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FAX/URGENT/AT ONCE

From:

Home New Delhi

To

- The Chief Secretaries and DsG (P)s of all States / UTs
- 2. Directors IB/CBI/SVP PA/SPG/NEPA/NICFS/CFSL/DCPW/NCRB.
- DsG BSF/CRPF/ITBP/CISF/NSG/RPF/BPR&D/SSB /NCB/NIA/Assam Rifles (Through LOAR)
- 4. Commissioner of Police Delhi.
- 5. UT Division, MHA

No.21023/02/2016-PMA

Subject: - Job opening: Police Reform Adviser (P-4) on secondment to the Standing Police Capacity of Police Division with its duty station in the UNLB, Brindisi, Italy (Job opening No. 2016-SPC-75917/75908-DPKO)

UNDKO through PMI to UN has sought the nomination of Individual Police Officers for the positions of **Police Reform Adviser**, **P-4 at UNLB**, **Brindisi**, **Italy** for an initial period of one year with possibility of extension. :-

Number of post

Not mentioned.

Level of Post

P-4, [SP/DIG]

Organization

UNLB, Bridisi, Italy

Duration

12 Months (extendible)

Job Opening number

2016-SPC-75917/75908-DPKO

QUALIFICATIONS

Education: Advanced degree (Master's degree or equivalent) in the applied sciences, social sciences or relevant field. A first level university degree with a relevant combination of academic qualifications and experience in rule of law and police reform may be accepted in lieu of the advanced university degree. Graduation from a certified police academy or similar law enforcement training institution is required.

Work Experience: A minimum of seven years of progressively responsible experience in rule of law developmental matters-knowledge of police reform, including law enforcement development and capacity-building is required. In active national police service with a rank of Superintendent or Lt. Colonel, other service equivalent or higher rank is required. Experience in the use of modern internet-based research methodologies and sources are required. Peacekeeping or other international experience in the UN or other organizations is desirable.

Language: English and French are the working languages of the UN. For the advertised post, fluency in oral and written English is required. Knowledge of a second official UN language, preferably French, is an advantage.

TRIN

प्रव दुनिस महानिदेशक (अधिक)

पुलिस महानिरीक्षक (कार्मिक)

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Other Skills: Proficiency in the use of computers and relevant applications (Lotus Notes, Word-Excel, Power Point) is required. Preference will be given to equally qualified women candidates.

- 2. It is requested that nomination of eligible and willing officer of the level of SP/DIG (P-4) may be submitted to this Ministry by 19th February, 2016 along with the following documents duly completed in all respect:-
 - United Nations Personal History Profile (PHP) form (P.11) duly i. completed and signed by the nominated candidate.
 - ii. United Nations Employment and Academic Certification [attachment to personal history profile (P-11)] Form duly completed and signed by the nominated candidate as well as the relevant local authority.
 - Note: On scrutiny of nominations received, it has been observed that the EAC is submitted without the signature of Designated Authority of concerned Force resulting rejection of nomination. Hence, the forwarding authority should ensure that the EAC is duly signed by the applicant as well the **Designated Authority of Force.**
 - iii. Personal details as per Annexure-I.

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- 3. The nominated officers may be advised to send the above document as per the format enclosed through electronic mail at e-mail address at uspma@nic.in.
- No modified format other than the specimen enclosed duly typed 4. will be entertained/accepted as it invites lot of observations from UN HQ (UNDPKO) while finalizing the nominations. Hand written PHP/EAC will not be entertained/accepted. It may be ensured that the photographs of the officer applying for the post should be placed on the front side of P-11 form and signature in the last page at relevant place.
- It may please be ensured that the nominees are clear from Vigilance 5. angle.

6. No direct application will be entertained.

(Raman Kumar)

Under Secretary to the Government of India

图:23093443

22/1/16

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Copy to

Commissioner of Police .
 Mumbai, Kolkatta, Chennai and Bangalore.

It is requested to forward the nominations of eligible and willing officers though State Government only.

2. SO (IT), MHA - With the request to upload the above communication on MHA website.

(Raman Kumar)

Under Secretary to the Government of India

23093443

≜:23093750/2398
'⊕:uspma@nic.in

BIO-DATA PROFORMA

Recent passport size photograph

1. Name of Post applied.

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- 2. Job opening number
- 3. Name of the Officer
- 4. Designation/Rank/organisation with present place of posting.
- 5. In the case of officers of deputation with other organization.
 - (a) Name of Parent organization.
 - (b) Name of organization presently employed.
 - (c) Date of deputation
 - (d) Expected date of repatriation to parent cadre/organization.
- 6. Date of Birth
- 7. Education/Qualification
- 8. Date of Joining Police Service
- 9. Service/Cadre/Batch
- 10. Educational Qualification
- 11. Previous UN experience

Telephone No.

- a. Office
- b. Residence
- c. Mobile No
- d. Fax No.
- e. E-mail id

I hereby certify that, I fulfill the eligibility requirement notified for the post applied for.

