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FAX/URGENT/AT ONCE



F/No. 21023/25/2016-PMA Government of India/भारतसरकार Ministry of Home Affairs/गृहमंत्रालय [Police Division-II] PMA Cell



2 0 JUN 2016

Room No. 14, North Block, New Delhi, 110001

- To
- The Chief Secretaries and DsG (P)s of all States / UTs
- Directors IB/CBI/SVP PA/SPG/NEPA/NICFS/CFSL/ DCPW/NCRB.
- DsG BSF/CRPF/ITBP/CISF/NSG/RPF/BPR&D/SSB /NCB/NIA/Assam Rifles (Through LOAR)
- 4. Commissioner of Police Delhi.
- 5. UT Division, MHA

No.21023/25/2016-PMA

Dated the 17 June, 2016

ADGIKO

Subject: Job Opening: Investigation Adviser, P-4 in the Standing Police Capacity of the Police Division, with its duty station in the United Nations Logistics Base (UNLB) in Brindisi, Italy (Job Opening: 2016-SPC-75909-DPKO)

PMI to UN vide their E/Fax No. 12 dated 02nd June, 2016 (P/01-C) has sought the nomination for the secondment position of Investigation Adviser, P-4 in the Standing Police Capacity of the Police Division, with its duty station in the United Nations Logistic Base (UNLB) in Brindisi, Italy:-:-

Job title : Investigation Adviser

Number of Post : 01

Level of Post : P-4 (SP/DIG)

Organization : UNLB, Brindisi, Italy

Job Opening number : 2016-SPC-75909-DPKO

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बपर पुलिस महानिदशक (काविक)

29/6/2016

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उत्तर प्रदेश 29 - () (

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Qualification

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Education: Advanced university degree (Master's degree or equivalent) in the applied sciences, social sciences or other relevant field. A first level university degree with a relevant combination of academic qualifications and extensive experience in police operational matters, including serious crime investigations may be accepted in lieu of the advanced university degree. Graduation from a certified police academy or other law enforcement training facility is required.

Work Experience: A minimum of seven years of active law enforcement experience on a wide range of operational and administrative issues, including three years of experience in management and policy-making with regard to serious crime investigations including or transnational organized crime and crime scene management/forensics is required. Experience in the use of modern Internet-based research methodologies and sources is required. Peacekeeping or other international experience in the UN or other organizations is desirable.

<u>Language</u>: English and French are the working languages of the UN. For the advertised post, fluency in oral and written English is required. Knowledge of French is desirable.

Note: (Preference will be given to equally qualified women candidates.)

- 2. It is requested that nomination of **eligible and willing officer** of the level of **SP/DIG (P-4)** may be submitted to this Ministry by **25**th **July, 2016.**
- 3. Following points may please be noted for correct submission of nominations documents:
 - i. Personal History Profile (P-11) duly completed and signed by the nominated candidate.
 - ii. Supplementary Sheet as an attachment to Personal History Profile (P-11) (starts after Para 27B of P-11 from), when more employment records need to be presented.

- iii. Academic and Employment Certificate (EAC) duly completed and signed by the nominated candidate's alongwith certificate (given at last page of EAC) by the controlling/local authority. EAC is required to be filled in with all requisite details i.e. position for which applying, job opening number, date of commission (i.e. date of joining in police service), degree and academic distinctions and all other requisite details be furnished properly.
- The certificate signed by an officer not below the rank of İν. Director/DIG may please be submitted alongwith the nomination that the officer(s) (name) were neither convicted nor currently under investigation or being prosecuted for any criminal office including violation of International Human Rights Law and International Humanitarian Law. lt is also to certify that Government of India is aware that there is no allegation against them as such and they have not committed or even involved, by act or omission, the commission of any act that may amount of violations of International Human Rights Law and International Humanitarian Law".
- Personal History Profile (P-11) and EAC of each nominated candidate is required to be submitted in separate file.
- vi. In case, any officer is applying for more than one position, EAC should be submitted separately. EAC submitted mentioning more than one job opening number will not be accepted/entertained.
- vii. Personal details as per Annexure-I

Note: - On scrutiny of nominations received, it has been observed that the EAC is submitted without the signature of Designated Authority of concerned Force resulting rejection of nomination. Hence, the forwarding authority should ensure that the EAC is duly signed by the applicant as well the Designated Authority of Force.

