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Government of India  
Ministry of Home Affairs  
BUREAU OF POLICE RESEARCH & DEVELOPMENT  
EPABX : 011-24364838/24369924/24365007  
FAX : 011-24369825/24365007

Block No.11, 4<sup>th</sup> floor,  
CGO Complex, Lodhi Road,  
New Delhi - 110 003  
No.62/01/2014-Trg./DC-II/BPR&D

Dated: 23<sup>rd</sup> June, 2015

To

1. DsGP - All States/UTs
2. Director - CBI/NIA/NPA/Parliament (Security)
3. DsG - All CAPFs/CPOs/RPF
4. Commissioners of Police - Delhi/Mumbai/Kolkata

**Sub: One Year Post Graduation Diploma in e-Governance for female candidates at National Institute of Electronics & Information Technology (NIELIT), Delhi - reg**

Sir,

National Institute of Electronics & Information Technology (NIELIT) has offered One Year Post Graduation Diploma in e-Governance for female candidates.

2. A copy of National Institute of Electronics & Information Technology (NIELIT) letter no. NIELIT/TECH(21)/13/5213 dated 20.05.2015 on the above mentioned subject is enclosed herewith for information and necessary appropriate action at your end, please.

Further correspondence, if required, be made directly with NIELT. Nominations, if any should also be sent directly to them. Fees will have to be borne by concerned organization.

Yours Sincerely,

(Abhay)

IG/Director (Trg.)

Encl: As above

ADG. Trg. U.P., LKW

पुलिस महानिदेशक (आरक्षक)

स.प्र. व.स.न.स.

27/6/2015

Se. I

22/6/15

पुलिस महानिदेशक (आरक्षक)

स.प्र. व.स.न.स.

27.6.15

Az III

पुलिस महानिदेशक




4. The Prospectus of the Course is attached herewith for your kind reference and perusal. Highlights of the said course are as under:

- 4.1 **Eligibility:** Officers/Officials who are Graduate in any field/ discipline having an executive/ professional experience of at least 2 yrs.
- 4.2 **Fees:** Rs. 1,50,000/- (Rupees one lac fifty thousand only)
- 4.3 **Last Date of Application:** 15<sup>th</sup> June, 2015
- 4.4 **Duration:** One Year (*course commencing from 1.7.2015*)
- 4.5 **Internship/ Project Work:** Under strategic collaboration with NeGD.  
Candidate shall be exposed to live project work under the guidance of a mentor.

5. The course is limited to only 25 seats. Therefore, you may kindly direct the concerned to nominate eligible female officers for the course, at an early date.

6. In case of any further queries, the concerned Officer from the Department may be contacted at [sheetalchopra@nielit.gov.in](mailto:sheetalchopra@nielit.gov.in).

Yours\* Sincerely,

  
(Dr. Samsher)

Enclosed: As Above

निदेशक/Director  
रा. इ. सू. प्रौ. सं./NIELIT  
दिल्ली केन्द्र/Delhi Centre





राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.स.)  
National Institute of Electronics and Information Technology (NIELIT)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी विभाग, संचार और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार

Department of Electronics and Information Technology (DeitY)

Ministry of Communications and Information Technology, Government of India

दिल्ली केंद्र / Delhi Centre

द्वितीय तल, पार्श्वनाथ मेट्रो माल, इन्दरलोक मेट्रो स्टेशन, इन्दरलोक, दिल्ली-110 052

2<sup>nd</sup> Floor, Parsvnath Metro Mall, Inderlok Metro Station, Inderlok, Delhi-110052

Phone : 011-23644849

4149 (EPABX)

Fax : 011-23655083

E-mail : delhi@nielit.gov.in

dir-delhi@nielit.gov.in

NIELIT/TECH/(21)/13/52/3

May 20, 2015

Shri Ashok Prasad

Special Secretary (Internal Security)

THE MINISTRY OF HOME AFFAIRS

North Block, Udyog Bhawan,

New Delhi-110001

Respected Sir

**Subject: Nomination for One Year Post Graduate Diploma in e-Governance for female candidates**

The National Institute of Electronics and Information Technology (NIELIT), is a body with the Department of Electronics and Information Technology (DeitY), Ministry of Communications & IT, Government of India, and is actively engaged in the development of qualified human resources in the areas of IT; Electronics; Communication technologies; Hardware; Cyber Law; Cyber Security; IPR; GIS; Cloud Computing; ESDM; e-Governance and related verticals. NIELIT also undertakes various projects under Capacity Building in ICT with the objective of creating human resources at various levels and is also a preferred agency for many State Governments for rolling out capacity building projects and digital literacy programmes in the state.

