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29/11/16

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Government of India,  
Ministry of Home Affairs  
BUREAU OF POLICE RESEARCH &  
DEVELOPMENT  
EPABX : 011-24360371/2330/ 5009/5010.  
FAX : 011-24362425/24369825.

**FAX/POST**  
Block No.11, 3rd Floor,  
CGO Complex, Lodhi Road,  
New Delhi-110 003.  
**No.66/01/2016/Trg/DC-II/BPR&D.**  
Dated: 11<sup>th</sup> February, 2016.

To

1. Directors General of Police/Inspectors General of Police – All States/UTs
2. Directors General – CAPFs/CPOs
3. Director – CBI, NIA, SVPNPA Hyderabad
4. Commissioners of Police(Delhi/Mumbai/Kolkata)

Sub: **42<sup>nd</sup> Advance Professional Program in Public Administration (APPPA) at Indian Institute of Public Administration (IIPA) from July 1, 2016 to April 28, 2017 – reg.**

Sir,

Nomination of eligible Police officers is invited for **42<sup>nd</sup> Advance Professional Program in Public Administration (APPPA) at Indian Institute of Public Administration (IIPA), New Delhi from July 1, 2016 to April 28, 2017.**

Se II 2.

Following is the eligibility criteria and conditions for the course:

(i)	Length of Service nominated	The officer should have put in <b>at least 10 years of Group 'A' (class - I) service</b> and should be of the rank of <b>Director/Dy. Secretary in GoI</b> or holding an equivalent post. The program is also open for senior officers (Group 'A') from State Services.
(ii)	Upper Age Limit	<b>Below 50 years</b> of age (53 for SC/ST) as on 01.07.2016
(iii)	Earlier Training	The officers should not have undergone a training Program of <b>12 weeks or more duration in India or abroad</b> during a period of 5 years preceding the date of commencement of the Programme. Further the officer should not have undergone a Programme of training abroad of more than <b>2 weeks in preceding 2 years</b> , more than <b>one month in preceding 3 years</b> or more than <b>six months in the preceding 5 years</b> .

3. As per the decision taken by the MHA, Govt. of India, BPR&D will bear the cost of **Rs.3,88,000/-** towards field visit, village study tour, project work, registration fee for M. Phil., and short duration foreign study visit only.

4. The Sponsoring Organizations, namely, the organization where the official is currently posted, will meet the cost of:

- (i) **Pay and Allowances**
- (ii) Domestic Component fee Rs.5,80,000/-
- (iii) Travel from place of posting to **IIPA, New Delhi** and back
- (iv) One time allowance of Rs.5,000/- for purchase of books & stationary etc.
- (v) Any other expenses/charges, if any, during the currency of the Course.

IG(K)

पुलिस महानिरीक्षक (कार्मिक)  
उत्तर प्रदेश

16-2-16

ADG(K)

पुलिस महानिदेशक के कार्यालय  
उत्तर प्रदेश

15/2/16

अपर पुलिस महानिदेशक (कार्मिक)  
मुख्यालय पुलिस महानिदेशक (व)

उ०प्र० लखनऊ।

15/2/2016



5. The selected officer shall give an undertaking:

- a) That his services can be utilized as **Resource Person** in the area of his specialization by the Central/ State Government Organization as and when required
- b) That he will provide **his expertise** to the Central/State Government Organization as and when required
- c) That he would **complete** the proposed training programme within the **stipulated period** and submit a copy of his thesis/research work to MHA/BPR&D so that it could be circulated to State/CPOs/CAPFs
- d) That **he shall not leave** the service within **three years** of the completion of the course. Thereafter, for the **next three years**, if he leaves the service, he shall be required to **refund the half of the total cost** (cost of training plus Pay & Allowances etc.) incurred on him during the training programme.

6. It is requested that the above instructions may please be brought to the notice of all concerned. The concurrence of the States Government, wherever necessary, should also be obtained prior to forwarding of nomination to this Bureau.

7. Nomination of **suitable officers**, complete in all respect, as per annexures 'A' to 'C' alongwith 5 years APAR, may please be forwarded to this Bureau by **18 March, 2016**. For more details/clarification, you may visit DoPT website < [www.persmin.nic.in/dopt.asp](http://www.persmin.nic.in/dopt.asp) >

Yours sincerely,

(Abhay)

IG/Director (Trg.)

Encl: as stated above

**Copy to:**

1. The Director – NPM, SPD, Research, Modernization, Adm., BPR&D;
2. The Director, CAPT, Bhopal;
3. The Principal, CDTS, Kolkata, Hyderabad, Chandigarh, Ghaziabad & Jaipur;
4. The Incharge, Computer Cell, BPR&D. Please upload the above information on the BPR&D Web-site.

**Copy for information to:**

Joint Secretary (Police-I), MHA, North Block, New Delhi.