- 3. The nominated officers may be advised to send the above document as per the format enclosed through electronic mail at e-mail address at uspma@nic.in.
- 4. <u>No modified format other than the specimen enclosed duly typed will be entertained/accepted as it invites lot of observations from UN HQ (UNDPKO) while finalizing the nominations.</u> Hand written PHP/EAC will not be entertained/accepted. It may be ensured that the photographs of the officer applying for the post should be placed on the front side of P-11 form and signature in the last page at relevant place.
- 5. It may please be ensured that the nominees are clear from Vigilance angle.

6. No direct application will be entertained.

(Raman Kumar)

Under Secretary to the Government of India

23094009

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ூ:uspma@nic.in

Copy to

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Commissioner of Police \

 Mumbai, Kolkatta, Chennai and Bangalore.

It is requested to forward the nominations of eligible and willing officers though State Government only.

2. SO (IT), MHA - With the request to upload the above communication on MHA website and 'what's new' and also in 'ips.gov.in'.

(Raman Kumar)

Under Secretary to the Government of India

23094009

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⊕:uspma@nic.in

BIO-DATA PROFORMA

- 1. Name of Post applied.
- 2. Job opening number
- 3. Name of the Officer
- 4. Designation/Rank/organisation with present place of posting.
- 5. In the case of officers of deputation with other organization.
 - (a) Name of Parent organization.
 - (b) Name of organization presently employed.
 - (c) Date of deputation
 - (d) Expected date of repatriation to parent cadre/organization.
- 6. Date of Birth
- 7. Education/Qualification
- Date of Joining Police Service
 (IPS-Cadre & Year/If Non-IPS, the entry level)
- 9. Service/Cadre/Batch
- 10. Present Designation/Rank in Indian Police/CAPFs i.e. Dy SP/ASP/SP/SSP/DIG/IsG/Addl DG/Spl DG/DG and specifying the level i.e. P-3,4,P-5, D-1 and D-2.
- 11. Specify the ranks equal to Police organization where the designations indicated as Assistant Director, Joint Dy Director, Deputy Director, Spl Director & Director, etc.
- 12. Pay Scale with Grade Pay
- 13. Educational Qualification
- 14. Previous UN experience

Telephone No.

- a. Office
- b. Residence
- c. Mobile No
- d. Fax No.
- e. E-mail id

I hereby certify that, I fulfill the eligibility requirement notified for the post applied for.

(Signature of the applicant)

Recent passport size photograph

UNITED NATIONS



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COOL CABLE OPERATIONS

POSTAL ADDRESS - ADDRESSE POSTALE: UNITED NATIONS, NEW YORK, N.Y. 10017 CABLE ADDRESS - ADDRESSE TELEORAPHIQUE: OPATIONS NEWYORK

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REFERENCE: DPKO/OROUSI/PD/2016/0501

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The Secretarial of the United Nations presents its compliments to the Permanent Mission of Member State to the United Nations and has the honour to invite its Covernment to nominate individual police officers in active service for appointment on secondment to the Standing Police Capacity of the Police Division, with its duty station in the United Nations Logistics Base (UNLB) in Brindisi, Italy, for an initial period of one year, with possibility of extension.

Details regarding the post for which the Secretariat is seeking qualified applicants are provided in the attached Job Opening 2016-SPC-75909-DPKO. Also attached is the "Application Procedure for Position in the Standing Police Capacity of the United Nations Police Division Requiring Official Secondment from National Governments of United Nations Member States".

The Secretariat kindly requests the Permanent Mission to submit a separate application for each nominee for each Job Opening to the Selection and Recruitment Section/Police Division/OROLSI/DPKO, DC1-0784, in accordance with the above-referenced procedures, certifying that the nominee/s meet/s the requirements in the attached Job Opening/s. Applications submitted after the deadline specified in the Job Opening will not be considered.

The Permanent Mission is also requested to confirm that selected candidates will be released, in a timely manner, from the national police service obligations for service with the United Nations. It is also requested to ensure that the rank of each candidate submitted is indicated on the application, if applicable. In addition, it is strongly recommended that Member States carefully pre-screen their applicants and submit only those candidates meeting all requirements for the position as described in the Job Opening.

Member States are strongly encouraged to nominate qualified female police officers. Preference will be given to equally qualified women candidates.