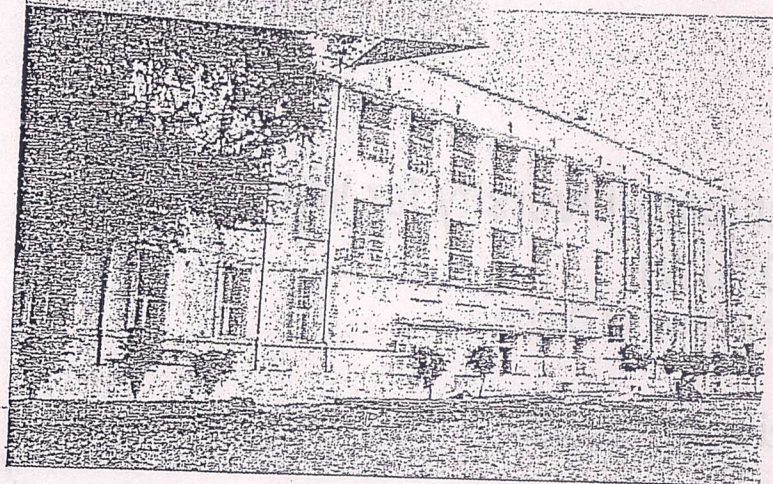
2. With the launch of the 'Digital India' initiative by the Government of India, e-Governance has assumed greater significance, as the campaign aims to ensure that Government services are available to citizens electronically. The focus on e-Governance and citizen centric services has increased manifold. In order to bring the 'Digital India' vision to fruition, it is necessary that citizens are empowered to avail e-Governance services as a matter of right. Therefore, it may be necessary to make certain that adequate avenues are made available for training of human resources in appropriate manner.

3. With the above objective, NIELIT has collaborated with Indira Gandhi Delhi Technical University of Women (IGDTUW) and has signed a formal MoU in the august presence of Shri Ravi Shankar Prasad, Hon'ble Minister of Communications and Information Technology, to launch a **One Year Post Graduate Diploma in e-Governance for female candidates** which will act as a force multiplier in developing necessary skills. The effort is aimed towards ensuring that all Government Ministries/ Departments at Centre/ State levels are equipped with qualified human resources who can proactively take forward the e-Governance and Good Governance initiatives in their department.





## About IGDTUW



Indira Gandhi Delhi Technical University for Women (IGDTUW) was established in May 2013 vide Delhi State Legislature Act 9, 2012, as a non-affiliating teaching and research University at Delhi to facilitate and promote studies, research, technology, innovation, incubation and extension work in emerging areas of professional education among women, with focus on engineering, technology, applied sciences, management and its allied areas with the objective to achieve excellence in these and related fields.

IGDTUW is presently functioning from the

prestigious campus located at Kashmere Gate, Delhi which has been occupied by premier institutes of Delhi like DCE (Now DTU) and GGSIP University. The campus is well connected with public transport system and has a brilliant track record as erstwhile Indira Gandhi Institute of Technology (IGIT) which was established in 1998 by Dept. of Training & Technical Education (DTTE), Govt. of Delhi as a premier engineering college for Girls.

The University offers B. Tech., M. Tech., MCA and PhD programs in various branches of engineering, promoting advancement and dissemination of knowledge to meet the requirement of technically skilled women workforce. The objective of the University is to foster industry relevant research and innovations and empower the women of our country through value based higher education making them self reliant, responsible citizen of the country with concern for environment and society.

