other languages you know.

Language	Mother tongue (Yes/No)	Read	Write	Speak	Understand
	NO	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>
	NO	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/> Not Easily <input type="checkbox"/>

REFERENCES

List three persons, not related to you, and who are not current United Nations staff members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Reference Occupation or Business	Telephone number	Address	Country	Email Address

I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or material omission made on a Personal History Profile or other document requested by the United Nations renders a staff member of the United Nations liable to termination or dismissal.

Date: .Jan. Signature:

N.B. You will be requested to supply documentary evidence, which supports the statements you have made above. Do not, however, send any documentary evidence until you have been asked to do so by the Organization and, in any event, do not submit the original texts of reference or testimonials unless they have been obtained for the sole use of the Organization.

BIO-DATA PROFORMA

Recent
passport size
photograph

1. Name of Post applied.
 2. Job opening number
 3. Name of the Officer
 4. Designation/Rank/organization with present place of posting.
 5. In the case of officers of deputation with other organization.
 - (a) Name of Parent organization.
 - (b) Name of organization presently employed.
 - (c) Date of deputation
 - (d) Expected date of repatriation to parent cadre/organization.
 6. Date of Birth
 7. Education/Qualification
 8. Date of Joining Police Service
 9. Service/Cadre/Batch
 10. Educational Qualification
 11. Previous UN experience
- Telephone No.
- a. Office
 - b. Residence
 - c. Mobile No
 - d. Fax No.
 - e. E-mail id

I hereby certify that, I fulfill the eligibility requirement notified for the post applied for.

(Signature of the applicant)