The Secretariat wishes to inform that the Permanent Mission of Member State that in an effort to streamline and expedite the procedures of recruiting seconded officers, candidates placed on a roster following the selection process may be considered for posts with similar functions within a period of one year and if recommended for deployment, further arrangements will be coordinated with the Permanent Mission in due course.

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The Secretariat wishes to outline that it is the responsibility of the Government to ensure that each candidate it nominates has not been convicted of, or is not correctly under investigation or being prosecuted for, any criminal or disciplinary offence, or any violations of international human rights law or international humanitarian law. In the case of nominees who have been investigated for, charged with or prosecuted for any criminal offence, with the exception of minor traffic violations (driving while intoxicated or dangerous or careless driving are not considered minor traffic violations for this purpose), but were not convicted, the Government is requested to provide information regarding the investigation(s) or prosecutions concerned. The Government is also requested to certify that it is not aware of any allegations against its nominated candidates that they have committed or been involved, by act or omission, in the commission of any acts that may amount to violations of international human rights law or international humanitarian law.

The Secretariat recalls that the responsibilities of those personnel who are appointed to serve the United Nations are exclusively international in character. They perform their functions under the nuthority of, and in full compliance with, the instructions of the Secretary-General of the United Nations and persons acting on his behalf and are duty-bound not to seek or accept instructions in regard to the performance of their duties from any government or from other authorities external to the United Nations. Seconded personnel should carry out their functions in accordance with all applicable regulations, rules and procedures of the Organization.

This request is being transmitted to all Member States, in compliance with General Assembly resolution 51/243 of 15 September 1997.

The Secretarist of the United Nations avails itself of this opportunity to renew to the Permanent Mission of Member State to the United Nations the assurances of its highest consideration.

1 June 2016



United Secretariat

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VACANCY ANNOUNCEMENT NUMBER
DEADLINE FOR APPLICATIONS
POST TITLE AND LEVEL
DUTY STATION
ORGANIZATIONAL UNIT
INDICATIVE MINIMUM GROSS ANNUAL
REMUNERATION (NOT INCLUDING POST ADJUSTMENT)

2014-SPC-75909-DPKO
1 August 2016
Investigations Adviser, P-4
BRINDISI
DEPARTMENT OF PEACEKEEPING OPERATIONS
U.S. Dollars 96,066

CIRCULATION LIMITED TO MEMBER STATES. APPOINTMENTS ARE LIMITED TO SERVICE ON POSTS FINANCED BY THE SUPPORT ACCOUNT OF PEACEKEEPING OPERATIONS.

RESPONSIBILITIES: The Investigations Advisor reports directly to it Team Leader of the Standing Police Capacity (SPC), which is a TIN Pulse mechanism for starting up police components in new TIN peace operations as well assaisful existing operations on a continued basis. The incumbent provides a wide spectrum of advisory and assistance in the field of combuling transmittonal crime, organized crime and effective provides expectably in post-conflict environments. She provides expert advice and assistance on law enforcement hivestigation procedures, practice and the context of the SPC's planting at headquarem and specific assignments bit the field. Focus is placed on advising and appointing various aspects of fivestigating scrious erimes, including transmational pregnized crime, agree and foreness evidence matters. The incumbent appointing various aspects of fivestigating scrious erimes, including transmational pregnized crime, and foreness evidence matters. The incumbent appointing various aspects of fivestigating scrious erimes, including transmational pregnized crime, and foreness evidence in the Identification and protection of crime scenes. When it headquarters, the incumbent engages in Serious Crime apporting the developments of the includes determining the specific rate to be played by the SPC in providing UN Police in the field with investigations assistance and/or supporting the development of this capacity in indigenous law enforcement authorities in impring out threats to public security originating from serious crime incidents and tack of low enforcement authorities in impring out threats to public security originating from serious crime incidents and tack of low enforcement day enforcement capacity in post-conflict environments, which is the strong emission of UN Police die inclinational conflictions and structural conflictional pagencies, which is the strong emission of UN Police, the inclinational provide specialized institutional enforcement inflicials in planting, developing and implementing progr

COMPETENCIES:

Professionalism: Knowledge of theories, concepts and approaches relevant to denfortable policing, has an ordered performance of investigations in antiforal low enforcement agency, including in the field of combating transactional entering of the conductand performance of investigations in antiforal low enforcement agency, including in the field of combating transactional entering of the current treates and developments in the field of investigations, in general and also pertaining to transactional and organized crime. Good research, analytical and problems shows pride in such and in achievonements and existence of the current treates and developments of the contributions of the contribution of women and mentional achievonements and achievonements and accomplished of the contributions of the contributions of the contributions of the contributions of the contribution of women and mentional accordance with the contribution of the contribution of the contributions of the contribution of

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Education: Advanced university degree (Master's degree or equivalent) in the applied sciences, social sciences or other relevant field. A first level university degree with a relevant combination of a cademic qualifications and extensive experience in police operational maticis, including scripes crime investigations may be accepted in liqued the advanced university degree. Graduition from a conflict police academic protect law enforcement training facility is required.