(Signature of the applicant)

UNITED NATIONS



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DPKO/OROLSI/I/D/2016/0017

The Secretariat of the United Nations presents its compliments to the Permanent Mission of Member State to the United Nations and has the honour to invite its Government to nominate individual police officers in active service for appointment on secondment to the Standing Police Capacity of the Police Division, with its duty station in the United Nations Logistics Base (UNLB) in Brindisi, Italy, for an initial period of one year, with possibility of extension.

Details regarding the posts for which the Secretariat is seeking qualified applicants are provided in the attached Job Openings 2016-SPC-7591775908-DPKO. Also attached is the "Application Procedure for Position in the Standing Police Capacity of the United Nations Police Division Requiring Official Secondment from National Governments of United Nations Member States".

The Secretariat kindly requests the Permanent Mission to submit a separate application for each nominee for each Job Opening to the Selection and Recruiment Section/Police Division/OROLSI/DPKO, DCI-0784, in accordance with the above-referenced procedures, certifying that the nominee/s meet/s the requirements in the attached Job Opening/s. Applications submitted after the deadline specified in the Job Opening will not be considered.

The Permanent Mission is also requested to confirm that selected candidates will be released, in a timely manner, from the national police service obligations for service with the United Nations. It is also requested to ensure that the rank of each candidate submitted is indicated on the application. In addition, it is strongly recommended that Member States carefully pre-screen their applicants and submit only those candidates receing all requirements for the position as described in the Job Opening.

Member States are strongly encouraged to nominate qualified female police officers. Preference will be given to equally qualified women candidates.

The Secretariat wishes to inform that the Permanent Mission of Member State that in an effort to streamline and expedite the procedures of recruiting seconded officers, candidates placed un a roster following the selection process may be considered for posts with similar functions within a period of one year and if recommended for deployment, further arrangements will be coordinated with the Permanent Mission in due course.

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UNITED NATIONS UNIES

The Secretariat wishes to outline that it is the responsibility of the Government to ensure that each candidate it nominates has not been convicted of, or is not currently under investigation or being prosecuted for, any criminal or disciplinary offence, or any violations of international human rights law or international humanitarian law. In the case of nominees who have been investigated for, charged with or prosecuted for any criminal offence, with the exception of minor traffic violations (driving while intexicated or dangerous or careless driving are not considered minor traffic violations for this purpose), but were not convicted, the Government is requested to provide information regarding the investigation(s) or prosecutions concerned. The Government is also requested to certify that it is not aware of any allegations against its nominated candidates that they have committed or been involved, by act or omission, in the commission of any acts that may amount to violations of international human rights law or international humanitarian law.

The Secretariat recalls that the responsibilities of those personnel who are appointed to serve the United Nations are exclusively international in character. They perform their functions under the authority of, and in full compliance with, the instructions of the Secretary-General of the United Nations and persons acting on his behalf and are duty-bound not to seek or accept instructions in regard to the performance of their duties from any government or from other authorities external to the United Nations. Seconded personnel should carry out their functions in accordance with all applicable regulations, rules and procedures of the Organization.

This request is being transmitted to all Member States, in compliance with General Assembly resolution 51/243 of 15 September 1997.

The Secretariat of the United Nations avails itself of this opportunity to renew to the Permanent Mission of Member State to the United Nations the assurances of its highest consideration.

8 January 2016

12/14





Vations Secretariat

Vacancy Announcement for Positions in the Department of Reacekeeping Operations, requiring official secondment from national governments of Member States of the United Nations Organization

8 March 2016

BRINDISI, ITALY

U.S. Dollars 87 933

2015-SPC-75917/75908-DPKO

Police Reform Advisor, P4 (Two Posts)

DEPARTMENT OF PEACEKEEPING OPERATIONS

YACANCY ANNOUNCEMENT NUMBER DEADLINE FOR APPLICATIONS POST TITLE AND LEVEL DUTY STATION ORGANIZATIONAL UNIT INDICATIVE MINIMUM GROSS ANNUAL

REMUNERATION (NOT INCLUDING POST ADJUSTMENT)

CIRCULATION LIMITED TO MEMBER STATES. APPOINTMENTS ARE LIMITED TO SERVICE ON POSTS FINANCED BY THE SUPPORT ACCOUNT OF PEACEKEEPING OPERATIONS.

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RESPONSIBILITIES: The incumbent shall provide assistance and support on a wide range of law enforcement reform matters with focus on strategic development and institution building as they pertain to support provided by and activities of the Standing Police Capacity (SPC). The Police Reform Adviser reports directly to the designated Team Leader of the SPC. The SPC is a section of the UN Police Division that supports the starting up of police components in new UN peace operations and/or special political missions as well as providing support and assistance to existing uperations on a continual basis. In line with the decisions and guidelines of the Police Division and the Chief of the SPC, the incumbent provides a wide range of expert advisory with fecus on strategic development and institution building. S/he will provide assistance activities on law enforcement reform matters relevant to supporting new and existing police components in UN peace operations. When at SPC's duty-station in Brindisi, the incumhent reviews respective UN Police operations from the perspective of supporting national law enforcement institutional development and capacity-building, identifying as required best practices in international policing. Particular focus is placed on ascertaining business management gaps in national law enforcement, wherein the SPC can be of assistance in filling, including deficiencies in strategic planning, organization and structure, human resources and skills development, asset management and use of technology. When deployed to the field for a period of time of up to six months, the incumbent works in close co-operation with UN Police and other international actors to address thronic business management gaps in local law enforcement that may include the identification of specific tasks upon which the SPC can channel and impart its expertise and know-how - programmatic, advisory or otherwise.

