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FAX/URGENT/AT ONCE

From: Home New Delhi

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To: 1. The Chief Secretaries and DsG (P)s of all States / UTs

2. Directors - IB/CBI/SVP PA/SPG/NEPA/NICFS/CFSL/DCPW/NCRB.

DsG - BSF/CRPF/ITBP/CISF/NSG/RPF/BPR&D/SSB

/NCB/NIA/Assam Rifles (Through LOAR)

4. Commissioner of Police Delhi.

5. UT Division, MHA 2 9 APR 2016

No.21023/20/2016-PMA

3.

Dated the 28 April, 2016

12 Months (extendible)

Subject:- Job opening: Police Chief of Operations (P-4) in the United Nations Mission in the Republic of South Sudan (UNMISS).

UNDPKO through PMI to UN has sought the nomination of Police Chief of Operations (P-4) in the United Nations Mission in the Republic of South Sudan (UNMISS) for a period of 01 year (extendible):-

105 (K)

Number of post : Not mentioned.

Level of Post : P-4 [SP/DIG]

Organization : UNMISS

Duration

QUALIFICATIONS

Education: Advanced university degree (Master's degree or equivalent) in one or more of the following disciplines; Law, Law enforcement, Security, Criminal Justice Administration, Business or Public Administration, Development Studies (particularly in law enforcement) or other relevant field. A first level university/bachelor degree with a combination of relevant professional level experience in law enforcement, including police operations and administration, may be accepted in lieu of the advanced university degree. Graduation from a certified police academy or other law enforcement training institution is required.

Work Experience: At least At least 7 years (9 years in absence of advanced University degree) or progressive and active relevant service/experience at the field (region/district) and/or at the national headquarters level, including direct supervisory/command experience in police operations, experience in organizational and resource management, strategic planning and policy development.

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अपर पुलिस महानिदेशक/

पुलिस महानिरीक्षक (कार्मिक) उत्तर प्रदेश कि ८५% Language: English and French are the working languages of the UN. For the post advertised, fluency in oral and written English is required. Knowledge of a second official UN language is an advantage. Preference will be given to equally qualified women candidates.

- 2. It is requested that nomination of **eligible and willing officer** of the level of **SP/DIG (P-4)** may be submitted to this **Min**istry by **23**rd **May, 2016** along with the following documents duly completed in all respect:
 - i. United Nations Personal History Profile (PHP) form (P.11) duly completed and signed by the nominated candidate.
 - ii. United Nations Employment and Academic Certification [attachment to personal history profile (P-11)] Form duly completed and signed by the nominated candidate as well as the relevant local authority.
 - Note: On scrutiny of nominations received, it has been observed that the EAC is submitted without the signature of Designated Authority of concerned Force resulting rejection of nomination. Hence, the forwarding authority should ensure that the EAC is duly signed by the applicant as well the Designated Authority of Force.
 - iii. Personal details as per Annexure-I.
- 3. The nominated officers may be advised to send the above document as per the format enclosed through electronic mail at e-mail address at uspma@nic.in.
- 4. No modified format other than the specimen enclosed duly typed will be entertained/accepted as it invites lot of observations from UN HQ (UNDPKO) while finalizing the nominations. Hand written PHP/EAC will not be entertained/accepted. It may be ensured that the photographs of the officer applying for the post should be placed on the front side of P-11 form and signature in the last page at relevant place.
- 5. It may please be ensured that the nominees are clear from Vigilance angle.

6. No direct application will be entertained.

(Raman Kumar)

Under Secretary to the Government of India

'a:uspma@nic.in

Copy to

Commissioner of Police .
 Mumbai, Kolkatta, Chennai and Bangalore.

It is requested to forward the nominations of eligible and willing officers though State Government only.

2. SO (IT), MHA - With the request to upload the above communication on MHA website including 'what's new'.

3. US (IPS-IV) - for uploading on Intra IPS portal

(Raman Kumar)

Under Secretary to the Government of India

23094009

=:23094009

⊕:uspma@nic.in

Annexure

Recent passport size photograph

BIO-DATA PROFORMA

- 1. Name of Post applied.
- 2. Job opening number
- 3. Name of the Officer
- 4. Designation/Rank/organisation with present place of posting.
- 5. In the case of officers of deputation with other organization.
 - (a) Name of Parent organization.
 - (b) Name of organization presently employed.
 - (c) Date of deputation
 - (d) Expected date of repatriation to parent cadre/organization.
- 6. Date of Birth
- 7. Education/Qualification
- 8. Date of Joining Police Service

(IPS-Cadre & Year/If Non-IPS, the entry level)

- 9. Service/Cadre/Batch
- 10. Present Designation/Rank in Indian Police/CAPFs i.e. Dy SP/ASP/SP/SSP/DIG/IsG/Addl DG/Spl DG/DG and specifying the level i.e. P-3,4,P-5, **D**-1 and D-2.
- 11. Specify the ranks equal to Police organization where the designations indicated as Assistant Director, Joint Dy Director, Deputy Director, Spl Director & Director, etc.
- 12. Pay Scale with Grade Pay
- 13. Educational Qualification
- 14. Previous UN experience

Telephone No.