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World Experience: A minimum offseven years of active law enforcement experience on a wide range of operational and administrative assets, including three years of experience in management and policy-making with regard to serious crime investigations including of translational organized exhibit and crime scene management/forcess is required. Experience in the use of modern Internet-based research methodologies and sources is required. Pegaskeeping or other international experience in the UN or other arguments is desirable.

Languages: English and French are the working languages of the UN. For the advertised post, fluency in and unform English is required. Knowledge of French is desireable.

Preference will be given to equally qualified women candidates.

Date of Issuance: 1 June 2016

APPLICATION PROCEDURES FOR POSITIONS IN THE STANDING POLICE CAPACITY OF THE UNITED NATIONS POLICE DIVISION

REQUIRING OFFICIAL SECONDMENT FROM NATIONAL GOVERNMENTS OF MEMBER STATES OF THE UNITED NATIONS

Outlined below are the procedures to be followed by Permanent Missions for the presentation of candidates to posts requiring secondment from active Police service, which are open for recruitment within the Standing Police Capacity of the United Nations Police Division, with its duty station in the UNLB in Brindisi, Italy. In the interest of promoting an orderly process and to avoid delay in the consideration of applications, Permanent Missions are respectfully requested to adhere closely to these procedures.

- 1. The above mentioned posts are reserved for candidates recommended by Member States through their Permanent Missions to the United Nations. Candidates applying independently will not be considered. It is requested that applications be submitted as soon as possible. Applications received after the deadline specified in each Job Opening will not be considered.
 - 2. All applications must be submitted on a duly completed (typed) and signed United Nations Personal History Form (P.11) or printed Personal History Profile (PHP). Applications using other formats will not be accepted, but additional information may be attached to the P. 11. or PHP. For the convenience of the Permanent Missions a P. 11. form is enclosed as a sample to be photocopied as needed. Also enclosed is the P.11 supplementary sheet and the Employment and Academic Certification (EAC) form.
- 3. Selection for service with the United Nations is made on a competitive basis. It is therefore essential that all the Personal History Forms be completed with a view to presenting the candidates qualifications and experiences as they relate to the requirements as set out in the relevant Job Opening. In the event a Permanent Mission wishes to recommend a candidate for several posts, a separate Personal History Form should be submitted for each post.
- 4. Permanent Mission are requested to present their candidates in one single submission, in accordance with the deadline date of the Job Opening, under cover of a Note Verbale listing the names of the candidates and the corresponding vacancy announcements.
- 5. Applications must be hand-delivered by Permanent Missions to the Selections and Recruitment Section of the Police Division, Office of Rule and Law and Security Institutions, Department of Peacekeeping Operations at DC1, 7th Floor, Room: 784 in accordance with the specific directions in the relevant Note Verbale.
- Upon delivery of the applications, the Selections and Recruitment Section will knowledge the receipt to the individual making the delivery.
- 7. Communication regarding this process will be through the Permanent Mission only. The Secretariat will not entertain personal queries from individual applicants.

INSTRUCTIONS

Please answer each question



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15. (a) Name of Spouse						<u> </u>		
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17. Have you taken any legal s		nging your prese	nt nationality?	YES 🗌	№ □			
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18. Are any of your relatives er	mployed by a pub	olic international	organization?	YES [NO 📋			
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N.B. You will be requested to sup have made above. Do not, howeve do so by the Organization and, in a testimonials unless they have been	er, send any documentary eviden	ice until you have been asked to

EMPLOYMENT RECORD - SUPPLEMENTARY SHEET

PLEASE LIST, in reverse order, EVERY EMPLOYMENT YOU HAVE HAD. Use a separate block for each post, include also service in the armed forces and note any period during which you were not gainfully employed. See nextunate for more blocks

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Employment and Academic Certification Attachment to Personal History Profile (P11)

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