



SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY
(Government of India :: Ministry of Home Affairs)
Hyderabad - 500 052

No.11011/11/2016-Trg (MC)

Dated: 25th May, 2016

To

1. The Chief Secretaries of all States / U.T.s
2. The Director General & Inspector General of Police of all States / U.T.s
3. The Director General, BPR&D, New Delhi

Sub: 05 days Course on 'Missing Children' at S.V.P. National Police Academy, Hyderabad from July 25-29, 2016 - Inviting nominations.

Sir,

The Academy is organizing a five day Course on 'Missing Children' from 25-29 July, 2016 for the IPS Officers of the rank of ASsP to IGs and equivalent from all States and from BPR&D.

2. The objectives of the Course are:-

- To sensitize the police officers about the issue of missing children;
- To train the police officers about the role of police in tracing out the missing children as well as to prevent human trafficking, child labour and other vices and the associated prosecution;
- To highlight the issues of coordination with stake-holders and inter-departmental/inter-sectoral coordination to trace the missing children;
- To apprise the participants about the need of creating a safe and secure environment for the children in the civil society.

3. It is expected that the participants after successful completion of this course, would be in a position to organize similar courses in their respective States for the officers handling such issues at the ground level.

4. It is requested that two eligible officers as main and one reserve from each State and BPR&D may please be nominated for the said Course. Besides, it is suggested that, if possible, an officer working with Railway Police may also be nominated for the said Course. The nominations for the course may please be sent to the Academy latest by 25th June, 2016 through Fax (040-24015179) / E-mail (waheeda@svpnpa.gov.in) for acceptance and forwarding joining instructions to the nominated officers directly. The details of the nominated officers may please be intimated as per the following proforma:

State	Name of the officer	Rank and IPS Batch	Postal Address	Telephone/ Fax	Email Address
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Contd..2/-

अपर पुलिस महानिदेशक/
पुलिस महानिरीक्षक (कार्मिक)
उत्तर प्रदेश 1.6.16

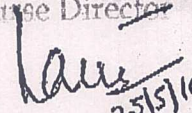
5. The course is residential and the participants of the course will be accommodated in the campus. The expenditure to be incurred on boarding and lodging of the participants shall be met by the Academy. However, the expenditure on account of travel of officers for attending the course may be borne by the respective State Government/Organization. A copy of the Joining Instructions for various Courses at NPA is also enclosed herewith.

6. The dress order for the course participants is formal Civvies i.e. shirt (full sleeves), Trouser & tie for gentlemen and salwar kameez / saree / Business suit for ladies.

7. The nominees may be advised to proceed for the course only after receiving confirmation of acceptance of their nominations from the Academy. The officers whose nominations accepted are required to report at the Academy by the evening of 24th July, 2016 i.e. one day before the commencement of the course. Transport from Hyderabad Airport / railway station to the Academy and back will be provided by the Academy.

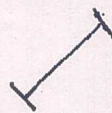
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Joint Director (BC) &
Course Director


25/5/16
(Rajeev Sabharwal)
Joint Director (BC) &
Course Director

Copy to:

1. The Secretary, Government of India, Ministry of Home Affairs, North Block, New Delhi - 110 001.


Joint Director (BC) &
Course Director



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सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी हैदराबाद
Sardar Vallabhbhai Patel National Police Academy, Hyderabad
(भारत सरकार : गृह मंत्रालय)
(Government of India: Ministry of Home Affairs)

Joining Instructions for Course on Missing Children at SVPNPA
from 25-29 July, 2016

Reception, Accommodation and Boarding:

Only those officers, who have not undergone any training programmes in the Academy (excluding MCTP and ITC) in last 12 months, preceding the first day of course shall be nominated.

Officers nominated for the Course, on getting confirmation from the Academy, should intimate their travel plans well in advance (Fax No.040-24015179) to enable the Academy to provide them transport at the Airport/ railway station. In case they are unable to locate the Academy vehicle on arrival, participants should contact MT Section incharge Telephone 040-24234455 or 040-24234646 for assistance.

SVP NPA also facilitates the participants to register their travel plans and other details through automated software. Once nomination is accepted the participants will get SMS alert on their registered mobile No. and email id showing the link to submit travel details of the participant. The accommodation and vehicle arrangements etc. shall be arranged and informed to the participant through SMS & email.

Participants are required to reach SVP NPA at least one day before the commencement of the course and therefore may make travel plan accordingly. As per the travel plan to be intimated by each participant, arrangement for reception and transport at the Airport will be made by the NPA. Upon arrival, the participants shall report to the senior officers' mess.

The Course is residential and officers will be housed in the accommodation provided by the Academy. The expenditure to be incurred on boarding and lodging of the participants will be met by the Academy in respect of all Officers attending the course. However, the expenditure on account of travel of officers for attending the course is to be borne by the State Government. The expenditure on boarding and lodging of any family member accompanying the participant has to be borne by the participant.

Dress Order:

For Outdoor activities – Sports dress with sports shoes (predominantly white).
For all Indoor classes – Full sleeved Shirt, Tie & Trouser with formal shoes for gentlemen.
Saree/Salwar Kameez/Business suit for ladies. For formal functions – Full suit for gentlemen and Saree/Salwar Kameez/ business suit for ladies. Whenever "informal" dress order is specified for any function, it implies that tie need not be worn.

Discipline

Each participant is requested to observe discipline as required in the Outdoor, Indoor sessions & mess and Service Etiquette throughout their stay in the Academy. Officers should not come to the Mess lounge in casuals (e.g. chappals, Kurta Pyjama etc.). They are also advised not to move in the campus in chappals, kurta pyjama etc. Smoking in all buildings, training areas and on the roads in the campus is strictly prohibited.

Climatic Conditions:

At Hyderabad, climate is usually pleasant. Participants may check climate at the time of course.

Facilities Available:

Service of Officers' Club and laundry are available on payment basis at SVP NPA. Participants can avail the medical facilities from the Academy, if required, and avail facilities of Bank, Cooperative Stores and Post Office located at the NPA. Academy will not provide any vehicle for the participants or their spouses to go to city or other personal uses. However, a taxi can be arranged on payment if so requested by the participant.

Pay and Leave:

All participants will draw their pay and allowances from their State/Organization and they will not be allowed to avail any kind of leave during the course time. They must make suitable arrangements so that they are not called for duties like court evidence etc., during the course. No officer will be permitted to leave till the conclusion of the Valedictory session of the course.

Case Study:

Academy is in the process of preparing a pool of 'Case Studies' to be utilized during training of IPS officers by utilizing the experiences of Sr. Officers visiting NPA for various in-service training programmes. Accordingly, 40 minutes slot has been earmarked in the Course to write their experience. Therefore, all participants are requested to come prepared with one experience (on any aspect of policing) before coming to NPA for writing a Case during the session.

Return Journey Reservation

Officers are advised to secure reservations for their return journey before departure from their headquarters. This would obviate the difficulty in getting reservations from Hyderabad. However, all assistance will be provided by the Academy in obtaining reservations.