- a. Office
- b. Residence
- c. Mobile No
- d. Fax No.
- e. E-mail id

I hereby certify that, I fulfill the eligibility requirement notified for the post applied for.

(Signature of the applicant)

United



Job Opening for Position requilibring facial secondaries i tom, Kanonal governments po Memiter States <u>of the</u> Women Statisms Organization

Post title and level Organizational Unit

Police Chief of Operations, P-4

Duty Station

United Nations Mission in the Republic of South Sudan

Reporting to

Duration

Deputy Police Commissioner 12 Month (extendible)

Deadline for applications

30 May 2016

Job opening number

One (1)

United Nations Core Values: Integrity, Professionalism and Respect for Diversity

RESPONSIBILITIES

In compliance with the mission mandate and under the supervision and substantive guidance of the Deputy Police Commissioner (DPC), the Police Chief of Operations will be responsible for, but not limited to, the

- Line management and supervision of the Formed Police Unit (FPU) Coordinator in support of Protection of Civilians activities and Mission needs; ensuring the appropriate deployment of FPUs across South Sudan in support of the mission and effective delivery of services and duties by the FPUs in support of the mandate implementation; and liaison with the UNMISS Military Component on operational coordination
- Ensuring the operational effectiveness and efficiency of all UNPOL reporting and mission operations reporting including UNPOL Tactical Operations Centre (TOC) and integrated Joint Operations Centre (JOC), State Operations Centres (SOCs), Joint Logistics Operations Centre (JLOC), Joint Mission Assessment Centre (JMAC) and any other mission reporting, monitoring or analysis centre requiring
- Overseeing, supervising, coordinating, monitoring, accountability and time on duty accountability for all UNPOL assigned to the above sections, and ensuring all assigned personnel perform effectively and in the best interest of UNPOL;
- Management and monitoring of all Livison Officers allocated to the above; ensuring and reinforcing their affiliations and work related support to the needs of UNPOL;
- Management and monitoring of staff allocated as Liaison Officers within the SSNPS Emergency Call Centre known as '777' in accordance with the revised Mandate 2187 and within approved UNPOL
- Effective delivery of services and duties by the units in support of mandate implementation, liaison with the UNMISS Military Component on operational coordination and security support;

- Develop strong working relationships with internal and external partners linked to operational tasking and
 coordination, including United Nations Department of Safety and Security, Force, United Nations Country
 necessary;
- Monitoring and assessing all mandated UN Police operations in the mission area and ensuring there is accurate documentation and timely reporting of all operations and accountability measures;
- Ensure the sharing of information related to the security environment in the mission area, and specifically, in regards to ongoing UNPOL operations;
- Lieising with all concerned parties concerning monitoring, documentation and reporting of all operational matters;
- Providing accurate reports, analysis, and statistics on significant operational issues of interest as needed by
 the Mission;
- Answering to the Deputy Police Commissioner on mandated tasks, goals and objectives;
- Maintaining close cooperation with counterparts in the JOC and JMAC, including Civilian, UN Security and Military components;
- Developing and monitoring compliance with Standard Operating Procedures (SOP) and Directives relating
 to critical incident response, evacuation, and emergency procedures, including the regular testing and
 exercising of such plans;
- Perform any other duties and assume other responsibilities as may be directed by the UNMISS Police Commissioner through the established chain of command.

COMPETENCIES

- Professionalism: Shows pride in work and achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and order in all areas of law enforcement, public order policing, experience in planning, development and implementation of and challenges; strong organizational skills and a demonstrated ability to establish priorities and to plan, coordinate, and monitor the work of others.
- Planning and organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and adjusts plans and actions as necessary; uses time efficiently.
- Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages
 from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way

communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed. Excellent report writing skills.

Teamworks Ability to establish and maintain effective working relations with people of different national, linguistic and oultural backgrounds with sensitivity and respect for diversity. Willingness to solicit inputs and learn from others, to place team agenda before personal agenda. Willingness to share credit for team accomplishments and joint responsibility for team shortcomings.