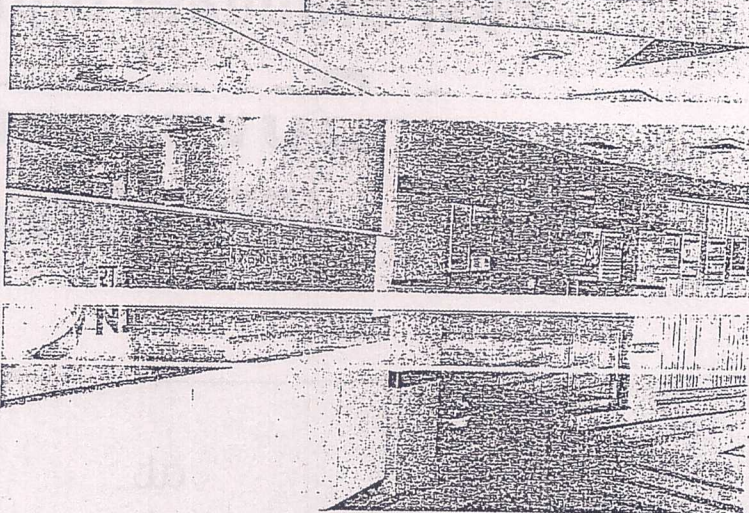
The National Institute of Electronics and Information Technology (NIELIT), is an arm of the

Technology (DeitY), Ministry of Communications and Information Technology, Government of India whose main objective is to generate quality manpower and develop skilled professionals in

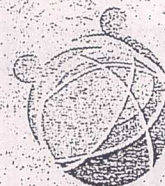
in the areas of Information, Electronics & Communications technology (IECT) and allied verticals, by providing world class education & training and accreditation services.

Setup in the year 1995 as erstwhile DOEACC Society, NIELIT has over two decades of expertise and has established itself as a premier organisation having PAN India presence through a network of 31 centres in the country, besides a network of 850 accredited institutes. Erstwhile DOEACC Society was rechristened as NIELIT in October 2012 and the organisation is functioning under the overall guidance of a Governing Council. The Hon'ble MoCIT is the chairman of the Governing Council and Secretary, Department of Electronics and Information Technology (DeitY) is the Chairman of Management Board of NIELIT.

## About NIELIT







रा.इ.सू.प्रौ.सं  
**NIELIT**

**Indira Gandhi Delhi Technical University for Women  
(IGDTUW)**

(Established by Govt. of Delhi)

In association with

**National Institute of Electronics & Information Technology  
(NIELIT)**

(Erstwhile DOEACC Society)

offers

**One Year  
Post Graduate Diploma in  
E-Governance  
(PGDeGov)**

at

**Indira Gandhi Delhi Technical University for Women**

(Established by Govt. of Delhi)

Kashmere Gate, New Delhi 110006 India

[www.igdtuw.ac.in](http://www.igdtuw.ac.in)





रा.इ.सू.पौ.सं  
NIELIT

आर एस शर्मा  
सचिव

R S Sharma  
Secretary



सत्यमेव जयते

भारत सरकार  
संचार और सूचना प्रौद्योगिकी मंत्रालय  
इलेक्ट्रॉनिक्स और सूचना प्रौद्योगिकी विभाग  
Government of India  
Ministry of Communications &  
Information Technology  
Department of Electronics &  
Information Technology (DeitY)



### MESSAGE

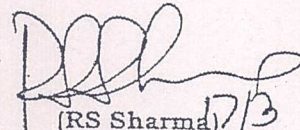
I am happy to note that NIELIT - the HRD arm of DeitY and Indra Gandhi Delhi Technical University for Women (IGDTUW) have joined hands to implement a One Year Post Graduate Diploma in e-Governance of Women.

The focus on e-Governance and citizen centric services has increased manifold, which calls for proactive efforts on the part of all stakeholders to make India a major force in the coming years. In order to bring the 'Digital India' vision to fruition, it is necessary that citizens are empowered to avail e-Governance services as a matter of right. We must therefore ensure that the ecosystem encompasses institutionalized models for skilling human resources at appropriate levels.

It also gives me pleasure to note that over the years, NIELIT has established itself as a premier Capacity Building and Skill Development organization in the country through a vast network comprising of training partners in the PPP (Public-Private-Partnership) mode.