**Application Form (PART A, to be filled by the applicant)**

Name		Service/Cadre		Allotment Year	
Present Designation					
Official Address					
Mobile		Email			
Eligibility (Age): maximum 50 (53 in case of SC/ST) as on 1/7/16					
Date of Birth		Age as on 1/7/16		Belong to SC/ST	
Eligibility (Length of Service in Group 'A'): minimum 10 years as on 1/7/16					
Date of Joining Group A		Years in Group A as on 1/7/16			
Pay Band		Basic pay		Grade pay	
Eligibility (Previous Training attended, in India and abroad, of 2 weeks or more duration in last 5 years)					
Program Name, Institution, Place				Date attended From & To	
Deputation Details (Please fill information below only if you are presently on deputation to GOI)					
Date: start of Deputation		Date: completion of Deputation			
Please write max 150 words on why do you want to attend this programme?					
If selected, would you require hostel accommodation in the IIPA?				YES / NO	
Date:	Place:	Signature of applicant:			

**PART B, to be filled by the Sponsoring authority**

Reasons for nominating the officer for this program?	
How will the training be useful for the organization?	
After completion of training what kind of work do you intend to assign to the officer?	

- ✓ It is certified that the cadre clearance in respect of the Applicant has been obtained. A copy is enclosed.
- ✓ It is certified that the officer is clear from the vigilance angle.
- ✓ It is certified that the officer has not been nominated for Central Deputation under Central Staffing Scheme. (Applicable in the case of officers working in their cadres)
- ✓ It is certified that the details filled by the applicant in Part -A of the form are correct as per records.

(Signature, Name & Designation of Sponsoring Authority)



**BOND TO BE EXECUTED BY A GOVERNMENT SERVANT BEFORE PROCEEDING FOR Advanced Professional Program in Public Administration (APPPA) at the Indian Institute of Public Administration, New Delhi.**

KNOW ALL MEN BY THESE PRESENTS THAT I, \_\_\_\_\_, resident of \_\_\_\_\_, at present employed as \_\_\_\_\_ in the Ministry/Department/State Government/Organization\_\_\_\_\_, do hereby bind myself and my heirs, executors and administrators to pay to the President of India (hereinafter called the 'Government') on demand, 'all charges and expenses' that shall or may have been incurred by the Government for my training i.e. all monies paid to me or expended on my account during training such as pay and allowances, leave salary, cost of fee, travelling and other expenses, cost of international travel and cost of training abroad met by the govt./agency concerned, etc. at the Indian Institute of Public Administration IIPA, New Delhi, together with interest thereon from the date of demand at Government rates, for the time being in force, on Government loans or; if payment is made in a country other than India, the equivalent of the said amount in currency of that country converted at the official rate of exchange between that country and India AND TOGETHER with all costs between the attorney and the client.

WHEREAS I, \_\_\_\_\_, am being deputed for training for APPPA Training Programme at IIPA, New Delhi which includes 2 weeks international exposure.

AND WHEREAS for the better protection of the Government I have agreed to execute this bond with such conditions as written hereunder:

NOW THE CONDITION OF THE ABOVE WRITTEN OBLIGATION IS THAT, in the event of my failing to resume duty, or resigning or retiring from service or otherwise quitting service, without returning to duty after expiry or termination of the period of training, OR failing to complete the training programme, OR quitting the service at any time within a period of FIVE (5) years after my return to duty, I shall forthwith pay to the Government or as may be directed by the Government, on demand the said sum together with interest thereon from the date of demand at Government rates for the time being in force on Government loans.

AND upon my making such payment the above written obligations shall be void and of no effect, otherwise it shall be and remain in full force and virtue.

The Bond shall in all respects be governed by the laws of India for the time being in force and the rights and liabilities hereunder shall, where necessary, be accordingly determined by the appropriate Courts of India.

The Government of India has agreed to bear the stamp duty payable on this bond.

Signed and delivered this the \_\_\_\_\_day of \_\_\_\_\_ month of the year Two Thousand and \_\_\_\_\_

Signed and delivered by \_\_\_\_\_ (Name and designation)

In the presence of \_\_\_\_\_ and \_\_\_\_\_

Witnesses: 1. \_\_\_\_\_  
2. \_\_\_\_\_

ACCEPTED  
on behalf of the President of India by the Cadre Controlling Authority  
(Authorised Signatory)



UNDERTAKING

(42<sup>nd</sup> Advanced Professional Programme in Public Administration)  
at Indian Institute of Public Administration, New Delhi

- a) That my services can be utilized as **Resource Person** in the area of my specialization by the Central/State Government Organization as and when required;
- b) That I will provide **my expertise** to the Central/State Government Organization as and when required;
- c) That I would **complete** the proposed training programme within the **stipulated period** and submit a copy of my thesis/research work to MHA/BPR&D so that it could be circulated to State/CPOs/CAPFs;
- d) That I **will not leave** the service within **three years** of the completion of the course. Thereafter, for the **next three years**, if I leave the service, I will be required to **refund the half of the total cost** (cost of training plus Pay & Allowances etc.) incurred on me during the training programme.

Signature,  
Name & Designation