QUALIFICATIONS:

Education: Advanced university degree (Master's degree or equivalent) in one or more of the following disciplines: Law Enforcement, Security, Criminal Justice Administration, Business or Public Administration, Development Studies (particularly in law enforcement) or other relevant field. A first level university/bachelor degree with a combination of relevant professional level experience in law enforcement, including police operations and administration, may be accepted in lieu of the advanced university degree. Graduation from a certified police academy or other law enforcement training institution is required.

Work Experience:

At least 7 years (9 years in absence of advanced university degree) of progressive and active relevant service/experience at the field (region/district) and/or at the national headquarters level, including direct supervisory/command experience in police operations, experience in organizational and resource management, strategic planning and policy development.

Rank: Lieutenant-Colonel/Superintendent of Police or other service equivalent or higher.

Languages: English and French are the working languages of the UN. For the post advertised, fluency in oral and written English is required. Knowledge of a second official UN language is an advantage.

Preference will be given to equally qualified women candidates. Date of Issuance: 20 April 2014

Lttp://www.un.org/en/poacekeeping/sites/police

in accordance with the new Policy on Hussian Rights Screening of UN Personnel, all individuals who seek to serve with the United Nations are requested to make "self-attestation" that she has not committed any serious criminal offences and has not been involved in violations of international human rights or international humanitarian law. The exact wording of the self-attestation is outlined in para. 5.2 of the above mentioned Policy. The final decision on the selection of an individual to serve with the United Nations will also be subject to human rights screening.

APPLICATION PROCEDURES FOR PROFESSIONAL CONTRACTED POSITIONS IN UNITED NATIONS POLICE COMPONENTS IN PEACEKEPING OPERATIONS OR SPECIAL POLITICAL MISSIONS REQUIRING OFFICIAL SECONDMENT FROM NATIONAL GOVERNMENTS OF UN MEMBER STATES

Outlined below are the procedures to be followed by Permanent Missions for the presentation of candidates to professional posts requiring secondment from active police services, which are open for recruitment within UN peacekeeping operations or special political missions. In the interest of promoting an orderly process and to avoid delay in the consideration of applications, Permanent Missions are respectfully requested to adhere closely to these procedures.

- The above mentioned posts are reserved only for candidates recommended by Member States through their Pennauent Missions to the United Nations. Candidates applying independently will not be considered. It is requested that applications be submitted as soon as possible but not later than deadline specified in each Job Opening announcement. Applications received after the deadline will not be considered.
- 2. All applications must be submitted in a duly completed typed (not hand-written) and signed United Nations Personal History Form (P.11) along with Academic and Employment Certification Form (attachment to P-11 form). Applications using other formats will not be accepted, but additional information may be attached to the P. 11. For the convenience of the Permanent Mission, a P-11 form and attachment are enclosed as samples to be photocopied as needed.
- 3. Selection for service with the United Nations is made on a competitive basis. It is therefore essential that all the Personal History Forms be completed with a view to presenting the candidates qualifications and experiences as they relate to the requirements as set out in the relevant Job Opening. In the event a Permanent Mission wishes to recommend a candidate for several posts, a separate Personal History Form should be submitted for each post.
- 4. In accordance with the new Policy on Human Rights Screening of LIN Personnel, all individuals who seek to serve with the United Nations, are requested to make "self-attestation" that s/he has not committed any serious criminal offences and has not been involved in violations of international human rights or international humanitarian law. The self-attestation must be attached to the P-11 form and contain the following wording: attest that I have not committed, been convicted of, nor prosecuted for, any eriminal or disciplinary offence. I attest that I have not been involved, by act or omission, in any violation of human rights law or international humanitarian law. The applications without signed individual self-attestations will not be accepted.
- 5. Permanent Mission are requested to present their candidates in one single submission, in accordance with the deadline date specified in the Job Opening, under cover of a note verbale listing the names of the candidates, post title(s) they are nominated for and the corresponding vacancy announcements.
- 6. Applications must be hand-delivered by Permanent Mission to the Police Division Selection and Recruitment Section, Office of Rule and Law and Security Institutions, Department of Peacekeeping Operations at 1 UN Plaza, 7th floor, room DC1 -0776, in accordance with the specific directions in the relevant Note Verbale.
- 7. Upon delivery of the applications, the Selections and Recruitment Section will acknowledge the receipt to the individual making the delivery.
- Communication regarding this process will be through the Permanent Mission only. The Secretariat will not entertain personal queries from individual applicants.

December 2014 (16

UNITED NATIONS

Employment and Academic Certification Attachment to Personal History Profile (P11)

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EMPLOYMENT RECORD - SUPPLEMENTARY SHEET

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