The efforts made by NIELIT for sharing of expertise and best practices is laudable and I would like to congratulate NIELIT and IGDTUW for this unique partnership which is aimed towards upliftment of knowledge and skillsets for Women in the area of e-Governance.

It is said that there is no tool for development more effective than empowerment of women and I wish all success to this programme designed for women.

  
(RS Sharma) 17/3

Dated: 17.3.2015



रविशंकर प्रसाद  
RAVI SHANKAR PRASAD



सत्यमेव जयते

मंत्री  
संचार एवं सूचना प्रौद्योगिकी  
भारत सरकार  
MINISTER  
COMMUNICATIONS AND IT  
GOVERNMENT OF INDIA

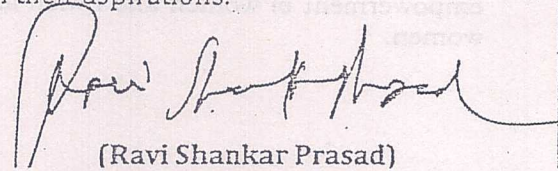
MESSAGE

'Digital India' is an initiative of Government of India to ensure effective progress of e-Governance services in the country and transform the nation into a digitally empowered society & knowledge economy. Besides delivering governance and services electronically, it would promote inclusive growth, create more job opportunities and encourage entrepreneurship.

No country can achieve its full potential without adequately developing the capabilities of its women. Digital India also holds enormous prospects for women's empowerment. To achieve this, Capacity Building and Skill Development is crucial for augmenting the digital skills of women and NIELIT is making sincere efforts towards this direction.

I am happy that NIELIT is starting 'One Year Post Graduate Diploma in e-Governance for Women' in partnership with Indira Gandhi Delhi Technological University of Women. I am sure that the course curriculum, which has been designed specifically for skill enhancement of women in the area of e-Governance, would prove to be of immense benefit for professionals and women entrepreneurs.

My best wishes to them for all success in their aspirations.



(Ravi Shankar Prasad)





रा.इ.सू.प्रौ.स

NIELIT

Prof. Nupur Prakash  
Vice Chancellor



INDIRA GANDHI DELHI TECHNICAL  
UNIVERSITY FOR WOMEN

Kashmere Gate, Delhi - 110006

Phone : 91-11-23869525, 23900220

Fax : 91-11-23869497

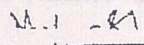
Email : vc\_igdtuw@igit.ac.in

As a founder Vice-Chancellor of Indira Gandhi Delhi Technical University for Women (IGDTUW), my goal is to impart quality technical education, establish a research culture on campus and encourage creativity and the spirit of innovation among students and teachers of the University. Our aim is to build strong industry alliances and partnerships with the ultimate objective of providing the best technical education to the women of our country and inculcate leadership qualities among them. The mission of the University is to offer new courses and programs in sunrise disciplines and prepare the students to be competent professionals, managers, researchers, innovators and entrepreneurs.

In line with the vision of the Prime Minister of India on Digital India, I am pleased to introduce one-year full time educational Post-Graduate Diploma in e-Governance (PGDeGov) at IGDTUW, Delhi in 2015 in association with National Institute of Electronics & Information Technology (NIELIT). PGDeGov is an intense year long programme that equips participants with the necessary skills in understanding the models of electronic governance, public service delivery mechanism, technology behind implementation of e-Governance projects and its successful execution.

The broad design of the programme includes adequate coverage on technology trends and its applications to e-Governance projects including Information Security and Business intelligence. The unique feature of the programme is the exposure to live projects. The curriculum is rigorous, detailed and responsive to the changing expectations in this domain. It provides a holistic view of business, administration, legal framework and governance, including m-governance.

It gives me immense pleasure to announce the launch of this one year Post Graduate Diploma in e Governance (PGDeGov). I hope that this program provides a great learning in various aspects of e-Governance and m-governance at national level and creates skilled female workforce in the area of e-Governance project implementation.

  
(Prof. Nupur Prakash)



Tapan Ray, IAS  
Additional Secretary



दूरभाष/Tele:

असो पत्र सं० :

D.O.NO.....