Professionalism: Knowledge of democratic policing, law enforcement, community safety and capacity-huilding; ability to remain calm in stressful situations; good research, analytical and problem-solving skills. Plauntug and Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when plunning, monitors and adjusts plans and actions as necessary; uses time officiently. Teamwork: Works collaboratively with colleagues to achieve organizational goals; solicits input by geauinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Education: Advanced degree (Master's degree or equivalent) in the applied sciences, social sciences or relevant field. A first level university degree with a relevant combination of academic qualifications and experience in rule of law and police reform may be accepted in licu of the advanced university degree. Graduation from a certified police academy or similar law enforcement training institution is required, Work Experience

A minimum of seven years of progressively responsible experience in rule of law developmental matters - knowledge of police reform, including law enforcement development and capacity-building is required. In active national police service with a rank of Superintendent or Lt. Colonel, other service equivalent or higher rank is required. Experience in the use of motion internet-based research methodologies and sources are required. Peacekeeping or other international experience in the UN or other organizations is desirable.

English and French are the working languages of the UN. For the advertised past, fluency in oral and written English is required. Knowledge of a second official UN language, preferably French, is an advantage.

Prinficiency in the use of computers and relevant applications (Lotus Notes, Word, Excel, PowerPoint) is required.

Preference will be given to equally qualified women candidates.

Date of Issuance: 7 January 2016

http://www.un.org/en/peacekeeping/sites/police

APPLICATION PROCEDURES FOR POSITIONS IN THE STANDING POLICE CAPACITY OF THE UNITED NATIONS POLICE DIVISION

REQUIRING OFFICIAL SECONDMENT FROM NATIONAL GOVERNMENTS OF MEMBER STATES OF THE UNITED NATIONS

Outlined below are the procedures to be followed by Permanent Missions for the presentation of candidates to posts requiring secondment from active Police service, which are open for recruitment within the Standing Police Capacity of the United Nations Police Division, with its duty station in the UNLB in Brindisi, Italy. In the interest of promoting an orderly process and to avoid delay in the consideration of applications, Permanent Missions are respectfully requested to adhere closely to these procedures.

- 1. The above mentioned posts are reserved for candidates recommended by Member States through their Permanent Missions to the United Nations. Candidates applying independently will not be considered. It is requested that applications be submitted as soon as possible. Applications received after the deadline specified in each Job Opening will not be considered.
- 2. All applications must be submitted on a duly completed (typed) and signed United Nations Personal History Form (P.11) or printed Personal History Profile (PHP). Applications using other formats will not be accepted, but additional information may be attached to the P. 11. or PHP. For the convenience of the Permanent Missions a P. 11. form is enclosed as a sample to be photocopied as needed.
- 3. Selection for service with the United Nations is made on a competitive basis. It is therefore essential that all the Personal History Forms be completed with a view to presenting the candidates qualifications and experiences as they relate to the requirements as set out in the relevant Job Opening. In the event a Permanent Mission wishes to recommend a candidate for several posts, a separate Personal History Form should be submitted for each post.
- 4. Permanent Mission are requested to present their candidates in one single submission, in accordance with the deadline date of the Joh Opening, under cover of a Note Verbale listing the names of the candidates and the corresponding vacancy announcements.
- 5. Applications must be hand-delivered by Permanent Missions to the Selections and Recruitment Section of the Police Division, Office of Rule and Law and Security Institutions, Department of Peacekeeping Operations at DCI, 7th Floor, Room: 784 in accordance with the specific directions in the relevant Note Verbale.
- Upon delivery of the applications, the Selections and Recruitment Section will knowledge
 the receipt to the individual making the delivery.
- Communication regarding this process will be through the Permanent Mission only. The Secretariat will not entertain personal queries from individual applicants.

P4/14

INSTRUCTIONS						
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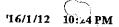
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UNITED NATIONS

Employment and Academic Certification Attachment to Personal History Profile (P11)

TO BE COMPLETED BY CANDIDATE:

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Position for y	yhich you are		<u>-, , , , , , , , , , , , , , , , , , , </u>			•
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P11/14

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TO BE COMPLETED BY THE RELEVANT LOCAL AUTHORITY:
On behalf of
I further certify that the nominated candidate has never been convicted of, or is not currently under investigation or heing prospected for, any criminal or disciplinary offence, or any violations of international human rights law, civil action or disciplinary offence. The Government of
Date Official Stamp

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