भारत सरकार  
GOVERNMENT OF INDIA  
संचार और सूचना प्रौद्योगिकी मंत्रालय  
MINISTRY OF COMMUNICATIONS AND IT  
इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी विभाग  
DEPARTMENT OF ELECTRONICS AND  
INFORMATION TECHNOLOGY  
इलेक्ट्रॉनिक्स निकेतन/ELECTRONICS NIKETAN  
6, सी.जी.ओ. कॉम्प्लेक्स / 6, C.G.O. COMPLEX  
नई दिल्ली / New Delhi-110003  
Website : www.deity.gov.in

27<sup>th</sup> February, 2015

दिनांक/Dated.....

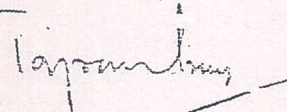
### MESSAGE

Government of India has recently taken a number of landmark initiatives, including the Digital India programme which aims at transformative changes through digital empowerment of citizens. In this process, the Department of Electronics and Information Technology (Deity) has already rolled out programmes like MyGov, Aadhaar Enabled Biometric Attendance System, Jeevan Pramaan, e-Greetings, e-Sampark, National Digital Literacy Mission, e-Governance Competency Framework among others.

To ensure speedy implementation of the Digital India programme, government officials are required to update their ICT skills on a regular basis. In this context, I am happy to note that NIELIT and Indira Gandhi Delhi Technical University for Women (IGDTUW) are jointly rolling out their "One Year Post Graduate Diploma" in e-Governance, specially designed for women.

NIELIT has come of age and is known for innovative partnerships and schemes for Capacity Building and Skill Development in Information, Electronics and Communication Technologies, related to e-Governance. I take this opportunity to congratulate NIELIT and IGDTUW and am confident that this partnership would continue to grow in the years to come.

I wish NIELIT and IGDTUW all success in this endeavour.

  
(Tapan Ray)



राष्ट्रीय ई-गवर्नेंस योजना  
National e-Governance Plan

Public services closer home





रा.इ.सू.प्रौ.सं  
NIELIT



रा.इ.सू.प्रौ.सं  
NIELIT

डॉ० अश्विनी कुमार शर्मा  
Dr. Ashwini Kumar Sharma  
प्रबन्ध निदेशक  
Managing Director



MESSAGE

राष्ट्रीय इलेक्ट्रॉनिक्स एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं)  
National Institute of Electronics and  
Information Technology (NIELIT)  
(इलेक्ट्रॉनिक्स एवं सूचना प्रौद्योगिकी विभाग, संचार और सूचना प्रौद्योगिकी  
मंत्रालय, भारत सरकार की एक स्वायत्त वैज्ञानिक संस्था)  
(An Autonomous Scientific Society of Department of Electronics  
and IT (DeitY), Ministry of Communications and Information  
Technology, Govt. of India)  
इलेक्ट्रॉनिक्स निकेतन, 6 सीजीओ कॉम्प्लेक्स, नई दिल्ली-110 003  
Electronics Niketan, 6 CGO Complex, New Delhi-110 003  
दूरभाष / Tele No. : 91-11-2436 4870  
फैक्स / Fax : 91-11-2436 3335  
ई-मेल / Email : md@nielit.gov.in

With the launch of the 'Digital India' initiative by the Government of India, e-Governance has assumed greater significance, as this campaign aims to ensure that Government services are available to all. We are confronted with the prodigious task of ensuring that the core components of Digital India, viz., creation of digital infrastructure, delivering services digitally and digital literacy gathers adequate momentum in an inclusive manner.

In the recent times, the National Institute of Electronics and Information Technology (NIELIT), a body of Department of Electronics and Information Technology (DeitY), Ministry of Communication and IT, Government of India has diversified by introducing state-of-the-art courses into niche areas such as ESDM, GIS, Cyber Security, IPR, Cloud Computing and e-Governance. NIELIT stands out as an organisation that has the necessary resources for implementation of Government Schemes, through its PAN India presence with 31 own Centres and a network of 850+ Accredited Training Centres, besides 5000+ Facilitation Centres, which provide digital literacy training programs in the country.

Capacity Building is one of the most significant components for implementation of Projects, especially those connected with e-Governance. Year Post Graduate Diploma in e-Governance. This course has many strengths, primary among them is 'cost effectiveness', when compared to similar programmes in India and abroad. The curriculum of the programme addresses the ever-increasing impact of technology on various e-Governance projects including project management and its execution. The participants of this program will be undergoing the project under the guidance of a mentor and the program also encompasses an 'internship' under strategic collaboration with NcCD.

I would like to express my gratitude to officials of NIELIT and IGDTUW, who have worked tirelessly to put together this unique program and I take this opportunity to extend a warm welcome to the candidates and wish them the best in their endeavours.

(Ashwini Kumar Sharma)

Place: New Delhi  
Date: 16.3.2015



Anoop Kumar Agrawal, I.A.S.  
President & CEO (Chief Executive Officer)  
National e-Governance Division (NeGD)

अनूप कुमार अग्रवाल, आई.ए.एस.  
अध्यक्ष एवं मुख्य कार्यकारी अधिकारी  
राष्ट्रीय ई-गवर्नेंस प्रभाग



राष्ट्रीय ई-गवर्नेंस योजना  
National e-Governance Plan

एक कदम आपकी ओर  
एक कदम आपके लिए

Public services closer home

NeGD/P&CEO/02-15/2  
Ltr.....

Dated : 25<sup>th</sup> February 2015



MESSAGE

The Department of Electronics and Information Technology (DeitY) has created the National e-Governance Division (NeGD) for strategic planning of core policies and implementation of capacity building schemes for e-Governance.

The joint programme of NIELIT and IGDTUW for implementation of a one year post graduate diploma in e-Governance for women encapsulates an internship programme under strategic collaboration with NeGD. This initiative would provide an opportunity to students to integrate classroom learning with practical experience. Students shall also be assigned short term projects under the guidance of a mentor.

It gives me pleasure to learn that NIELIT has developed the requisite capability and capacity to take forward skill development initiatives in all spheres of ICT, including e-Governance. I take this opportunity to congratulate NIELIT and IGDTUW for formulating a specialized course, especially for women as empowerment would

I am confident that this course would provide the requisite skills in e-Governance to employees of government, public sector enterprises and corporates, for meeting the larger goal of 'Digital India'.

(Anoop Kumar Agrawal)





*The specific objectives which contribute to this overall objective are:*

- To enlarge the pool of professionals available in the country for the e-Governance domain, to be deployed by the Governments, the IT industry, the consultancy firms and the academic world.
- To help the participants understand how to manage socio-cultural, administrative and other organizational changes when an e-Government project/program is implemented.
- To help the participants acquire holistic view of the e-Governance landscape to enable participants to consider and e-Government system from the point of view of the various players including citizens, business, Government that will use the system; government agencies that implement the project; partners that work with the Government in the delivery of services; and the vendors that supply technology and other inputs, so that while conceptualizing and implementing e-Government projects both the technical aspects and socio-economic aspects are taken in to consideration.
- To enable the participants to acquire adequate skills in the analysis, design, and implementation of an e-Government application: to lead project management and implementation teams, to interact meaningfully with agencies who have been awarded contracts for building infrastructure and provide services for the implementation, and to effectively monitor such projects during their different phases of life cycle, including management of Service Level Agreements (SLAs).
- To develop an appreciation for the role of IT in the work of the Government particularly in the delivery of Government services, operational and strategic decision making (including Government process re-engineering), so that applications that deliver the maximal value for a given investment can be identified.

### Course Design

Curriculum is designed jointly by experts from IGDTUW and NIELIT in consultation with very senior academicians, professionals from IT industry and officials from various Government departments, who have a very vast experience in implementing e-Governance related projects. While designing the curriculum, full concepts while being in labs.

### Internship / Project Work

After two Trimesters (8 months), participants will be working on a real life e-Governance implementation project in any Government department, Institute, Industry or any public sector organisation.





## About Post Graduate Diploma in e-Governance

*The Human Resource factors for the success of e-governance are:*

- A political and administrative leadership sensitized to the transformational potential of e-Governance.
- Specialized skills within the Government to conceptualize and manage e-Governance projects and empowerment of those entrusted with e-Governance responsibilities.
- Engagement of the rank and file of employees and their willing support in the transformational process.
- Ability to draw in the best talent from the private sector and academia.

HR interventions and policies are required to address the challenges in each of the above categories, with a focus on developing a specialized pool of talent in the Government, for managing e-Governance projects in the country.

While external talent needs to be inducted to complement the human resource pool in the Government, in-house expertise for e-Governance should be organically grown in the Government by identifying officers with the right attitude, aptitude and capability, and building their skills through training and other capacity building interventions.

Training in e-Governance should be repositioned as an in-service mandate linked to career progression at all levels in the Government in line with the National Training Policy of the Government of India (2012).

The following priority areas have been identified to strengthen the capacity building initiatives:

- Continuing and expanding the current capacity building program
- Developing and implementing a Comprehensive Training Framework
- Developing Communities of Practice (CoP) to provide subject matter expertise and support the training initiatives

**Capacity Building:** For e-Governance to succeed in India capabilities must be built at all levels starting from the top leadership to the user of e-Governance services. It is equally important to foster an attitude and mindset that is receptive to ICT based administration and delivery of services. While designing the NeGP, Government of India (GoI) recognized the importance of building capacities to conceptualize, initiate, implement, manage change and sustain e-Governance initiatives. Human resource development and training thus forms one of the eight support components of the National e-Governance Plan.

The overall objective of the program is to prepare the participants to play an effective support role in the conceptualization, design and implementation of e-Governance projects and to develop broad strategies for implementing e-Government programs at the state and country level.





## Faculty Members:

The program will be delivered by experienced and well qualified faculty members from IGDTUW, NIELIT, Government Officials and Industry Practitioners working on e-Governance projects.

## Eligibility Criteria:

Only female candidates are eligible to apply for this course.

- Eligibility criteria for the course for Govt. sponsored candidates: Officers/officials who are graduate in any field or discipline having an executive/professional experience of at-least two years. The cut-off date for counting experience shall be 29th May, 2015. Central & other State Govt., PSUs and Private Organizations could sponsor their employees through proper channel.
- Eligibility criteria for the course for Industry sponsored candidates: Bachelors degree in any discipline with minimum percentage of 60% with a basic knowledge of computer system with minimum of two years of industrial experience. The cut-off date for counting experience shall be 29th May, 2015. Diploma/Certification in computer applications will be an added advantage. Preference shall be given to persons with experience in IT field/IT industry.

## Certification

After the successful completion of the program, Post Graduate Diploma in e-Governance (PGDeGov) shall be awarded jointly by Indira Gandhi Delhi Technical University for Women (IGDTUW) and National Institute of Electronics & Information Technology (NIELIT).

## Number of Seats: 25

Duration of the Program: One Year comprising of three Trimesters starting from July 1, 2015.

Fee of the Program: Rs. 1, 50,000/- (Rs. One Lac Fifty Thousand only) payable in two instalments, the first instalment of Rs. 75,000/- is to be deposited at the time of admission and the 2nd instalment of Rs. 75,000/- is to be deposited before the start of 3rd trimester.

## How to Apply

Interested candidates are required to submit the duly filled Application Form along with Sponsorship Letter and Application fee of Rs. 750/- (The application fee should be paid in the form of Demand Draft in favour of "Registrar, IGDTUW E-gov A/C" and payable at Delhi) and other required documents latest by 5pm on May-29th, 2015 to the following:

June 15<sup>th</sup>

Dr. A.K. Mohapatra, Coordinator – PGDeGov  
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The schedule for admission counseling and withdrawal policy shall be intimated later.



## Course Structure (PGDeGov)

### FIRST TRIMESTER

Paper Code	Paper Title	L	P	Credit
<b>THEORY</b>				
PGDEG-101	Introduction to e-Governance	4	-	4
PGDEG-102	Information Security and Resource Management	4	-	4
PGDEG-103	Information and Communication Technology	4	-	4
PGDEG-104	Govt. Accounting and Financial Management	4	-	4
PGDEG-105	Managing Transformation	4	-	4
<b>PRACTICALS</b>				
PGDEG-106	Information Security and Resource Management Lab	-	2	1
PGDEG-107	Information and Communication Technology Lab	-	2	1
<b>TOTAL</b>		<b>20</b>	<b>4</b>	<b>22</b>

### SECOND TRIMESTER

<b>THEORY</b>				
PGDEG-201	Business Intelligence and Decision Making	4	-	4
PGDEG-203	Legal and Regulatory Framework	4	-	4
PGDEG-204	Govt. Procurement, RFP Formulation, Contract Management and Monitoring	4	-	4
PGDEG-205	DPR, Business Models and PPP	4	-	4
<b>ELECTIVES (Any One)</b>				
PGDEL-206	Managerial Economics	4	-	4
PGDEL-207	Cyber Security and Threat Mitigation	4	-	4
PGDEL-208	Research Methodologies and Statistical Techniques for Project Management	4	-	4
PGDEL-209	Project Conceptualization Management & Analysis	4	-	4
PGDEG-209	Business Intelligence and Decision Making Lab	-	2	1
<b>TOTAL</b>		<b>20</b>	<b>2</b>	<b>21</b>

### THIRD TRIMESTER

<b>THEORY</b>				
PGDEG-301	Organization Behavior & Change Management and Capacity Building	4	-	4
PGDEG-302	Dissertation and Major Project	-	-	8
<b>ELECTIVES (Any One)</b>				
PGDEL-303	Social Mobile Analytics and Cloud	4	-	4
PGDEL-304	Geo-Spatial Technologies	4	-	4
<b>TOTAL</b>		<b>8</b>	<b>-</b>	<b>16</b>

- The total number of credits of the Programme PGDeGov — 55
- Each student shall be required to appear for examination in all Papers. However, for the award of the degree a student shall be required to earn minimum of 55.



## 12. Experience Details

S. No.	Organization Name	Designation	Nature of Job	Worked From (dd/mm/yyyy)	Worked Till (dd/mm/yyyy)	Total Experience
1.						
2.						
3.						

## 13. Communication Address:

\_\_\_\_\_

\_\_\_\_\_

Pin Code: \_\_\_\_\_ Phone: \_\_\_\_\_

## 14. Permanent Address:

\_\_\_\_\_

\_\_\_\_\_

Pin Code: \_\_\_\_\_ Phone: \_\_\_\_\_

## 15. Application Fee Details

DD No.	Date	Bank	Amount

## 16. Documents attached (Please tick the relevant columns) :

1. One Stampo Size & one passport size recent photographs	
2. Self attested copy of 10th pass certificate in support of Date of Birth	
3. Self attested copy of certificate of Educational eligibility	
4. Self Attested copy of experience certificate	
5. Nomination letter	
6. Copy of Aadhar ID	
7. Demand Draft against Application fee	

## 17. Declaration:

I solemnly affirm that the information furnished above is true and correct in all respects. I have not concealed any information. I realize that if any information furnished herein is found to be incorrect or untrue, I shall be liable to Criminal prosecution and also forgo my claim to the seat in the University/Institution. Further, that my candidature for Examination/Selection and admission to the programme is liable to be cancelled at any stage. I agree to abide by the Rules and Regulations of the University/Institute.

Place:

(Signature of the Candidate with Date)



and

2<sup>nd</sup> Floor, Parsvnath Metro Mall, Inderlok Metro Station, Inderlok, New Delhi-110052

1. Name (Mr./Ms.

[illegible]

2. Father's Name (Sh:)

[illegible]

3. Mother's Name (Smt.)

[illegible]

4. Date of Birth

D	D	M	M	X	Y	Y	Y

### 5. Gender

7

'F' for Female

6. Email Id

[illegible]

7. Mobile

[illegible]

8. Aadhaar No.

### 9. Nationality

Indian/

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Other

### 10. Educational Qualification

S. No.	Degree	Branch/Discipline	Percentage	Year of Passing	Name of Institution	Board/University
1.	(12 <sup>th</sup> )					
2.	(Graduation)					
3.	(Post Graduation, if any)					
4.	(Any Other Degree/Diploma)					

## 1.1. Candidature Type

Govt. Sponsored/



Industry Sponsored

Sponsoring Department/Organization

Contact Details of Sponsoring Authority

Name:

Designation :

~~Contact No~~

Email/d